



If calling, please ask for Democratic Services

Council

Thursday 15 December 2022, 09.30am

Taumata Kōrero, Council Chamber, Greater Wellington Regional Council,
100 Cuba St, Te Aro, Wellington

Members

Cr Ponter (Chair)

Cr Staples (Deputy Chair)

Cr Bassett

Cr Connelly

Cr Duthie

Cr Gaylor

Cr Kirk-Burnnand

Cr Laban

Cr Lee

Cr Nash

Cr Ropata

Cr Saw

Cr Woolf

Recommendations in reports are not to be construed as Council policy until adopted by Council

Council

Thursday 15 December 2022, 9.30am

Taumata Kōrero, Council Chamber, Greater Wellington Regional Council,
100 Cuba St, Te Aro, Wellington

Public Business

No.	Item	Report	Page
1.	Apologies		
2.	Conflict of interest declarations		
3.	Public Participation		
4.	Confirmation of the Public minutes of the Inaugural Council meeting of 28 October 2022, and as reconvened on 24 November 2022	22.471	4
5.	Confirmation of the Public Excluded minutes of the Council meeting of 24 November 2022	PE22.499	15
6.	Confirmation of the Public minutes of the Council meeting of 1 December 2022	22.518	17

Governance

7.	Terms of reference for committees, subcommittees, and advisory groups (including delegations to committees): 2022-25 triennium	22.524	21
8.	Establishment of the 2024-34 Long Term Plan Committee	22.487	79
9.	Adoption of the 2023 meeting schedule	22.475	90
10.	Territorial authority appointments to Greater Wellington committees	22.532	97
11.	Proposed travel by Councillors to Australia	22.533	102
12.	Greater Wellington's Quarter One Summary Report 2022/23	22.521	107
13.	Statements of Expectations for Council Organisations 2023/24	22.527	146

Strategy/Policy/Major Issues

14.	Regional Pest Management Plan – Operational Plan for 2022/23	22.482	155
-----	--	--------	-----

Resolution to Exclude the Public

15.	Resolution to Exclude the Public	22.540	181
-----	--	--------	-----

Public Excluded Business

16.	Proposed Regional Policy Statement Change 1: Freshwater hearing panel nominations	PE22.492	184
17.	Appointment of external Chair to the Finance, Risk and Assurance Committee	PE22.520	195
18.	Appointment of Trustee to Wellington Regional Stadium Trust	PE22.539	217
19.	Appointment of Director to the Wellington Regional Economic Development Agency	PE22.537	224
20.	Additional Appointment to the Whaitua Kāpiti Committee	PE22.536	228



Please note these minutes remain unconfirmed until the Council meeting on 15 December 2022.

Report 22.471

Public minutes of the Inaugural Council meeting for the 2022-2025 Triennium held on Thursday 28 October 2022 and reconvened on Thursday 24 November 2022

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington, at 10.12am

Inaugural Council meeting on 28 October 2022

Members Present

Councillor Bassett
Councillor Connelly
Councillor Duthie
Councillor Gaylor
Councillor Kirk-Burnnand
Councillor Laban
Councillor Lee
Councillor Nash
Councillor Ponter
Councillor Ropata
Councillor Saw
Councillor Staples
Councillor Woolf

Pōwhiri

The pōwhiri tikanga and kawa was jointly led by Rangatira of Taranaki Whānui ki Te Upoko o Te Ika a Maui/Port Nicholson Block Settlement Trust and Te Rūnanga o Toa Rangatira. The Kaikaranga were Alisiha Moeahu, Anahera Nin and Jennie Smeaton.

Greater Wellington leadership and staff were supported by mana whenua of the Wellington region: Kahunungu ki Wairarapa, Rangitāne o Wairarapa, Ngā Hapū o Ōtaki.

Kara Puketapu-Dentice, Chair, Taranaki Whānui ki Te Upoko o Te Ika a Maui /Port Nicholson Block Settlement Trust, commenced formal proceedings with karakia and whaikōrero to welcome all mana whenua, Councillors and manuhiri to this significant occasion, and acknowledge the new Greater Wellington councillors for the new triennium. Callum Katene, Chair, Te Rūnanga o Toa Rangatira, was second speaker to support and enhance welcoming commentary to all.

Kōrero in response from manuhiri was led by Hopepa Poini (ART Confederation). Kahu Ropata (brother to Councillor Ropata) was second speaker acknowledging that they as Iwi were also present to support and honour the handing over of Councillor Ropata to Greater Wellington.

The new Councillors were formally gifted to Greater Wellington from Ngāti Toa Rangatira, Iwi, hapū and whānau to Greater Wellington's Tumu Whakarae | Chief Executive, Nigel Corry.

Apirana Daymond, Kaikorero, Taranaki Whānui provided closing comments and karakia.

Nigel Corry welcomed both the returning and new Councillors, along with their families and friends. He also thanked the Council's mana whenua iwi partners for their welcome and support. He emphasised the strong partnerships with mana whenua in the Wellington Region and that it was fitting and significant to welcome all Councillors as the new Council to become part of the Greater Wellington whānau.

The pōwhiri concluded with the karakia hīmene (hymn) Ehara I te mea.

Morning tea was then held at 11.10am.

Council Agenda

Nigel Corry took the Chair 11.50am and welcomed Councillors, their families and friends, distinguished guests, including iwi leaders, colleagues, stakeholders, staff and the public to the inaugural meeting of the Wellington Regional Council for the 2022 to 2025 triennium.

He explained that, in terms of the Local Government Act 2002, as Chief Executive he was required to act as Chair until the Council elected its Chairperson and Deputy Chairperson, and the Chair had made their declaration and taken the chair.

Public Business

1 Apologies

There were no apologies.

2 Declaration by Councillors – Report 22.463

Nigel Corry invited Councillors to make their declarations under clause 14(3) of Schedule 7 to the Local Government Act 2002. Councillors came forward individually to make their declaration orally followed by them signing their individual certificate which was then signed by Nigel Corry:

3 Process for the Election of the Council Chairperson and Deputy Chairperson – Report 22.465

3.1 Election process adopted

Nigel Corry explained that the Council's Chairperson and Deputy Chairperson were to be elected and that the first step in the process is for the Council to adopt the voting system for these elections. The Process for the Election of the Council Chairperson and Deputy Chairperson report outlined the two options for the Council's consideration. Nigel Corry then asked if there was a mover and seconder for one of the voting systems detailed in the report.

Moved: Cr Nash / Cr Connelly

That the Council:

- 1 Adopts, in accordance with Schedule 7 to the Local Government Act 2002) Statutory voting system A;
- 2 Agrees that any voting round that requires a resolution by 'lot' to exclude any person/s will use the procedure where the candidates' names (with the same number of votes) are placed in a container and the name of the person drawn out by an independent person is deemed the winner (i.e. elected or not excluded from the next round).
- 3 Adopts the system and procedure outlined in recommendations 1 and 2 for the election of the Chairperson and Deputy Chairperson.

The motion was **carried**.

3.2 Election process adopted

Nigel Corry then called for nominations for the position of Chairperson of the Wellington Regional Council.

Moved: Cr Staples / Cr Gaylor

That Council elects Councillor Ponter as Chairperson.

There being no further nominations, Councillor Ponter was declared the elected Chairperson of the Greater Wellington Regional Council.

3.3 Declaration by Chairperson – Report 22.461

In the presence of the Chief Executive, the newly-elected Chairperson made their declaration as Chairperson under clause 14(3) of Schedule 7 to the Local Government Act 2002.

Nigel Corry then vacated the chair for newly-elected Councillor Ponter to take the chair as Chairperson.

3.4 Chairperson takes the Chair

Councillor Ponter took the chair and thanked fellow Councillors for entrusting him with the role.

Councillor Ponter outlined his perception of the opportunities, issues and challenges that would face Council over the next triennium.

