

APPENDIX ONE

GWRC APPLICATION FORMS



Form 1: Application for resource consent



All sections must be completed in full and accompanied by the initial fixed application fee (see section 12) and the relevant activity form (see section 7). Failure to do so may result in your application not being accepted and/or returned. If you are applying to change/cancel a resource consent condition(s), use form 1c.

The information you provide with your application is official information and available to the public. It will be used to process your application and, together with other official information, assist in the management of the region's natural and physical resources. Access to information held by Greater Wellington Regional Council is administered in accordance with the Local Government Official Information and Meetings Act 1987, and Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. It is therefore important you advise Greater Wellington Regional Council if your application includes trade secrets and/or commercially sensitive material.

You can lodge your application in any of the following ways:

- By post to PO Box 11646, Wellington or PO Box 41, Masterton
- In person at our Wellington office (100 Cuba Street, Wellington Central) or Masterton office (Departmental Building 35-37 Chapel Street)
- By email to notifications@gw.govt.nz (a signed PDF copy is required)

1. Applicant's details

Applicant(s) name(s) and address ie, whose name will be on the consent. Note if a private or family trust is the applicant, all the trustees are required to provide contact details and sign the application form (see 4. below)

Name/Organisation: Landline: Mobile:

Postal address:

Contact person: Email:

Please note that all correspondence and documents will be sent by email only unless instructed otherwise.

The applicant is the:

Owner Occupier Lessee Prospective Purchaser The Crown

Network Utility Operator Other Please specify:

2. Agent's details

Agent's name and address Please note that all correspondence will be sent to the Agent (via email) as the first point of contact during the application process, unless instructed otherwise

Name/Organisation: Landline: Mobile:

Postal address:

Contact person: Email:

3. Property owner's details (if different from above)

Name/Organisation: Landline: Mobile:

Postal address:

Contact person: Email:

If your proposed activity will take place on land not owned by the applicant, the written approval of the property owner must be provided on a **completed and signed form 1B**

4. Partnership/unincorporated entity details

For partnerships or unincorporated entities (such as private trusts or unincorporated bodies or societies) you **must** provide details of all authorised partners, trustees or members. Any consent granted will then include these names, and all individuals will be legally responsible for the consent and any associated costs. Should these persons change, then you must notify us.

Full name of person:	<input type="text"/>		
Signature	<input type="text"/>	Status (eg, partner, trustee):	<input type="text"/>
Email address:	<input type="text"/>	Phone:	<input type="text"/>
Full name of person:	<input type="text"/>		
Signature	<input type="text"/>	Status (eg, partner, trustee):	<input type="text"/>
Email address:	<input type="text"/>	Phone:	<input type="text"/>
Full name of person:	<input type="text"/>		
Signature	<input type="text"/>	Status (eg, partner, trustee):	<input type="text"/>
Email address:	<input type="text"/>	Phone:	<input type="text"/>
Full name of person:	<input type="text"/>		
Signature	<input type="text"/>	Status (eg, partner, trustee):	<input type="text"/>
Email address:	<input type="text"/>	Phone:	<input type="text"/>
Full name of person:	<input type="text"/>		
Signature	<input type="text"/>	Status (eg, partner, trustee):	<input type="text"/>
Email address:	<input type="text"/>	Phone:	<input type="text"/>

Include details of any further partners/trustees/members on a separate page if necessary

5. Details of proposed activity

Description of activity eg, to undertake earthworks, to construct a bore, to take water from a stream

Location address and/or description of location of activity

Include the name of any relevant stream, river or other waterbody to which the application may relate, proximity to any well known landmark, etc. (Note: a location map is required in your activity form.)

Map reference: NZTM: **Valuation reference [from rates]:**

Legal description [from rates notice] [eg, Lot 9 DP58809 Block XI]

6. Consents from the Greater Wellington Regional Council – activity forms you need to fill in

Consent(s) being applied for. You will need to fill in an activity form for each of the following activities: Make sure you attach the forms for your activity.

Water:

- Dam/Divert (Form 2a)
- Take and use surface water (Form 2b)
- Take and use groundwater (Form 2c)
- Transfer water from site to site (Form 2d)

Land Use:

- General river/stream works (Form 6a)
- Bore/well construction (Form 6b)
- Geotechnical bores in Lower Hutt (Form 6b(i))
- Bridge/culvert/pipe (Form 6c)
- Erosion protection structures (Form 6d)

Discharge to Land:

- General discharges (Form 3a)
- Agricultural discharge (Form 3b)
- On-site wastewater (Form 3c)

- Soil disturbance (Form 6e)
- Forestry (Form 6f)

Discharge to Water:

- General discharges (Form 4a)

Coastal:

- General coastal (Form 7a)
- Boatshed (Form 7b)

Discharge to Air:

- Air discharge (Form 5a)

7. Consents from local authorities

Territorial authority in which land is situated:

- | | | | |
|-------------------------|--------------------------|----------------------------------|--------------------------|
| Wellington City Council | <input type="checkbox"/> | Kapiti Coast District Council | <input type="checkbox"/> |
| Hutt City Council | <input type="checkbox"/> | Masterton District Council | <input type="checkbox"/> |
| Upper Hutt City Council | <input type="checkbox"/> | South Wairarapa District Council | <input type="checkbox"/> |
| Porirua City Council | <input type="checkbox"/> | Carterton District Council | <input type="checkbox"/> |

Do you require any other resource consents from your local council? Yes No

If yes, please list:

Have these consents been applied for? Yes No

8. Other documentation

Please list any documents in addition to your application forms that form part of your application. Note: if multiple other documents exist, please attach a separate sheet of paper.

No other documents

Reports

Plans

Other documents

9. Pre-application advice

Please list any pre-application meetings or advice (verbal and/or written) you have had with GWRC below:

Meeting(s) – with who and when?

Verbal advice – from who and when?

Written advice – from who and when?

Other (eg, submitted draft application/AEE)

10. Consultation and written approval of affected persons

Consultation with all persons potentially affected by your activity prior to lodging your application may result in considerable time and cost savings.

