



Filming / Photography Permit Application Form

Name of park / forest: _____

Name of Production Company: _____

Name of Production: _____

Date(s) of Filming: _____ Reserve weather day: _____

Pack out time: _____ Pack in time: _____

Key contact person: _____

Landline phone: _____ Mobile phone: _____

Email: _____ Fax: _____

Postal address: _____

Other contact(s): _____

Activity Description:

1. Where do you propose to film / photograph within the park/forest? (please supply a location map and NZMS 260 grid reference)

2. What type of filming / photography are you proposing e.g TV series, documentary

3. What will the film be used for?

4. Are any animals involved? Yes No

5. Will any special effects be used? Yes No

6. Will you be creating “temporary structures” (ie. stages, marquees, props for filming) on the Park?

7. How many vehicles will you be using as part of your production? (i.e. 4WD, trucks)

8. How many crew will be involved in the production?

9. What extra equipment do you propose to bring into the park? _____

Access and use of park / forest:

10. Describe the main access points that you will be using into the Park

11. Describe the parking areas you propose to use in the Park / Forest

12. Which park facilities (structures, tracks) do you need to use? _____

Activity Impact Assessment:

13. Will your activity affect public access to other areas of the park?

Yes No

14. Will your activity result in any disturbance to native vegetation?

Yes No

15. Will natural waterways or bodies of water be affected by your activity?

Yes No

16. Is there any risk of fire?

Yes No

17. Will your activity cause any noise?

Yes No

18. If yes to any of the above, how will you minimise these impacts? _____

Health and Safety:

19. Do you have Public Liability insurance? Yes No

To what level? _____

Please supply proof of your Public Liability insurance cover

20. Do you have Fire Suppression Insurance? Yes No

To what level? _____

Please supply proof of your Fire Suppression Insurance cover (this may be covered off in your Public Liability Insurance)

You are required to submit a Health and Safety and Emergency Procedures plan under the Health and Safety Act 1991 for your event. Please present this to the park / forest ranger no later than 10 working days before the date of your event.

Please indicate whether you collected a "Health and Safety" planning template from the ranger or would like one to be sent to you.

Have one Please send

Other Information

21. Which term best describes your company / organisation? (tick one)

Commercial Community Education

22. Have you obtained any other relevant permits from the appropriate local authority? Yes No

23. How much ranger time do you require? _____

24. What do you need the ranger to do? _____

25. Do you have any other information you wish to supply in support of your application Yes No

Contact Us:

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