3.5 Election of Deputy Chairperson

Councillor Ponter, as Chairperson, invited nominations for the position of Deputy Chairperson of the Wellington Regional Council.

Moved: Cr Gaylor / Cr Nash

That Council elects Councillor Staples as Deputy Chairperson.

There being only one nomination, the Chairperson declared Councillor Staples the elected Deputy Chairperson of the Wellington Regional Council.

Councillor Staples thanked her fellow Councillors for their support.

4 Laws affecting Councillors - Report 22.456 [For Information]

5 Adjournment

Councillor Ponter declared the meeting adjourned at 12.31pm until 24 November 2022 at 9.30am.

Reconvened inaugural Council meeting on 24 November 2022

Members Present

Councillor Ponter (Chair)
Councillor Staples (Deputy Chair)
Councillor Bassett
Councillor Connelly
Councillor Duthie
Councillor Gaylor
Councillor Kirk-Burnnand (from 9.34am)
Councillor Laban (remotely, via Microsoft Teams)
Councillor Lee (remotely, via Microsoft Teams)
Councillor Nash
Councillor Ropata
Councillor Saw
Councillor Woolf

Public Business

1 Apologies

Moved: Cr Gaylor / Cr Staples

That the Council accepts the apology for lateness from Councillor Kirk-Burnnand.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Proposed committee and advisory group structure for the 2022-2025 triennium – Report 22.457

Councillor Ponter spoke to the report.

Moved: Cr Nash / Cr Connelly

That the Council:

- 1 Adopts the following committee structure (Attachment 1):
 - a Climate Committee (Committee of the Whole)
 - b Environment Committee (Committee of the Whole)
 - c Te Tiriti o Waitangi Komiti (Committee of the Whole)
 - d Transport Committee (Committee of the Whole)
 - e Chief Executive Employment Review Committee

- f Finance, Risk and Assurance Committee
 - g Regional Transport Committee
 - h Te Upoko Taiao – Natural Resources Plan Committee
 - i Hutt Valley Flood Management Subcommittee (as a subcommittee of the Environment Committee).
- 2 Adopts the following advisory group structure (Attachment 1):
- a Ara Tahi (reports to Council)
 - b Farming Reference Group (reports to the Environment Committee)
 - c Lower Ruamahanga Valley Floodplain Management Advisory Committee (reports to the Wairarapa Committee)
 - d Public Transport Advisory Group (reports to the Transport Committee)
 - e Upper Ruamahanga River Management Advisory Committee (reports to the Wairarapa Committee)
 - f Whaitua Kāpiti Committee (reports to Council).
- 3 Notes that the terms of reference for these bodies will be prepared for adoption by Council at its meeting on 15 December 2022.
- 4 Notes that the appointment of Councillors (including as chairs and deputy chairs) is the subject of separate reports to this meeting, as follows:
- a Regional Transport Committee (Establishment of the Regional Transport Committee – Report 22.474)
 - b Other committees and advisory groups (Councillor Appointments – Report 22.480).
- 5 Notes that the establishment of, and terms of reference for, a Long Term Plan Committee will be a matter for consideration at Council’s meeting on 15 December 2022.
- 6 Notes the continuance of the following joint committees for the 2022–25 triennium:
- a Wellington Civil Defence Emergency Management Group
 - b Wellington Regional Leadership Committee
 - c Wellington Water Committee.

The motion was **carried**.

Councillor Kirk-Burnnand arrived at the meeting at 9.34am, during discussion on the above item.

4 Councillor appointments – Report 22.480

Councillor Ponter spoke to the report.

Moved: Cr Ponter / Cr Staples

That the Council appoints Councillors to committees, advisory groups, and external organisations, as set out in Attachment 1 to this report.

The motion was **carried**.

5 Appointment of Director to Council Companies – Report 22.490

Moved: Cr Kirk-Burnnand / Cr Gaylor

That the Council:

- 1 Resolves as a special resolution, by way of written resolutions contained in Attachment 1 – Shareholder Resolutions, to:
 - a appoint David Bassett, Chris Kirk-Burnnand, David Lee, and Thomas Nash as directors of WRC Holdings Limited;
 - b appoint Chris Kirk-Burnnand the Chair of WRC Holdings Limited;
 - c Remove Roger Blakeley, Glenda Hughes and Prue Lamason as directors of WRC Holdings Limited.
- 2 Consents to WRC Holdings Limited, as the sole shareholder of Greater Wellington Rail Limited, passing its shareholder resolutions to give effect to the director changes, and appointment of the Chair, in Attachment 1.
- 3 Appoints Thomas Nash the Deputy Chair of WRC Holdings Limited and Greater Wellington Rail Limited.
- 4 Authorises the Chair of Council to sign the written resolutions as the authorised person.

The motion was **carried**.

Noted: Council acknowledged the contribution of former directors of WRC Holdings: Roger Blakeley, Glenda Hughes and Prue Lamason.

6 Establishment of the Regional Transport Committee – Report 22.474

Francis Ryan, Manager, Democratic Services, introduced the report and advised of an update to the report and recommendations. Mr Ryan advised that the nomination for the Waka Kotahi/New Zealand Transport Agency representative had been received by officers and was reflected in the updated recommendation to the report.

Moved: Cr Staples / Cr Nash

That the Council:

- 1 Establishes, under section 105(1) of the Land Transport Management Act 2003, the Regional Transport Committee for the Wellington Region.
- 2 Adopts the proposed Terms of Reference for the Regional Transport Committee (Attachment 1).
- 3 Appoints to the Regional Transport Committee:
 - a Councillors Adrienne Staples and Daran Ponter as the Councillor members
 - b Councillor Adrienne Staples as the Chair

- c Councillor Daran Ponter as the Deputy Chair.
- 4 Appoints to the Regional Transport Committee, as territorial authority representatives:
 - a Hon Mayor Ron Mark to represent Carterton District Council, and Deputy Mayor Dale Williams as alternate
 - b Councillor Simon Edwards to represent Hutt City Council, and Councillor Brady Dyer as alternate
 - c Mayor Janet Holborow to represent Kapiti Coast District Council, and Deputy Mayor Lawrence Kirby as alternate
 - d Mayor Gary Caffell to represent Masterton District Council, and Deputy Mayor Bex Johnson as alternate
 - e Mayor Anita Baker to represent Porirua City Council, and Councillor Ross Leggett as alternate
 - f Mayor Martin Connelly to represent South Wairarapa District Council
 - g Mayor Wayne Guppy to represent Upper Hutt City Council, and Deputy Mayor Hellen Swales as alternate
 - h Mayor Tory Whanau to represent Wellington City Council, and Deputy Mayor Laurie Foon as alternate.
- 5 Notes KiwiRail’s appointment of David Gordon, and Helen Rogers as alternate, to the Committee.
- 6 Appoints Emma Speight to the Regional Transport Committee, as the Waka Kotahi/New Zealand Transport Agency representative.

The motion was **carried**.

7 Revised Elected Member Remuneration 2022/23 – Report 22.481

Councillor Ponter spoke to the report, and tabled an updated recommendation.

Moved: Cr Ponter / Cr Nash

That Council resolves that the Governance Remuneration Pool available for positions of additional responsibility shall be allocated as follows:

Position	Number of position-holders	Remuneration	Percentage of base Councillor remuneration
Deputy Chair, with Committee Chair responsibility <ul style="list-style-type: none"> - Regional Transport Committee - Wairarapa Committee 	1	\$96,301	140%

Committee Chair – Committee of the Whole: 1. Environment Committee, and Climate Committee 2. Te Tiriti o Waitangi Committee 3. Transport Committee	3	\$86,125	125%
Committee Chair: 1. Chief Executive Employment Review Committee 2. Hutt Valley Flood Management Subcommittee 3. Te Upoko Taiao – Natural Resources Plan Committee	3	\$82,680	120%
Councillor	5	\$68,900	100%

The motion was **carried**.