Non-notified applications

Non-notified consents are for activities which have minor effects on the environment. For your activity to be considered on a non-notified basis you must consult and obtain written approval from all persons potentially affected by your activity (eg, neighbours, iwi, Fish and Game Council, Department of Conservation). If you are unsure who may be an affected party, please call us. Non-notified consents are significantly cheaper and quicker to process.

Limited notified and fully notified applications

Notified consents (either limited notified or fully notified consents) are for activities which do not meet requirements in the RMA for processing on a non-notified basis.

Please provide any consultation details in the space provided below.

Consultation details

Have you consulted with iwi?

Yes

No

If so, who did you consult?

Who else have you consulted?

What was their response?

How have you addressed any concerns they may have had?

Written approval of affected parties

If you have identified any affected person(s) please provide the approval(s) on [form 1B](#).

11. Non-notified initial fixed application fees (incl. GST)

Discharge permit	<input type="checkbox"/> Land \$2,616.25	<input type="checkbox"/> Water (other) \$3,858.25	<input type="checkbox"/> Land/Water (earthworks) \$3,858.25	<input type="checkbox"/> Air \$1,684.75
Water permit	<input type="checkbox"/> Take (new) \$2,305.75	<input type="checkbox"/> Take (renewal) \$1,374.25	<input type="checkbox"/> Transfer from site to site \$ 1,374.25	<input type="checkbox"/> Dam/Divert \$1,219.00
Land use consent	<input type="checkbox"/> Forestry/soil disturbance \$1,995.25	<input type="checkbox"/> River Works \$1,296.63	<input type="checkbox"/> Bore (standard) \$ 908.50	<input type="checkbox"/> Bore (non-standard) \$ 675.63
Coastal permit	<input type="checkbox"/> Other (incl. new boatshed) \$1,995.25	<input type="checkbox"/> Boatshed (existing) \$ 908.50	Most bores are standard. The non-standard bore fee only applies to sand traps, bore spears and geotechnical bores	

- Notes:
- Where there is more than one application required for the same proposal, an initial fixed application fee is required for each application
 - The initial fixed application fee is the average cost of processing an application type. Final processing costs are based on actual and reasonable time and disbursements spent processing your application. Contact GWRC for information about notified application fees

How will your application fee(s) be paid?

Amount paid: \$ _____

- Internet banking:** Greater Wellington Regional Council – ANZ account 06-0582-0104781-00
Date of payment: _____ Reference details used: _____ Note: Please quote "Consents" and the applicant name
- Cash/Eftpos** (to be made at Wellington or Masterton office)
- By invoice** (only with purchase order reference): _____

Who is a paying the initial fixed application fee(s)

- Applicant (from question 1) Agent (from question 2)

If consent processing costs exceed the initial fee, who will be any additional fee(s)?

- Applicant (from question 1) Agent (from question 2)

12. Consent monitoring charges

If your resource consent application is approved, consent monitoring charges apply to most resources consents

Who will be paying for any consent monitoring charges? (if your application is approved)

- Applicant (from question 1) Agent (from question 2)

If a reference (eg, purchase order) is required on your consent monitoring charge please specify below:

13. Applicant's declaration

I/we hereby certify that, to the best of my/our knowledge and belief, the information given in this application is true and correct.

I/we understand that the Council may charge me/us for all costs actually and reasonably incurred in processing this application and, if granted, for any subsequent monitoring charges. Subject to my/our rights under sections 357B and 358 of the RMA to object to any costs, I/we undertake to pay all and future processing costs and monitoring costs incurred by the Council. Without limiting the Council's legal rights, if any steps, including the use of debt collectors, are necessary to recover unpaid costs, I/we agree to pay all costs associated with recovering those costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

Full name:



Date: _____

Applicant's signature:

(or person authorised to sign on

Please answer all questions fully. The questions provide a guide in order to satisfy the minimum information requirements that must be included with your application as prescribed in Schedule 4 of the Resource Management Act 1991 (RMA). Depending on the scale of your proposed activity, more detailed information and an Assessment of Environmental Effects (AEE) will be required to support the resource consent application.

Officers from the Greater Wellington Regional Council's (GWRC) Environmental Regulation department are available to assist with filling out this form or to clarify information to include with your application. Up to 1 hour of free pre application advice is available to you.

This form is required to be filled out in conjunction with Form 1 Resource Consent Application

Part A: General information on nature and scale of your activity

1. Is this application a renewal of an existing discharge permit?

 Yes No

If Yes, what is the discharge permit number: WAR/WGN

2. What is the source of the contaminant(s)? eg, industry, solid agrichemical (1080), cleanfill, landfill, winery wastewater, composting animal wastes, breweries, oil etc

3. Provide a detailed description of contaminant characteristics, physical and chemical composition, and whether it is a classified hazardous substance:

4. Is the waste treated before discharge?

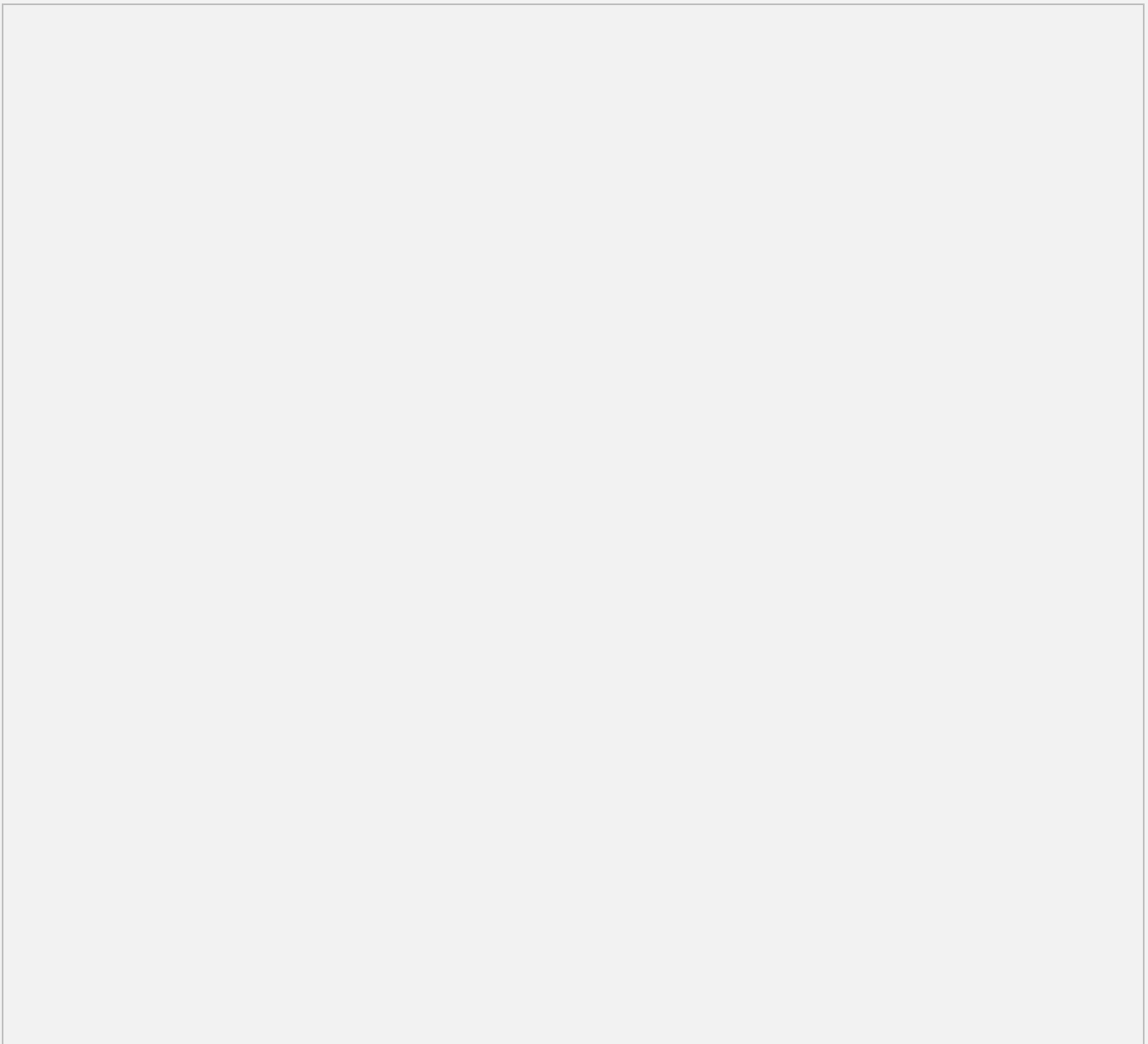
 Yes No

If Yes, describe treatment:

5. Describe discharge method, period, volume and rate of discharge – include calculations:

6. Locality map and system design

Show the location of your proposed discharge and a detailed sketch/plan of the treatment/discharge system and discharge area. Please show the discharge area and any treatment system in relation to roads, property boundaries, waterways, bores, and the nearest town. Include an estimate of the size of the area to be irrigated (if applicable), the location of any buildings, septic tanks, location of any neighbouring bores/wells, other known abstraction points, freshwater springs, streams, rivers, wetlands that you know of and any other relevant features of the surrounding environment. Alternatively you may wish to attach a plan/aerial photograph showing the above information.



Note: Remember to show where north is.

Part B: Assessment of effects on the environment (AEE)

1. Describe soil type(s) in the discharge area(s) and the source of this information (eg, soil maps, soil tests, local knowledge):

2. What is the depth to groundwater at the discharge site(s) and the direction of groundwater flow (if known)?

3. What is the land drainage like in the discharge area? Is the soil artificially drained?

4. How far is the nearest surface water to the discharge area(s) and in what direction (eg, 50m NE)?

5. Are there any bores in the vicinity (including neighbouring properties) and what are they used for?

Yes No If Yes, show them on the locality map and describe their use below:

6. Are there any sensitive environments close to the discharge area? eg, wetlands, recreational areas

Yes No If Yes, show them on the locality map and describe them below:

7. What effects will your discharge have on the sensitive environments identified above?

8. Why did you choose the proposed method of treatment and disposal, including the proposed discharge location?

9. What alternative methods and locations have you considered?

Part C: Assessment against statutory documents

1. Part 2 of Resource Management Act 1991 (RMA)

Have you provided an assessment against Part 2 (Purpose and Principles) of the RMA?
<http://www.legislation.govt.nz/act/public/1991/0069/latest/DLM231904.html>

2. Regional Policy Statement (RPS) & Regional Discharges to Land Plan (RDLP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Regional Policy Statement (<http://www.gw.govt.nz/rps/>) and Regional Discharges to Land Plan (<http://www.gw.govt.nz/regional-plan-for-discharges-to-land/>)?

3. Proposed Natural Resources Plan (PNRP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Proposed Natural Resources Plan? <http://www.gw.govt.nz/proposed-natural-resources-plan/>

4. Other relevant statutory documents

Have you provided an assessment against all other relevant statutory documents? eg, National Environmental Standard for Sources of Drinking Water <http://www.mfe.govt.nz/fresh-water/reform-programme/sources-drinking-water-nes/about-standard>

5. Permitted activities

Will you be undertaking any permitted activities as part of the proposed activity? <http://www.gw.govt.nz/regional-plans-policies-and-strategies/>

6. Other activities that are part of the proposal

Are there any other activities that are part of the discharge which may require consent? (eg, effluent pipes crossing streams/watercourses)

7. Value of investment

If you are applying to replace an existing consent, please provide an assessment of the value of the investment to which the activity relates.

Part D: Monitoring and management of your activity

1. What monitoring and management do you propose to ensure any potential adverse effects on the environment are avoided, remedied or mitigated?

(In particular, please provide a description and analysis of contaminant effects on soil and water and any proposed monitoring to ensure that the discharge does not adversely affect soil or water resources. Include details on what is to be monitored, when, how, and why.)