8 Meeting schedule for the remainder of 2022 – Report 22.469

Francis Ryan, Manager, Democratic Services, spoke to the report.

Moved: Cr Bassett / Cr Ropata

That Council:

- 1 Notes that meetings for joint committees in the Wellington Region have already been set, as follows:
 - a the Wellington Civil Defence Emergency Management Group on 6 December 2022 at 9.00am
 - b the Wellington Regional Leadership Committee on 6 December at 3.00pm
 - c the Wellington Water Committee on 16 December at 10.00am.
- 2 Adopts the meeting schedule for the remainder of 2022 as follows:
 - a Council, on 1 December 2022, at 9.30am
 - b Regional Transport Committee on 6 December 2022 at 10.30am.
 - c Council, on 15 December 2022 at 9.30am.
- 3 Authorises the Manager, Democratic Services, to circulate the adopted meeting schedule to key stakeholders and to amend the schedule as necessary.

The motion was **carried**.

Resolution to exclude the public

9 Resolution to exclude the public – Report 22.493

Moved: Cr Gaylor / Cr Saw

That the Council excludes the public from the following parts of the proceedings of this meeting, namely:

Appointments to the Whaitua Kāpiti Committee – Report PE22.477

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter, and the specific ground/s under section 48(1) of the Local Government Official Information and Meetings Act 1987 (the Act) for the passing of this resolution are as follows:

Appointments to the Whaitua Kāpiti Committee – Report PE22.477	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground/s under section 48(1) for the passing of this resolution</i>
<p>The information contained in this report includes personal and identifying information about the proposed appointees. Withholding this information prior to Council’s decision is necessary to protect the privacy of those natural persons (section 7(2)(a) of the Act) as releasing this information would disclose their consideration for membership of the Whaitua Kāpiti Committee.</p> <p>Greater Wellington has not been able to identify a public interest favouring disclosure of this information.</p>	<p>The public conduct of this part of the meeting is excluded as per section 7(2)(a) of the Act, to protect the privacy of natural persons.</p>

This resolution is made in reliance on section 48(1)(a) of the Act and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the

The motion was **carried**.

The public part of the meeting closed at 9.51am.

Councillor D Ponter

Chair

Date:



The matters referred to in these minutes were considered by Council in Public Excluded business. These minutes do not require confidentiality and may be considered in the public part of the meeting.

Please note these minutes remain unconfirmed until the Council meeting on 15 December 2022.

Report 22.499

Public Excluded minutes of the Reconvened Inaugural Council meeting on 24 November 2022

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington, at 9.51am

Members Present

Councillor Ponter (Chair)
Councillor Staples (Deputy Chair)
Councillor Bassett
Councillor Connelly
Councillor Duthie
Councillor Gaylor
Councillor Kirk-Burnnand
Councillor Laban (remotely, via Microsoft Teams)
Councillor Lee (remotely, via Microsoft Teams)
Councillor Nash
Councillor Ropata
Councillor Saw
Councillor Woolf

Public excluded Business

1 Appointments to the Whaitua Kāpiti Committee – Report PE22.477

Tim Sharp, Programme Manager, Whaitua, spoke to the report, and tabled an attachment.

Moved: Cr Gaylor / Cr Ropata

That Council:

- 1 Appoints to the Whaitua Kāpiti Committee:
 - a Jocelyn Prvanov, as Kāpiti Coast District Council representative
 - b Naomi Solomon as a Ngāti Toa Rangatira representative
 - c Dr Aroha Spinks as a Ngā Hapū o Ōtaki representative
 - d Caleb Royal as a Ngā Hapū o Ōtaki representative
 - e Dr Mahina-a-rangi Baker as a Ātiawa ki Whakarongotai representative
 - f Sharlene Maoata-Davis as a Ātiawa ki Whakarongotai representative
 - g Monique Leith as a Kāpiti Coast community representative
 - h Jenny Rowan as a Kāpiti Coast community representative
 - i Kerry Walker as a Kāpiti Coast community representative.
- 2 Notes that Council's appointee to the Whaitua Kāpiti Committee is the Councillor of the Kāpiti Coast Constituency.
- 3 Notes that work is being undertaken to identify candidates to fill the remaining vacancies on the committee, these being a second Ngāti Toa Rangatira representative, and a fourth Kāpiti Coast community representative.

The motion was **carried**.

Karakia whakamutunga

The Council Chair closed the meeting with a karakia whakamutunga.

The meeting closed at 10.08am.

Councillor D Ponter

Chair

Date:



Please note these minutes remain unconfirmed until the Council meeting on 15 December 2022.

Report 22.518

Public minutes of the Council meeting on 1 December 2022

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington, at 9.32am

Members Present

Councillor Ponter (Chair)
Councillor Staples (Deputy Chair)
Councillor Bassett (from 9.34am)
Councillor Connelly
Councillor Duthie (remotely, via Microsoft Teams)
Councillor Gaylor (remotely, via Microsoft Teams)
Councillor Kirk-Burnnand
Councillor Laban (remotely, via Microsoft Teams)
Councillor Lee
Councillor Nash
Councillor Ropata (remotely, via Microsoft Teams)
Councillor Saw
Councillor Woolf

Karakia timatanga

The Chair opened the meeting with a karakia timatanga.

Public

1 Apologies

Moved: Cr Nash / Cr Connelly

That the Council accepts the apology for lateness from Councillor Bassett.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Public participation

There was no public participation.

4 Item not on the agenda to be dealt with

The Chair advised that Council would need to deal with an additional report on an Appointment to the Regional Transport Committee.

Moved: Cr Ponter / Cr Staples

- 1 That under Standing Order 3.5.5, Report 22.517 – Appointment to the Regional Transport Committee is dealt with at this meeting.
- 2 This report is not on the agenda for this meeting as Wellington City Council advised officers of a change to their appointment to the Regional Transport Committee, after the agenda had been prepared.
- 3 Discussion on matters contained in this report cannot be delayed until the Council's next meeting because the matters need to be progressed and finalised promptly to ensure that the appointment is confirmed before the Regional Transport Committee meeting on 6 December 2022.

The motion was **carried**.

Councillor Basset arrived 9.34am, after the above item.

Strategy, policy or major issues

5 Greater Wellington Regional Council's 2021-22 Annual Report – Report 22.494

Zofia Miliszewska, Team Leader, Corporate Planning and Reporting and Alison Trustrum-Rainey, Chief Financial Officer, introduced the report, and introduced Clint Ramoo, Audit Director, Audit New Zealand, who spoke to the report.

Mr Ramoo advised that Audit New Zealand would be issuing a qualified audit report, with one matter of emphasis. The qualification relates to Greater Wellington's Carbon Emission measures in regard to CO2 calculations. This is a technical issue facing all of local government in the carbon reporting space. Mr Ramoo thanked Greater Wellington officers for their cooperation and support in completing the audit.

Moved: Cr Kirk-Burnnand / Cr Saw

That the Council:

- 1 Adopts Greater Wellington Regional Council's Annual Report (Attachment 1) and the Summary of the Annual Report (Attachment 2) for the year ended 30 June 2022.

- 2 Authorises the Chief Executive to make minor changes that may arise as part of finalising the audited Annual Report and Summary of the Annual Report for the year ended 30 June 2022.

The motion was **carried**.

6 Shareholder Resolutions in lieu of Annual General Meeting – WRC Holdings Limited – Report 22.491

Sarah Allen, Principal Advisor, Company Portfolio and Economic Development, spoke to the report.

Moved: Cr Kirk-Burnnand / Cr Nash

That the Council:

- 1 Agrees, as sole shareholder of WRC Holdings Limited, that the company not be required to hold an Annual General Meeting relating to the financial year ending 30 June 2022.
- 2 Resolves the written resolutions contained in Attachment 1 - Shareholder resolutions for WRC Holdings Limited.
- 3 Authorises the Council Chair to sign the resolutions of the sole shareholder contained in Attachment 1.

The motion was **carried**.

Governance

7 Appointment to the Regional Transport Committee – Report 22.517

Moved: Cr Bassett / Cr Lee

That the Council:

- 1 Revokes the appointment of Mayor Tory Whanau as the member for Wellington City Council and Deputy Mayor Laurie Foon as alternate on the Regional Transport Committee.
- 2 Appoints Councillor Iona Pannett to represent Wellington City Council, and Councillor Tony Randle as alternate on the Regional Transport Committee.

The motion was **carried**.

Karakia whakamutunga

The Chair closed the meeting with a karakia whakamutunga.

The meeting closed at 10.05am.

Councillor D Ponter

Chair

Date:

Council
15 December 2022
Report 22.524



For Decision

TERMS OF REFERENCE FOR COMMITTEES, SUBCOMMITTEES AND ADVISORY GROUPS (INCLUDING DELEGATIONS TO COMMITTEES): 2022–25 TRIENNIUM

Te take mō te pūrongo
Purpose

1. To advise Council on the proposed Terms of Reference for Committees, Subcommittees and Advisory Groups (including Delegations to Committees) for the 2022–25 triennium.

He tūtohu
Recommendations

That Council:

1. **Renames** the Hutt Valley Flood Management Committee as the Hutt Valley River Management Committee
2. **Adopts** the Terms of Reference for Committees, Subcommittees and Advisory Groups (including Delegations to Committees): 2022–25 triennium (Attachment 1).
3. **Transfers** Council’s appointment of four Councillors from the Hutt Valley Flood Management Subcommittee (Councillor Appointments (Report 22.480)) to the Hutt Valley River Management Subcommittee.

Te tāhū kōrero
Background

2. On 24 November 2022, the governance structure for the 2022–25 triennium was adopted by Council (Proposed Committee and Advisory Group Structure for the 2022–25 Triennium (Report 22.457)). This governance structure continues the one established for the previous triennium; with the only significant changes being the establishment of Te Tiriti o Waitangi Komiti, and that committee and the Climate Committee becoming committees of the whole.
3. At that meeting, Council also established and approved the terms of reference for the Wellington Regional Transport Committee (Establishment of the Regional Transport Committee (Report 22.474)). Those approved terms of reference are included in [Attachment 1](#) (Terms of Reference for Committees, Subcommittees and Advisory Groups (including Delegations to Committees): 2022–25 triennium).

4. Within the proposed Terms of Reference (**Attachment 1**), the key changes from the previous triennium are:
 - a Clarifying Council's powers, functions and duties in the 'Role of Council' section
 - b Requiring Council and committees to apply a set of five Te Tiriti o Waitangi principles when conducting their business and making decisions
 - c Reshaping (to recognise contextual changes) the role of the Climate Committee, and its relationship to the Environment Committee
 - d Establishing a new terms of reference for Te Tiriti o Waitangi Komiti
 - e Changing the name of the Hutt Valley Flood Management Subcommittee to the Hutt Valley River Management Subcommittee
 - f Clarifying the specific responsibilities of the Transport Committee, the Finance, Risk and Assurance Committee, and the Hutt Valley River Management Subcommittee
 - g Providing for the Wairarapa Committee and Hutt Valley River Management Committee to consider potential arrangement for a catchment-based governance approach and clarifying the situations within which matters will be referred to that committee.

Ngā hua ahumoni
Financial implications

5. The related costs (e.g. of members' remuneration and expenses, and of servicing the committees and advisory groups) are covered by the relevant departments' budgets.

Ngā Take e hāngai ana te iwi Māori
Implications for Māori

6. The proposed Terms of Reference (**Attachment 1**) recognise and apply Te Tiriti o Waitangi principles to the business and decision-making of Council, committees, and Greater Wellington. This a strong further step towards meeting Council's legislative obligation to "facilitate participation by Māori in local authority decision-making processes"¹ and achieving Greater Wellington's strategic priority of:

Improving outcomes for mana whenua and Māori – proactively engage mana whenua in decision making, and incorporate te ao Māori and mātauranga Māori perspectives, so we can achieve the best outcomes for Māori across all aspects of our region.

Ngā tikanga whakatau
Decision-making process

7. I have considered the matters requiring decision in this report against the decision-making requirements of Part 6 of the Local Government Act 2002.

¹ Section 4 of the Local Government Act 2002.

**Te hiranga
Significance**

8. I have also considered the of the matters for decision, taking into account Council's *Significance and Engagement Policy* and Greater Wellington's *Decision-making Guidelines*. Due to the administrative nature of these decisions, I recommended that these matters are considered to have low significance.

**Te whakatūtakitaki
Engagement**

9. Given the low significance of these matters, I did not consider that external engagement was necessary.

**Ngā tūāoma e whai ake nei
Next steps**

10. Once agreed, Greater Wellington will circulate the approved Terms of Reference to relevant external organisations and place them on Greater Wellington's website.

**Ngā āpitihanga
Attachment**

Number	Title
1	Terms of Reference for Committees, Subcommittees and Advisory Groups (including Delegations to Committees): 2022–25 triennium

**Ngā kaiwaitohu
Signatory**

Writer	Cr Daran Ponter – Council Chair
--------	---------------------------------

He whakarāpopoto i ngā huritaonga Summary of considerations
<i>Fit with Council's roles or with Committee's terms of reference</i> Council is responsible for approving the terms of reference for its governance structure.
<i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i> There are no known implications for Council's or Greater Wellington's strategies, policies and plans.
<i>Internal consultation</i> Committee chairs and deputy chairs, Councillors, and Greater Wellington's senior management were consulted in the development of the proposed terms of reference.
<i>Risks and impacts - legal / health and safety etc.</i> There are no known risks.

Attachment 1 to Report 22.524

Attachment 1 to Report 22.524

Terms of Reference for Committees, Subcommittees and Advisory Groups (including Delegations to Committees): 2022–25 triennium

Greater Wellington Regional Council

Terms of Reference for Committees, Subcommittees and Advisory Groups (including Delegations to Committees): 2022—25 triennium

Adopted by Council on 24 November¹ and 15 December 2022

Amendments

Date	Report number	Brief description of the amendment(s)

¹ For the Regional Transport Committee (Report 22.474).

Contents

1.	Preface	3
	Legislative framework	3
	Governance	4
	Committees	4
	Management	5
	Governance and management relationship	5
2.	Role of Council	7
	Council's powers, functions and duties	7
	Council	8
3.	Overarching principles for committees and advisory bodies	9
4.	Climate Committee (A Committee of the Whole)	10
5.	Environment Committee (A Committee of the Whole)	12
6.	Te Tiriti Komiti (A Committee of the Whole)	15
7.	Transport Committee (A Committee of the Whole)	17
8.	Chief Executive Employment Review Committee	20
9.	Finance, Risk and Assurance Committee	21
10.	Regional Transport Committee	23
11.	Te Upoko Taiao – Natural Resources Plan Committee	25
12.	Wairarapa Committee	29
13.	Hutt Valley River Management Subcommittee (A subcommittee of the Environment Committee)	32
14.	Ara Tahi (An advisory body to Council)	34
15.	Farming Reference Group (An advisory body to the Environment Committee)	37
16.	Lower Ruamahanga Valley Floodplain Management Advisory Committee (An advisory body to the Wairarapa Committee)	39
17.	Public Transport Advisory Group (An advisory body to the Transport Committee)	42
18.	Upper Ruamahanga River Management Advisory Committee (An advisory body to the Wairarapa Committee)	45
19.	Whaitua Kāpiti Committee (An advisory body to Council)	47

1. Preface

Legislative framework

The Wellington Regional Council (Council) is constituted by the Local Government Act 2002 and is subject to the following Acts of Parliament that provide its powers, functions and duties:

- Local Government Act 2002
- Local Government Official Information and Meetings Act 1987
- Local Government (Rating) Act 2002
- Local Electoral Act 2001
- Biosecurity Act 1993
- Building Act 2004
- Civil Defence Emergency Management Act 2002
- COVID-19 Recovery (Fast-track Consenting) Act 2020
- Hazardous Substances and New Organisms Act 1996
- Land Drainage Act 1908
- Land Transport Management Act 2003
- Litter Act 1979
- Maritime and Coastal Area (Takutai Moana) Act 2011
- Maritime Transport Act 1994
- Privacy Act 2020
- Property Law Act 2007
- Protected Disclosures (Protection of Whistleblowers) Act 2022
- Public Records Act 2005
- Public Works Act 1981
- Rating Valuations Act 1998
- Reserves Act 1977
- Resource Management Act 1991
- Soil Conservation and Rivers Control Act 1941
- Statutory Land Charges Registration Act 1928
- Summary Proceedings Act 1957
- Trespass Act 1980
- Urban Development Act 2020

- Walking Access Act 2008
- Wellington Regional Council (Stadium Empowering) Act 1996
- Wellington Regional Council (Water Board Functions) Act 2005
- Wellington Regional Water Board Act 1972.