2. Operation and management plans

Please include an Operation and Management Plan for the activity. This should include (but not be limited to) how the equipment controlling the treatment and discharge will be operated and maintained to prevent equipment failure (eg, maintenance/servicing schedules), and what measures will be implemented to ensure that the effects of any malfunction are remedied. It should also include contingency plans (eg, effluent storage) in the event of a system malfunction or adverse weather/soil conditions preventing effluent disposal to land (eg, saturated soils).

Form 4a: Discharge permit application – general discharge to water



Please answer all questions fully. The questions provide a guide in order to satisfy the minimum information requirements that must be included with your application as prescribed in Schedule 4 of the Resource Management Act 1991 (RMA). Depending on the scale of your proposed activity, more detailed information and an Assessment of Environmental Effects (AEE) will be required to support the resource consent application.

Officers from the Greater Wellington Regional Council's (GWRC) Environmental Regulation department are available to assist with filling out this form or to clarify information to include with your application. Up to 1 hour of free pre application advice is available to you.

This form is required to be filled out in conjunction with Form 1 Resource Consent Application

Part A: General information on nature and scale of your activity

1. Is this application a renewal of an existing discharge permit?

 Yes No

If Yes, what is the discharge permit number: WAR/WGN

2. What is/are the contaminant(s) of concern in the discharge?

(A contaminant is any substance which is likely to change the water into which it is discharged in any way. Water can also be a contaminant)

3. What is the source of the contaminant and/or process that results in the discharge? (eg, municipal wastewater, industry, water treatment, rural activity/agricultural production – cows, pigs, poultry, contaminated stormwater, other)

4. If from municipal wastewater what is the current and future size of the population the treatment plant will serve, and what is the proposed operational life of the treatment plant and associated pipework?

5. Is the contaminant treated in any way before being discharged?

 Yes No

6. Name the treatment system and describe the treatment process (include the design specifications such as the capacity of the system):

7. If sludge/solid waste is generated as part of the treatment process, please state what happens to this sludge. (Note: an additional consent will be required for the discharge of sludge to land).

8. Describe the contaminant and expected quality of the discharge after treatment but before it enters its receiving environment:

Please provide the results from any water quality testing of the discharge. If you do not have this information, you will need to test your discharge. Indicate which contaminants have been identified in the discharge by ticking the box(es). Explain how the samples were taken (eg, spot sample or composite sample) and attach the sampling results (laboratory analytical certificates) to this application.

Temperature °C

pH

Suspended solids g/m³

BOD₅ g/m³

Faecal coliforms cfu/100 mL

Heavy metals g/m³

Toxic substances (eg, PAHs, phenols) g/m³

Dissolved and total nutrients g/m³

Ammonia g/m³

Oil/grease g/m³

Date(s) sample taken:

Name of sampler:

Location(s) sample taken:

Date(s) of analysis:

Analysis conducted by:

Indicate the sampling area(s) on the locality map (question 21).

Where appropriate describe the following:

Physical characteristics of the discharge (such as temperature, suspended solids, turbidity)

Inorganic chemical characteristics of the discharge (such as pH, free ammonia, organic nitrogen, total kjeldahl nitrogen, nitrites, nitrates, inorganic phosphorus, sulphate, metals)

Organic chemical characteristics of the discharge (such as BOD₅, VOC's)

Biological characteristics of the discharge (such as faecal coliforms, specific micro-organisms, toxicity)

9. What is the name of the waterbody into which the discharge will be made (eg, name of stream, river, lake, bay, harbour, catchment, etc)?

10. Describe the present state of the waterbody at the proposed location of the discharge.

Parameters to include in your description are flow information, water colour/clarity, width of channel, average depth, land use surrounding the waterbody, bed material (eg, rocky, silty, etc), bank material, streamside vegetation, erosion, fish life, invertebrate life, aquatic plants.

Greater Wellington Regional Council's Environmental Science department may be able to assist you with flow or water quality data if you have no information. Please note some applications may require a professional ecological assessment.

11. What is the quality of the receiving waterbody before the discharge? Provide sample results and interpretation of these results (eg, against guideline values).

12. Provide details of the expected quality of the receiving waters (AFTER the point of discharge, at a point after reasonable mixing). Provide sample results for existing discharges or provide anticipated results.

Indicate which contaminants have been identified in the receiving waters by ticking the box(es). Attach the sampling results (laboratory analytical certificates) to this application

- | | |
|--|--|
| <input type="checkbox"/> Temperature °C | <input type="checkbox"/> pH |
| <input type="checkbox"/> Suspended solids g/m ³ | <input type="checkbox"/> BOD ₅ g/m ³ |
| <input type="checkbox"/> Faecal coliforms cfu/100 mL | <input type="checkbox"/> Heavy metals |
| <input type="checkbox"/> Toxic substances | <input type="checkbox"/> Nitrates |
| <input type="checkbox"/> Ammonia and dissolved reactive phosphorus | <input type="checkbox"/> Dissolved Oxygen g/m ³ |

Date(s) sample taken: _____ Name of sampler: _____

Location(s) sample taken: _____

Date(s) of analysis: _____ Analysis conducted by: _____

Please indicate the sampling locations (ie, upstream, downstream, point of discharge) on the locality map (question 21)

13. Describe the method of discharge. Describe what measures will be put in place to prevent erosion or scour at the point of discharge.