In this document, the physical area of Council's statutory responsibility, being the Wellington Region, is referred to as "the region".

Governance

Councillors are elected to Council through regular three-yearly elections, when the different constituencies of the region select their representatives for the forthcoming triennium. Once the elected Councillors have made their statutory declarations, they collectively (as Council) make decisions in the interests of the region as a whole; although they are also expected to understand the aspirations of different groups within the community.

Councillors have statutory obligations and restraints regarding the exercise of their powers, functions and duties.

Committees

As Council is responsible for a wide range of strategies, plans, and functions, Councillors need to organise their own work in a way that both facilitates a clear understanding of the issues and community concerns, and promotes efficiency and effectiveness.

Council's optimal governance model is to create a series of standing committees that have the purpose(s) and specific responsibilities outlined in the following terms of reference. These committees may have delegated powers, functions and duties from Council; the Council remains accountable for the exercise of these delegations. Council can still decide on matters delegated to Committees (or the Chief Executive), except where those delegates have already exercised the delegation.

This governance model is intended to ensure decisions are made at the most appropriate level, and to provide clarity on the different and complementary roles of 'governance' and 'management'.

Whilst specific Councillors are appointed to each standing committee, all Councillors receive copies of the order papers of these committees. Any Councillor may attend (sit at the table) and speak at a committee meeting, except for meetings of the Regional Transport Committee. A summary of the matters dealt with by those committees is reported to Council.

Attachment 1 to Report 22.524**Management**

Greater Wellington Regional Council (Greater Wellington), as an organisation, delivers Council's strategies, policies and plans through a range of functions, programmes and activities. The actual delivery is carried out, under delegation, by staff appointed by the Chief Executive. The Chief Executive is accountable to Council for all delivery.

Governance and management relationship

The following table summarises the key responsibilities for, and relationships between, Council's governance and Greater Wellington's management roles:

Governance	Management
Set Council's strategic direction (including the desired results), and approve strategies, policies and plans consistent with related legislation Key examples include Council developing and adopting the Long Term Plan, Annual Plan, and key policy / planning documents (like the Regional Policy Statement and the Regional Land Transport Plan).	Prepare draft documents and related advice for Council and Committees on the desired strategic direction and results, and to meet statutory requirements
Make statutory and administrative decisions	Provide politically neutral free and frank advice to Council and Committees to enable good and lawful decisions Implement Council's decisions
Represent residents and other members of the local community	Provide information to support Councillors to engage with the local community
Delegate functions, duties and powers to Committees and the Chief Executive	Exercise delegated functions, duties and powers
Oversee and evaluate Greater Wellington's performance, including its effectiveness in implementing approved strategies, policies and plans and in delivering the desired results Prudently allocate and steward Council's finances and resources, including for Council's strategic assets	Manage Greater Wellington's systems, processes and delivery consistently with Council's strategic direction; approved strategies, policies and plans; and other statutory requirements Report to Council and Committees on Greater Wellington's performance and effectiveness. This includes providing assurance on systems and processes, and the management of finances, resources and assets
Report, and be accountable, publicly for the achievement of Council's desired results	Prepare related documents, communications, and advice to support Council's accountability
Manage political aspirations whilst meeting governance obligations to Greater Wellington and the community	Ensure Greater Wellington has a clear understanding of the difference and relationship between political and management matters, and manage this relationship appropriately

Attachment 1 to Report 22.524

Governance	Management
Appoint the Chief Executive, and make or recommend key appointments (e.g. to committees and council-controlled organisations)	Support the appointment and induction of a new Chief Executive, as needed
Provide a link between the community and Greater Wellington	Provide a link between Council and Greater Wellington staff

2. Role of Council

Council's powers, functions and duties

The Council will:

- Retain the full right to exercise its powers, functions and duties.
- Consider and adopt key statutory plans and documents, including Council's Long Term Plan, Annual Plan, Annual Report, Regional Policy Statement, and Natural Resources Plan.
- Establish standing committees, subcommittees, hearing committees, and advisory bodies where appropriate; delegate powers, functions and duties (except where this is not permitted) to such committees (as appropriate); appoint members to these bodies; and then receive and consider the recommendations and matters referred to it by such committees, subcommittees, hearing committees, and advisory bodies. [Council retains for itself the power to establish advisory bodies]
- Establish a framework and governance arrangements to oversee the implementation of recommendations for the delivery of the National Policy Statement for Freshwater Management, whitua implementation plans, and related iwi management plans.
- Provide regional leadership in promoting and facilitating discussion on key issues that require a collaborative approach between a number of parties to achieve solutions.
- Pursue proactively its commitment, obligations and responsibilities to Te Tiriti o Waitangi, including as set out in provisions to Te Tiriti o Waitangi and/or its principles in legislation to which the Council or Greater Wellington are bound.
- Appoint the Chief Executive; approve the Chief Executive's performance agreement and any recruitment and selection process for a Chief Executive; and then review the Chief Executive's contract, performance and remuneration at least annually.
- Approve all delegations to the Chief Executive, including the authority for further delegation to Greater Wellington staff.
- Review the performance of the council-controlled trading organisations, council controlled organisations (CCOs) and the Wellington Regional Stadium Trust (WRST).
- Appoint directors to the council-controlled trading organisations (including WRC Holdings) and CCOs, trustees to the WRST, and representatives to any other organisations on which Council is entitled to representation.
- Review and decide Council's electoral and representation arrangements.
- Approve the setting of public transport fares (including temporary and targeted changes).
- Consider issues of regional significance that are not the responsibility of any specific standing committee or that are of such regional significance / high public interest that Council needs to make the decision(s). Such issues include, but are not limited to:

Attachment 1 to Report 22.524

- o Regional spatial and economic development, including Complex Development Opportunities and Transit Oriented Development and Council's position on matters to be considered by the Wellington Regional Leadership Committee
- o Water supply, including future water collection areas
- o Emergency management, for those matters that are not the responsibility of the Wellington Civil Defence Emergency Management (CDEM) joint committee.

Council

Council has the following elements:

- Responsibilities:
 - o Act on the matters stated under 'Council's powers, functions and duties' above
 - o Apply Council's Te Tiriti o Waitangi principles when conducting its business and making decisions
- Members – all 13 Councillors
- Quorum – seven Councillors.