14. Describe the discharge outlet structure (eg, 300mm pipe, multi-port diffuser, gravel trench etc.)

15. Is the discharge continuous **or intermittent** ?

16. What will be the maximum discharge period?

_____ hours per day
_____ days per week
_____ weeks per year

17. Describe the expected volume and frequency of the discharge?

Maximum flow rate	_____	litres per second
Maximum daily discharge	_____	cubic metres per day
Average Dry Weather Flow	_____	
Peak Wet Weather Flow	_____	
Max. Volume per annum	_____	

18. Does the discharge also involve:

Outlet structure?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Diversion?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Discharge to air (odour)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Discharge to land?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

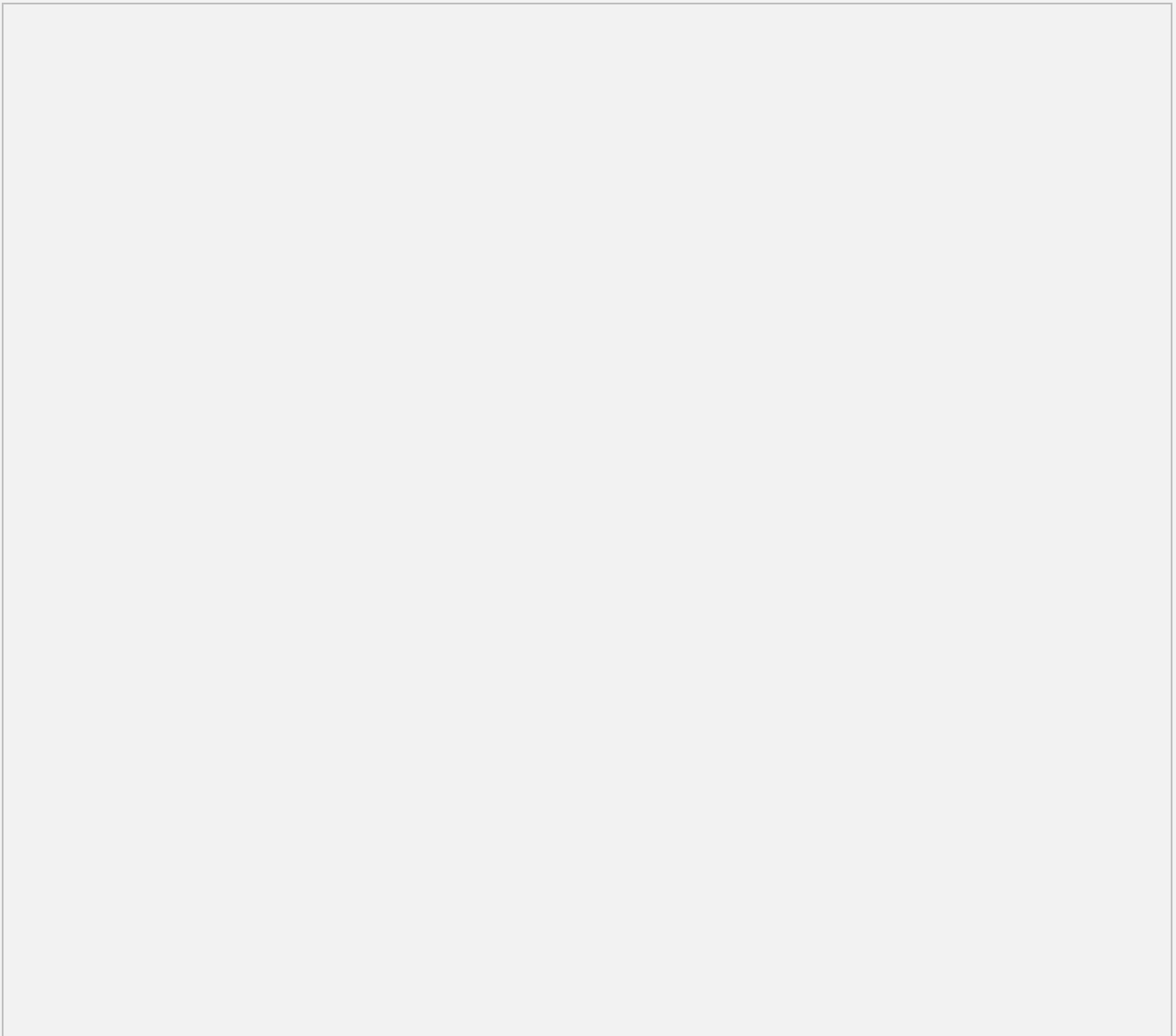
If you answered yes to any of 17 above, a separate consent application may be required. Give details of these other discharges below unless separate consent applications forms have been completed (in order to assess if further consents are required):

19. Is there any odour associated with the discharge?

20. Give details of other discharge(s) occurring to the waterbody (eg, wet weather overflows). Describe the location, activity and source of these discharge(s) and any other details you are able to provide:

21. Locality map and system design

Show the location of your proposed discharge. The sketch or plan should include, but not be limited to discharge point(s), sampling locations, location of neighbouring properties, roads, waterbodies (including streams, wetlands and drains), and other significant landmarks. Alternatively you may wish to attach a plan/aerial photograph showing the above information.



Note: Remember to indicate where north is and relevant location information, eg, distance and direction to nearest town/city. Name the waterbody(ies) shown on the map.

Part B: Assessment of effects on the environment (AEE)

1. Within a reasonable distance of the activity are there any:

- | | | |
|--|------------------------------|-----------------------------|
| (1) Obvious indications of the presence of biota (eg, birds/nests, fish, eels, insect life, aquatic plants)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Areas where food is gathered (eg, watercress, fish, kaimoana, blackberries)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (3) Water abstractions? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (4) Wetlands (eg, swamp areas)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (5) Recreational activities carried out (eg, swimming, fishing, canoeing)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (6) Areas of particular aesthetic or scientific value (eg, archaeological sites)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (7) Areas or aspects of significance to iwi that you are aware of? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

2. If you have answered yes to any of the above, please provide further information, including the distance of these activities from your proposed discharge point(s) and a description of what effects the discharge may have on them.

3. What steps do you propose to take to mitigate these effects?

[Continue on a separate page if necessary]

4. If there any other discharges within the same catchment, what is the combined effect of these discharges (including the proposed discharge) on the receiving environment?

5. What is the length and width of the proposed zone of non-compliance (if any) to allow for reasonable mixing of the discharge in the receiving waters? How were the dimensions of this zone determined and what degree of dilution (eg, 100:1) is provided by the end of the zone?

Note: In some waterbodies it may not be reasonable to have a non-compliance zone.

6. Describe any noticeable change in the colour/clarity of the receiving waters that may result from the discharge:

7. What environmental effects were considered when choosing the proposed method of disposal and location (eg, water table, dilution rates/mixing potential, proximity to waterbody)?

8. What alternative methods of treatment and disposal/discharge locations were considered?

Part C: Assessment against statutory documents

1. Part 2 of Resource Management Act 1991 (RMA)

Have you provided an assessment against Part 2 (Purpose and Principles) of the RMA?

<http://www.legislation.govt.nz/act/public/1991/0069/latest/DLM231904.html>

2. Regional Policy Statement (RPS) & Regional Freshwater Plan (RFP) & Regional Coastal Plan if applicable (RCP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Regional Policy Statement (<http://www.gw.govt.nz/rps/>), Regional Freshwater Plan (<http://www.gw.govt.nz/Regional-Freshwater-Plan/>) and Regional Coastal Plan (<http://www.gw.govt.nz/guide-to-the-regional-rules-and-regulations/>)?

3. Proposed Natural Resources Plan (PNRP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Proposed Natural Resources Plan? <http://www.gw.govt.nz/proposed-natural-resources-plan/>

4. Other relevant statutory documents

Have you provided an assessment against all other relevant statutory documents? eg, National Policy Statement for Freshwater Management (<http://www.mfe.govt.nz/fresh-water/freshwater-management-nps>), National Environmental Standard for Sources of Drinking Water (<http://www.mfe.govt.nz/fresh-water/reform-programme/sources-drinking-water-nes/about-standard>)

5. Permitted activities

Will you be undertaking any permitted activities as part of the proposed activity? <http://www.gw.govt.nz/regional-plans-policies-and-strategies/>

6. Other activities that are part of the proposal

Are there any other activities that are part of the discharge which may require consent?

7. Value of investment

If you are applying to replace an existing consent, please provide an assessment of the value of the investment to which the activity relates.

Part D: Monitoring and management of your activity

1. What monitoring and management do you propose to ensure any potential adverse effects on the environment are avoided, remedied or mitigated? (eg, discharge monitoring, receiving water monitoring, ecological surveys, toxicity tests). Include details on what is to be monitored, when, how, and why.

2. What contingency measures are proposed to deal with any system malfunction or failures so as to prevent unauthorised, uncontrolled, or only partially treated discharge to the environment?

3. Describe how the equipment controlling the discharge to prevent equipment failure will be maintained and operated (eg, measures to exclude stormwater from the system, desludging, equipment maintenance).

4. What will be done to minimise and remediate any effects in the event of equipment failure?



6a Land use consent application – general works in the bed of a watercourse or lake

Please answer all questions fully. The questions provide a guide in order to satisfy the minimum information requirements that must be included with your application as prescribed in Schedule 4 of the Resource Management Act 1991 (RMA). Depending on the scale of your proposed activity, more detailed information and an Assessment of Environmental Effects (AEE) will be required to support the resource consent application.

Officers from the Greater Wellington Regional Council’s (GWRC) Environmental Regulation department are available to assist with filling out this form or to clarify information to include with your application. Up to 1 hour of free pre application advice is available to you.

This form is required to be filled out in conjunction with Form 1 Resource Consent Application

This application form should be used for any general works in the bed of a watercourse or lake. Please note if you are constructing a bridge, culvert or pipe please fill in application form 6c, or if you are constructing erosion protection structures please fill in application form 6d.

Part A: General information on nature and scale of your activity

1. Is this application for a renewal of an existing resource consent?

Yes No If Yes, what is the consent number? WAR/WGN

2. What do you propose to do and why?

.....

[Continue on a separate page if necessary]

3. Are you:

- | | | |
|--|------------------------------|-----------------------------|
| (1) Erecting, reconstructing, placing, altering, extending, removing or demolishing any structure? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Excavating, drilling, tunnelling or disturbing the bed (including gravel extraction – see below)? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Depositing any substance? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Reclaiming or draining the bed? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Introducing or planting any plants? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Disturbing, removing, damaging or destroying any plants, or the habitats or any plants or animals? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Crossing a watercourse? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

For gravel extraction, please state the volume of gravel to be extracted:

One-off extraction m³ (within 1 year unless otherwise specified):

Ongoing extraction m³ per year until

Part A: general (continued)

4. Name the watercourse where the works will occur?

(If the watercourse is an unnamed tributary then what is the name of the stream/river it flows into?)

.....
.....

5. Is the watercourse where the works will occur located within the coastal marine area?

.....
.....

6. Describe the current nature of the watercourse at the proposed site for the works?

Nature of channel, i.e. meandering or straight:

Water colour/clarity:

Average flow (m³/sec):

Intermittent or continuously flowing

Bed material (e.g. rocky, silty):

Bank material:

Vegetation:

Fish and invertebrate life

(Note: You may be required to provide an ecological assessment)

Other:

.....
.....
.....
.....
.....

7. Construction/works methodology

Please provide a step by step construction methodology for the works including:

- Details of the works that will be undertaken to prepare the site including construction of any temporary water diversions and access across the stream
- Details of your proposed methodology for the stream works including the machinery to be used, whether material will be stockpiled and where, any dewatering, whether the works are a one off or ongoing and if ongoing how frequently, volume of any vegetation and bed material to be removed, where and how often will machinery be crossing the stream, whether the works will be staged etc
- Details of mitigation measures proposed to minimise the adverse effects of the works including ecological effects, sedimentation, and effects on other water users
- Details of site rehabilitation and ongoing monitoring once the works are complete

Part A: general (continued)

9. Site photographs

Please attach labelled photographs of the site in its present form which include:

- any existing structures at the site
- any eroded areas of bank in the vicinity of the proposed works
- the view of the watercourse downstream of the site
- the view of the watercourse upstream of the site
- the view of the watercourse and its banks where it will be affected by the works

Please describe the location from which the photographs were taken and indicate whether the proposed site is typical of the watercourse, e.g. 10m downstream, from the proposed site, vegetation type typical of the watercourse. Please also provide a scale, e.g. have a person in the photograph.

.....

.....

.....

.....

10. Who will be undertaking the work?

.....

11. What are the proposed hours of operation/construction?

.....

12. What is the proposed commencement date of the work?

.....

13. What is the duration of the works?

If the works are to be staged, please provide a timeframe for each stages

.....