3. Overarching principles for committees and advisory bodies

In conducting their business and making decisions, each committee, subcommittee, hearing committee and advisory body shall apply Council's Te Tiriti o Waitangi principles, which are as follows:

- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and partnerships with mana whenua. These relationships and partnerships will influence Greater Wellington's core business services, functions and systems to develop and deliver our shared aspirations across our Greater Wellington rohe
- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

4. Climate Committee (A Committee of the Whole)

1 Purpose

To:

- a Oversee, review and report to Council on the management and delivery of Greater Wellington's strategies, policies, plans, programmes, initiatives and indicators for climate change mitigation and adaptation
- b Provide effective leadership on climate change for Greater Wellington and the Wellington Region on climate change mitigation and adaptation.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Oversee the development and review of Council's climate change strategies, policies, plans, programmes, initiatives and indicators; and recommend these matters (and variations) to Council for adoption.
- 2.3 Review and monitor, by considering regular reports from relevant activity areas, Greater Wellington's progress towards delivering on and achieving Council's climate change strategies, policies, plans, programmes, initiatives and indicators.
- 2.4 Advise Council on how best to incorporate climate change mitigation and adaptation into other strategies, policies, plans, programmes, initiatives and indicators, including consideration of local, regional, and international best practice approaches.
- 2.5 Advise Council's representative on the Wellington Regional Leadership Committee on Greater Wellington's position on regional climate change projects (including the Regional Climate Emissions Reduction Plan and Regional Climate Adaptation Plan).
- 2.6 Advocate for the alignment and advancement of central government's and other external organisations' programmes and initiatives in climate change programmes and initiatives, working alongside the Wellington Regional Leadership Committee.

3 Delegations

- 3.1 The Committee has the authority to approve submissions to external organisations on matters pertaining directly to the Committee's purpose.
- 3.2 Where a matter proposed for consideration by the Committee (including during the development of proposed Greater Wellington plans and policies) is of strategic importance to the Wairarapa Constituency, that matter shall first be referred to the Wairarapa Committee or its members for their consideration.

4 Members

All thirteen Councillors.

Attachment 1 to Report 22.524

5 Quorum

Seven Committee members.

6 Meeting frequency

The Committee shall meet twice each year, with additional meetings as required.

5. Environment Committee (A Committee of the Whole)

1 Purpose

To oversee the development, implementation and review of Council's:

- a Environmental strategies, policies, plans, programmes, initiatives and indicators to improve environmental outcomes for the Wellington Region's land, water, air, biodiversity, natural resources, parks and reserves, and coastal marine area
- b Regional resilience priorities in the delivery of plans, programmes, initiatives and activities for flood protection, erosion control, and regional parks and forests
- c Regulatory systems, processes and tools to meet Council's related legislative responsibilities
- d Plans, programmes, and efforts to increase volunteer uptake, community involvement and mahi tahi with others seeking to improve environmental outcomes in the Wellington Region.

2 Specific responsibilities

The Committee's environmental responsibilities include the areas of land use management, air quality, water health and quality, regional natural resources, river control, flood protection, regional parks and reserves, coastal marine environment, maritime navigation and safety, biosecurity and biodiversity.

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Oversee the development and review of Council's:
 - a Environmental strategies, policies, plans, programmes, initiatives and indicators
 - b Regional resilience prioritiesand recommend these matters (and variations) to Council for adoption.
- 2.3 Review periodically the effectiveness of implementing and delivering Council's:
 - a Environmental strategies, policies, plans, programmes, initiatives and indicators
 - b Regional resilience priorities.
- 2.4 Consider regional, national and international developments; emerging issues and impacts; and changes in the legislative frameworks for their implications for Council's:
 - a Environmental strategies, policies, plans, programmes, initiatives and indicators
 - b Regulatory systems, processes and tools.

Attachment 1 to Report 22.524

- 2.5 Recommend to Council changes to improve the effectiveness of Council's:
 - a Environmental strategies, policies, plans, programmes, initiatives and indicators
 - b Regional resilience priorities
 - c Regulatory systems, processes and tools.
- 2.6 Review Greater Wellington's compliance with Council's related legislative responsibilities³, and the monitoring and enforcement of compliance.
- 2.7 Ensure that the Committee's decision making:
 - a Considers climate change-related risks (mitigation and adaptation)
 - b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.
- 2.8 Review, after each Farming Reference Group meeting, a written report of the business conducted at that meeting.

3 Delegations

- 3.1 Subject to sections 3.3 to 3.7, Council delegates to the Committee all the powers, functions and duties necessary to perform the Committee's responsibilities (except those that must not be delegated, have been retained by Council, have been delegated to another committee, or have been delegated to the Chief Executive).
- 3.2 The Committee has the authority to approve submissions to external organisations for matters pertaining directly to the Committee's purpose.
- 3.3 The Committee may make decisions on matters with a financial impact only where the related costs are:
 - a Budgeted for in the relevant business group's budget
 - b Not budgeted for in the relevant business group's budget, but can be met from savings within that budget.
- 3.4 Where the Committee considers a decision with a material financial impact is needed⁴, the Committee must refer the matter to Council for its decision.
- 3.5 The Committee may not make a decision that is materially inconsistent with Council's Annual Plan or Long Term Plan.

³ These responsibilities include those under the Resource Management Act 1991 and for the granting of resource consents, the Soil Conservation and Rivers Control Act 1967, the Biosecurity Act 1993, the Reserves Act 1977, and the Maritime Transport Act 1994.

⁴ That is, where savings are identified from other business groups' budgets to meet the related costs; or no savings are identified across Greater Wellington's overall budget to meet the related costs.

Attachment 1 to Report 22.524

- 3.6 Where a matter proposed for consideration by the Committee (including during the development of proposed Greater Wellington plans and policies) is of strategic importance to the Wairarapa Constituency, that matter shall first be referred to the Wairarapa Committee or its members for their consideration.
- 3.7 The Committee shall ensure that it acts under the guidance of the Memorandum of Partnership in working with Greater Wellington's mana whenua partners of the Wellington Region to ensure effective Māori participation in the Committee's deliberations and decision-making processes.

4 Members

- 4.1 All thirteen Councillors.
- 4.2 The Chair of the Farming Reference Group.

5 Voting entitlement

The Chair of the Farming Reference Group sits at the table and has full speaking rights, but has no voting rights at any Committee meeting.

6 Quorum

Seven Committee members.

7 Meeting frequency

The Committee shall meet six times each year, with additional meetings as required.

6. Te Tiriti Komiti (A Committee of the Whole)

1 Purpose

To enable Council, committees, and Greater Wellington to implement robust decisions that uphold Te Tiriti o Waitangi obligations, commitments, and responsibilities to ensure equitable outcomes for Māori.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Influence Council, committees, and Greater Wellington decision-making across strategies, policies, plan, programmes, initiatives, and indicators through application of Council's Te Tiriti o Waitangi principles, which are as follows:
 - a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and partnerships with mana whenua. These relationships and partnerships will influence Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe
 - b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions
 - c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community
 - d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives
 - e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.
- 2.3 Oversee the development of a work programme across Greater Wellington to improve outcomes and uphold the priorities for mana whenua and Māori.
- 2.4 Review and monitor the implementation of this work programme using Te Tiriti o Waitangi principles.
- 2.5 Consider and recommend to Council on negotiation issues for Treaty settlements in the Wellington Region, and on the upholding of Greater Wellington's commitments under concluded settlements.

Attachment 1 to Report 22.524

- 2.6 Review and monitor (every six months) the performance of Council and Greater Wellington in giving effect to statutory responsibilities to Te Tiriti o Waitangi, and recommend to Council on initiatives and changes to enhance effectiveness.
- 2.7 Consider and recommend to Council on the transfer of Council's statutory functions, duties, and powers to mana whenua.
- 2.8 Provide, for consideration by Council, direction on Māori representation and partnership structures or initiatives with mana whenua, including a recommendation to Council on the establishment of Māori constituencies under the Local Electoral Act 2001.

3 Delegations

The Committee has the authority to approve submissions to external organisations for matters pertaining directly to the Committee's purpose.

4 Members

All thirteen Councillors.

5 Quorum

Seven Councillors.

6 Meeting frequency

The Committee shall meet four times a year, with additional meetings as required.

7. Transport Committee (A Committee of the Whole)

1 Purposes

To:

- a Oversee the development, implementation and review of Council's strategic direction and policies for transport and mode-shift
- b Set the operational direction to deliver public transport and mode-shift
- c Provide input into joint transport-related projects and initiatives
- d Ensure these matters promote the social, economic, and environmental well-being of the Wellington Region.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Prepare the Wellington Regional Public Transport Plan (and variations) and recommend its adoption by Council.
- 2.3 Approve strategies, policies and guidelines to deliver public transport in accordance with the Wellington Regional Public Transport Plan.
- 2.4 Approve transport strategies, policies, plans, programmes, initiatives and indicators related to transport demand management and active mode promotion.
- 2.5 Review performance trends related to public transport and transport demand management activities.
- 2.6 Review periodically the performance and effectiveness of transport strategies, policies, plans, programmes, initiatives and indicators including:
 - a Delivery of the Wellington Regional Public Transport Plan, including:
 - i Inter-regional transport initiatives
 - ii Fare strategies and methods
 - iii Increased mode share to public transport and active modes
 - iv Promoting transport equity, and increasing access to public transport, for groups that are more likely to be transport disadvantaged
 - b Transport demand management, including Vehicle Kilometres Travelled (VKT) reduction, and active mode promotion initiatives.
- 2.7 Oversee Council's involvement in jointly-managed regional and national transport programmes and projects, including Let's Get Wellington Moving and the National Ticketing Solution.
- 2.8 Consider matters relating to public ownership of public transport and recommend on these to Council.

Attachment 1 to Report 22.524

- 2.9 Consider regional, national and international developments; emerging issues and impacts; and changes in the legislative frameworks for their implications for transport strategies, policies, plans, programmes, initiatives and indicators.
- 2.10 Consider and endorse business cases for submission to Waka Kotahi NZ Transport Agency or other agencies on strategic transport projects with the potential for significant financial impact.
- 2.11 Inform Council's representatives on matters going forward to the Regional Transport Committee to assist that committee in developing the Wellington Regional Land Transport Plan.
- 2.12 Ensure that the Committee's decision-making:
 - a Considers climate change-related risks (mitigation and adaptation)
 - b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.
- 2.13 Advocate:
 - a For the alignment of initiatives across the Wellington Region with transport implications, including for spatial planning and land use planning
 - b To support the Wellington Region's territorial authorities in their traffic resolution processes that reallocate road space for public transport and active modes.
- 2.14 Review, after each Public Transport Advisory Group meeting, a written report of the business conducted at that meeting.

3 Delegations

- 3.1 Subject to sections 3.3 to 3.7, Council delegates to the Committee all the powers, functions and duties necessary to perform the Committee's responsibilities (except those that must not be delegated, have been retained by Council, have been delegated to another committee, or have been delegated to the Chief Executive).
- 3.2 The Committee has the authority to approve submissions to external organisations for matters pertaining directly to the Committee's purpose.
- 3.3 The Committee may make decisions on matters with a financial impact only where the related costs are:
 - a Budgeted for in the relevant business group's budget
 - b Not budgeted for in the relevant business group's budget, but can be met from savings within that budget.

Attachment 1 to Report 22.524

- 3.4 Where the Committee considers a decision with a material financial impact is needed⁵, the Committee must refer the matter to Council for its decision.
- 3.5 The Committee may not make a decision that is materially inconsistent with Council's Annual Plan or Long Term Plan.
- 3.6 Where a matter proposed for consideration by the Committee (including during the development of proposed Greater Wellington plans and policies) is of strategic importance to the Wairarapa Constituency, that matter shall first be referred to the Wairarapa Committee or its members for their consideration.
- 3.7 The Committee shall ensure that it acts under the guidance of the Memorandum of Partnership in working with Greater Wellington's mana whenua partners of the Wellington Region to ensure effective Māori participation in the Committee's deliberations and decision-making processes.

4 Members

- 4.1 All thirteen Councillors.
- 4.2 The Chair of the Public Transport Advisory Group.

5 Voting entitlement

The Chair of the Public Transport Advisory Group member sits at the table and has full speaking rights, but has no voting rights at any Committee meeting.

6 Quorum

Seven Committee members.

⁵ That is, where savings are identified from other business groups' budgets to meet the related costs; or no savings are identified across Greater Wellington's overall budget to meet the related costs.

8. Chief Executive Employment Review Committee

1 Purpose

To act for, and advise, Council on matters relating to the employment, performance and remuneration of Council's Chief Executive.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Negotiate an initial performance agreement, subsequent performance agreements, and variations (as needed) with the Chief Executive, and recommend any performance agreement (or variation) to Council for approval.
- 2.3 Undertake a six-monthly interim review of the Chief Executive's progress against the performance agreement.
- 2.4 Conduct the annual reviews of the Chief Executive's performance and remuneration, and recommend to Council as an outcome of those reviews.
- 2.5 Conduct a review of employment, at the end of the Chief Executive's first term of employment (under clause 35 of Schedule 7 to the Local Government Act 2002) and recommend to Council on whether the Chief Executive should be appointed for a second term or the position declared vacant (under clause 34 of Schedule 7 to the Local Government Act 2002).
- 2.6 Represent Council on any issues that may arise with the Chief Executive's job description, employment agreement, performance agreement, or related matters.
- 2.7 Recommend to Council, for its approval, a recruitment, selection, and appointment process for a Chief Executive.
- 2.8 Oversee any Council-approved recruitment, selection, and appointment process for a Chief Executive (noting that Council must legally make the appointment decision).

3 Members

Five Councillors.

4 Quorum

Three Councillors.

9. Finance, Risk and Assurance Committee

1 Purpose

To oversee, review, and report on Greater Wellington's discharge of its responsibilities in the areas of financial management; risk management; statutory reporting; internal and external audit and assurance; and monitoring of compliance with laws and regulations (including health and safety).

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Review and monitor performance under Council's Financial Strategy (adopted under section 101A of the Local Government Act 2002).
- 2.3 Review the effectiveness of Greater Wellington's financial management and performance, including proposed changes, with a particular focus on the effectiveness of Greater Wellington's:
 - a Financial management policies and frameworks for, and the robustness of, the organisation's financial performance
 - b Accounting policies and principles.
- 2.4 Review the effectiveness of Greater Wellington's risk management process, including overseeing changes to the risk management policy and approach, with a particular focus on:
 - a Providing guidance to Council on the appetite for risk
 - b Whether Greater Wellington is taking effective action to mitigate significant risks, including cyber security and climate change.
- 2.5 Review Greater Wellington's systems to manage legislative compliance (including health and safety), significant projects, and work programmes.
- 2.6 Review and monitor Greater Wellington's compliance with regulatory requirements.
- 2.7 Review Greater Wellington's health, safety and wellbeing management system to obtain assurance that the organisation is identifying and managing risks in accordance with the Health and Safety at Work Act 2015.
- 2.8 Approve the internal assurance programme, review the results of internal assurance work, and review the effectiveness of actions to address audit recommendations from Greater Wellington's internal auditors.
- 2.9 Receive, at the start of each external audit, the terms of engagement with the external auditor, including the nature and scope of the audit, timetable and fees.
- 2.10 Review any external audit reports and Greater Wellington's actions on significant issues and audit recommendations raised in these reports.

Attachment 1 to Report 22.524

- 2.11 Review annually the appropriateness of Council's insurance.
- 2.12 Recommend to Council changes to improve the effectiveness of Greater Wellington's policies and frameworks for financial management, assurance, and risk management.
- 2.13 Review:
 - a The draft Annual Report to ensure it complies with statutory requirements and provides a sound basis for the public accountability of Council's and Greater Wellington's performance and position for each financial year
 - b Any proposed formal announcements relating to Council's financial performance.
- 2.14 Recommend the Annual Report for adoption by Council.

3 Delegations

The Committee has the authority to approve:

- a The internal assurance programme; in particular, whether Greater Wellington's approach to maintaining an effective internal control framework is sound and effective
- b Submissions to external organisations on matters pertaining directly to the Committee's purpose.