.....

.....

14. What is the duration of the works to be undertaken within the watercourse?

.....

.....

15. Have any alternatives been considered when planning the proposal? Yes No

Please explain:

.....

.....

.....

.....

Part B: Assessment of effects on the environment (AEE)

Water quality

1. **What are the actual and potential effects of your proposed activity in terms of water quality and loss of habitat and how do you propose to avoid or minimise these effects?**

In consideration of this question, please provide detailed comment on each of the points listed below:

Sediment laden stormwater runoff from site:

Building debris:

Storage and use of machinery fuels:

Wet concrete:

Other objects or chemicals entering the watercourse:

[Continue on a separate page if necessary]

Note: For guidance on erosion and sediment control measures please refer to the Erosion and Sediment Control for Small sites our web site <http://www.gw.govt.nz/council-publications/pdfs/Small%20sites%20guidelines1.pdf> or the booklet available from the Greater Wellington Regional Council. To get a booklet sent out to you please call the Environment Helpdesk on 04 830 4255.

Part B: Assessment of effects on the environment (AEE) (continued)

Machinery

2. Describe the extent to which machinery is required to undertake your activity and whether machinery is required to enter the watercourse. How do you propose to minimise the effects of machinery in or near the watercourse? How long will any machinery remain in or near the watercourse?

Note: If the works are significant in terms of the machinery required then a management plan for the use of machinery during the works may be required as part of the application.

In consideration of this question, please provide detailed comment on each of the points listed below:

The use of machinery on the banks of a watercourse:

The use of machinery in the bed of a watercourse (including stream crossings):

Storage and use of machinery fuels and/or chemicals:

[Continue on a separate page if necessary]

3. Fish passage and spawning/migration

What are the actual and potential effects of your proposed activity in terms of fish passage and how do you propose to avoid or minimise these effects?

In consideration of this question, please provide detailed comment on each of the points listed below:

Placement of structures in the watercourse:

Alterations to water flow:

Part B: Assessment of effects on the environment (AEE) (continued)

Physical barriers to fish passage:

Timing and duration of works that may affect fish spawning/migration:

[Continue on a separate page if necessary]

4. Erosion

What are the actual and potential effects of your proposed activity in terms of erosion and how do you propose to avoid or minimise these effects?

In consideration of this question, please provide detailed comment on each of the points listed below:

Placement of structures in the bed or banks of the watercourse:

Change in water flow velocities and water flow paths:

Removal of vegetation associated with the works:

[Continue on a separate page if necessary]

Part B: Assessment of effects on the environment (AEE) (continued)

5. Neighbours and other people

What are the actual and potential effects of your proposed activity in terms of effects on neighbours and/or other people and how do you propose to avoid or minimise these effects?

In consideration of this question, please provide detailed comment on each of the points listed below:

Neighbours:

Department of Conservation/Fish & Game

Iwi/Heritage New Zealand:

Greater Wellington Regional Council Flood Protection

Recreational users of the water source

Downstream water users (e.g. those that take water from the stream)

Utility providers with infrastructure in the immediate vicinity

Other people who may be affected by the work

[Continue on a separate page if necessary]

6. Other effects

Are there any other actual or potential effects of your proposed activity and how do you propose to avoid or minimise these effects (for example, visual effects, other physical effects)?

In consideration of this question, please provide detailed comment on each of the points listed below:

Downstream effects:

.....

.....

.....

Other effects:

.....

.....

.....

[Continue on a separate page if necessary]

Part C: Assessment against statutory documents

1. Part 2 of Resource Management Act 1991 (RMA)

Have you provided an assessment against Part 2 (Purpose and Principles) of the RMA?
<http://www.legislation.govt.nz/act/public/1991/0069/latest/DLM231904.html>

.....

.....

.....

.....

.....

2. Regional Policy Statement (RPS) & Regional Freshwater Plan (RFP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Regional Policy Statement (<http://www.gw.govt.nz/rps/>) and Regional Freshwater Plan (<http://www.gw.govt.nz/Regional-Freshwater-Plan/>)?

.....

.....

.....

.....

.....

3. Proposed Natural Resources Plan (PNRP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Proposed Natural Resources Plan? <http://www.gw.govt.nz/proposed-natural-resources-plan/>

4. Other relevant statutory documents

Have you provided an assessment against all other relevant statutory documents?

5. Permitted activities

Will you be undertaking any permitted activities as part of the proposed works? (e.g. a water take to facilitate dewatering, minor earthworks). <http://www.gw.govt.nz/regional-plans-policies-and-strategies/>

6. Other activities that are part of the proposal

Are there any other activities that are part of the proposed erosion protection structure which may require consent? (e.g. the discharge of contaminants (sediment laden water) into a watercourse)

7. Value of investment

If you are applying to replace an existing consent, please provide an assessment of the value of the investment to which the activity relates.



6e Land use consent application for roading & tracking, vegetation clearance, forest harvesting, soil disturbance

Please answer all questions fully. The questions provide a guide in order to satisfy the minimum information requirements that must be included with your application as prescribed in Schedule 4 of the Resource Management Act 1991 (RMA). Depending on the scale of your proposed activity, more detailed information and an Assessment of Environmental Effects (AEE) will be required to support the resource consent application.

Officers from the Greater Wellington Regional Council's (GWRC) Environmental Regulation department are available to assist with filling out this form or to clarify information to include with your application. Up to 1 hour of free pre application advice is available to you.

This form is required to be filled out in conjunction with Form 1 Resource Consent Application

Part A: General

1. Please indicate the type of work to be carried out:

- Roading/Tracking (with upslope batters greater than 1.5 metres)
- Vegetation clearance (greater than 2ha in a 12 month period)
- Forest harvesting
- Soil disturbance (greater than 1,000 m³ on erosion prone land)

2. What do you propose to do and why?

.....

.....

.....

[Continue on a separate page if necessary]

3. What is the area involved? hectares

4. What is the topography of the area (e.g. gently rolling, steep, hilly, flat, etc)?

.....

.....

5. For vegetation clearance, is any native vegetation to be removed? Yes No

If yes, what is the area?m² less than 1ha in accordance with Regional Soil Plan

Is the height Up to 2 metres? 2 metres to 10 metres? 10 metres plus?

Part A: General (continued)

6. For soil disturbance, what is the estimated amount of soil to be disturbed? m³
At what rate? m³/yr cut volume - 18,500m³,
fill volume - 9,700m³

7. Is there a watercourse, dry or flowing, in the vicinity of the activity? (i.e. within 50m for flat land, or within 500m for sloping land) Yes No

If yes, please name and give approximate distance from the activity:
.....
.....

8. Describe any activities that will occur within and around the bed of any identified watercourses (e.g. temporary or permanent crossings such as culverts and fords; vehicle movements and any other disturbance in and around watercourses)
.....
.....
.....

Note: Activities may require a separate land use consent (form 6a)

9. Works methodology

Please provide a step by step works methodology including:

- Details of the works that will be undertaken and the staging and timing of the works
- For vegetation clearance and forest harvesting, details of the methods to be used e.g. ground based, full suspension, aerial spraying etc.
- Details of mitigation measures proposed to minimise the adverse effects of the works including ecological effects, sedimentation, and effects on other water users
- Details of site rehabilitation and ongoing monitoring once the works are complete

.....
.....
.....
.....
.....
.....
.....
.....

[Continue on a separate page if necessary]

Note: An Erosion and Sediment Control Plan (ESCP) will need to be included with your application. The ESCP should outline all erosion control and sediment control devices that will be adopted on site, here and how these devices will be used, and what maintenance of these devices will occur to ensure sediment release into waterways is avoided.

Part A: General (continued)

10. Locality map

Show the location and a detailed sketch/plan of your proposed activity. Please show the proposed activity in relation to roads, property boundaries, neighbouring properties, watercourses, wetlands and other wildlife habitats, existing surrounding structures, historic or wāhi tapu sites, key landmarks, and any other relevant features of the surrounding environment. Alternatively you may wish to attach a plan/aerial photograph showing the above information.

Note: Remember to show where north is.

Part A: General (continued)

11. Describe any cut or fill batters, or both (include height, depth of excavation, slope and extent):

.....
.....
.....

12. Will you be stockpiling any material? Yes No

If yes, please describe the dimension, location and duration of stockpiles:

.....
.....
.....

13. Who will be undertaking the work?

.....

14. What are the proposed hours of operation/construction?

.....

15. What is the proposed commencement date of the work?

.....

16. What is the duration of the works?

If the works are to be staged, please provide a timeframe for each stages

.....
.....
.....

17. Are there any alternative locations or methods for carrying out the work? Yes No

(1) If yes, where or how?

.....
.....
.....
.....

(2) Why have you chosen this location or method over the others?

.....
.....
.....
.....

Part B: Assessment of effects on the environment

Water quality and aquatic ecosystems

1. **What are the actual and potential effects of your proposed activity in terms of water quality and aquatic ecosystems and how do you propose to avoid or minimise these effects?**

In consideration of this question, please provide detailed comment on each of the points listed below:

Sediment laden stormwater runoff from site:

Slash and debris:

Storage and use of machinery fuels:

Other objects or chemicals entering the watercourse:

The use of machinery on the banks and/or in the bed of a watercourse:

Timing and duration of works that may affect fish spawning/migration:

[Continue on a separate page if necessary]

Part B: Assessment of effects on the environment (AEE) (continued)

2. Other effects

Are there any other actual or potential effects of your proposed activity and how do you propose to avoid or minimise these effects (for example, visual effects, other physical effects)?

In consideration of this question, please provide detailed comment on each of the points listed below:

Downstream effects:

.....

.....

.....

Land stability and rehabilitation:

.....

.....

.....

Other effects:

.....

.....

.....

.....

.....

[Continue on a separate page if necessary]

Part C: Assessment against statutory documents

1. Part 2 of Resource Management Act 1991 (RMA)

Have you provided an assessment against Part 2 (Purpose and Principles) of the RMA?

<http://www.legislation.govt.nz/act/public/1991/0069/latest/DLM231904.html>

.....

.....

.....

.....

.....

Part C: Assessment against statutory documents (continued)

2. Regional Policy Statement (RPS) & Regional Freshwater Plan (RFP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Regional Policy Statement (<http://www.gw.govt.nz/rps/>), Regional Soil Plan (<http://www.gw.govt.nz/Regional-Soil-Plan/>), and Regional Freshwater Plan (<http://www.gw.govt.nz/Regional-Freshwater-Plan/>)?

3. Proposed Natural Resources Plan (PNRP)

Have you provided an assessment of the proposal against the relevant objectives, policies and rules of the Proposed Natural Resources Plan? <http://www.gw.govt.nz/proposed-natural-resources-plan/>

4. Other relevant statutory documents

Have you provided an assessment against all other relevant statutory documents?

5. Permitted activities

Will you be undertaking any permitted activities as part of the proposed works? (e.g. culverts, minor earthworks). <http://www.gw.govt.nz/regional-plans-policies-and-strategies/>

6. Other activities that are part of the proposal

Are there any other activities that are part of the land use activity which may require consent? (e.g. culverts, disturbance of any watercourses)

.....
.....
.....
.....
.....

Part D: Monitoring and management of your activity

1. What monitoring and management do you propose during the works to ensure any potential adverse effects on the environment are avoided, remedied or mitigated? (This may include, but is not limited to, monitoring of water quality and sediment discharges, monitoring of equipment to be used, briefing of contractors/operators undertaking the works, contingency measures etc). Include details on what is to be monitored, when, how, and why.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

[Continue on a separate page if necessary]

2. How will you ensure all the contractors/operators undertaking the works are aware of all the consent requirements?

.....
.....
.....
.....

3. What ongoing monitoring and management do you propose after the works are complete to ensure any potential adverse effects on the environment are avoided, remedied or mitigated? (e.g. how will stream bed and bank stability, erosion, fish passage etc be monitored and managed?)

.....
.....
.....
.....