4 Members and Chair

- 4.1 Six Councillors.
- 4.2 One external member, appointed by Council, who has the necessary independence, expertise, and knowledge of local government relevant to the Committee's purpose and responsibilities.
- 4.3 Where Council appoints the external member under section 4.2, Council shall also appoint that member as the Chair.

5 Quorum

Three Committee members.

10. Regional Transport Committee⁶

1 Purpose

To exercise the legislative functions and powers of a regional transport committee under the Land Transport Management Act 2003 (the LTMA).

2 Specific responsibilities

- 2.1 Prepare, for approval by Council, the Wellington Regional Land Transport Plan and any variations to it.
- 2.2 Adopt a policy that determines significance for variations made to, and activities included in, the Wellington Regional Land Transport Plan.
- 2.3 Review the implementation and delivery of the Wellington Regional Land Transport Plan.
- 2.4 Prepare and review speed management plans in accordance with the Land Transport Rule: Setting of Speed Limits 2022.
- 2.5 Advocate for investment in the Wellington Region's rail infrastructure.
- 2.6 Provide Council with any advice and assistance it may request in relation to its transport responsibilities.
- 2.7 Approve submissions to external organisations on matters that support contribution to the Wellington Regional Land Transport Plan's strategic objectives and direction.
- 2.8 Work closely with the Wellington Regional Leadership Committee to improve alignment and integration of regional transport and land use planning.

3 Members⁷

- 3.1 Council shall appoint:
 - a Two persons to represent Council
 - b One person from each territorial authority in the region (to represent that territorial authority)
 - c One person to represent the New Zealand Transport Agency.
- 3.2 KiwiRail must appoint the KiwiRail member⁸.
- 3.3 To assist the Committee in its decision-making, Council may appoint other non-local government advisors⁹.

⁶ Adopted by Council on 24 November 2022 (Report 22.247).

⁷ Section 105(2) of the LTMA.

⁸ Section 105A(3) of the LTMA.

⁹ Clause 31(3) of Schedule 7 to the Local Government Act 2002.

4 Voting entitlement

- 4.1 The KiwiRail member has full speaking rights, but no voting rights at any meeting of the Committee¹⁰.
- 4.2 The advisors appointed to the Committee have full speaking rights, but no voting entitlement on any matter.

5 Alternate members

- 5.1 The New Zealand Transport Agency and each territorial authority are each entitled to nominate an alternate member. This alternate may sit at the table, speak and vote at Committee meetings; but only if the appointed member is unable to attend.
- 5.2 KiwiRail may appoint an alternate KiwiRail member. This alternate may sit at the table and speak at Committee meetings, but only if the appointed KiwiRail member is unable to attend.

6 Quorum

The Chair or Deputy Chair, and at least 50 percent of the remaining voting members.

7 Chair and Deputy Chair

- 7.1 Council must appoint, from its representatives, the Chair and Deputy Chair¹¹.
- 7.2 The Chair, or any other person presiding at the meeting, has a deliberative vote; and, in the case of an equality of votes, does not have a casting vote (and therefore the act or question is defeated, and the status quo is preserved)¹².
- 7.3 The KiwiRail member must not be appointed as the Chair or Deputy Chair (or by any other process preside at any meeting)¹³.

8 Remuneration and expenses

The advisors appointed to the Committee (who are not otherwise being remunerated) may claim Greater Wellington's standard daily meeting fee and mileage allowances and expenses.

¹⁰ Section 105A(4) of the LTMA.

¹¹ Section 105(6) of the LTMA.

¹² Section 105(7) of the LTMA.

¹³ Section 105A(4) of the LTMA.

11. Te Upoko Taiao – Natural Resources Plan Committee

1 Purpose

To promote the sustainable management of the region's natural and physical resources by overseeing the review and development of regional plans, changes and variations for the Wellington Region, as required under the Resource Management Act 1991.

2 Specific responsibilities

- 2.1 Review operative regional plans.
- 2.2 Prepare proposed regional plans.
- 2.3 Prepare any variations to proposed regional plans or plan changes.
- 2.4 Prepare any plan changes in relation to operative regional plans.
- 2.5 Recommend to Council the proposed plans, proposed variations and proposed plan changes that should proceed to public notification.
- 2.6 Review any provisions which Council may refer back to the Committee for further consideration.
- 2.7 Oversee consultation under the First Schedule to the Resource Management Act 1991.
- 2.8 Appoint hearing committees or hearings panels, composed of accredited persons, to hear and decide upon submissions on proposed regional plans, proposed variations and proposed plan changes. (Such hearing committees or panels may include members of the Committee and / or other persons chosen for their particular skills, attributes or knowledge that will assist the hearing committee or panel.)
- 2.9 Review progress with the development and implementation of regulatory matters, such as the Natural Resources Plan for the Wellington Region.
- 2.10 Review progress with the implementation of the regulatory and non-regulatory aspects of the Whaitua Implementation Plans and the work of the whaitua committees.
- 2.11 Review government policy proposals and proposed legislation relating to the purpose and responsibilities of the Committee.
- 2.12 Review Greater Wellington's implementation of government policy and legislation relating to the purpose and responsibilities of the Committee.
- 2.13 Recommend to the Environment Committee and / or Council, as appropriate, specific actions to improve the effectiveness of the implementation of:
 - a Regulatory matters, such as the Natural Resources Plan for the Wellington Region
 - b Regulatory and non-regulatory aspects of the Whaitua Implementation Plans and the work of the whaitua committees
 - c Government policy and legislation relating to the purpose and responsibilities of the Committee.

Attachment 1 to Report 22.524

2.14 Recommend to Council the content of proposed submissions on government policy proposals and proposed legislation relating to the purpose and responsibilities of the Committee.

3 Members

3.1 Six Councillors.

3.2 Six non-Councillor members, each appointed by Council for their skills, attributes or knowledge that will assist the work of the Committee and including their knowledge of the rohe of the relevant iwi authority to which they belong.

3.3 In making appointments under section 3.2, Council will have regard to the recommendation of each of the six iwi authorities that are signatories to the Memorandum of Partnership between Te Tangata Whenua ki Te Upoko o te Ika a Māui and Wellington Regional Council Te Pane Matua Taiao.

4 Co-Chairs

4.1 The Committee will have two Co-Chairs:

- a A Councillor member of the Committee
- b A non-Councillor member of the Committee.

4.2 At the commencement of each triennium:

- a The Council shall appoint the Councillor Co-Chair
- b The Committee, at its first meeting of each triennium, on the recommendation of the non-Councillor members of the Committee, shall appoint the non-Councillor Co-Chair.

4.3 Each Co-Chair shall be the presiding member at meetings of the Committee on an alternate basis. If a Co-Chair is absent from a meeting of the Committee for which they are scheduled to be the presiding member, then the other Co-Chair shall preside at the meeting.

4.4 The Councillor Co-Chair of the Committee shall be the presiding member when the Committee is meeting to recommend to Council:

- a The notification of proposed regional plans, proposed variations or proposed plan changes; or
- b The commencement of the preparation of a variation of a proposed regional plan or proposed plan change, or
- c The commencement of the preparation of proposed plans, or plan changes in relation to operative regional plans.

4.5 The Councillor Co-Chair of the Committee shall be the presiding member when the Committee is meeting to appoint hearing committees or panels.

5 Voting entitlement

- 5.1 Members of the Committee have full speaking rights and voting entitlements.
- 5.2 A casting vote will only apply when the Committee is meeting to make a recommendation to Council relating to any of the matters set out in section 4.4, or making an appointment under section 4.5.

6 Quorum

- 6.1 Three Councillor and three non-Councillor members of the Committee.
- 6.2 All (six) Councillor members of the Committee must be present when the Committee is meeting to make a recommendation to the Council relating to any of the matters set out in section 4.4, or making an appointment under section 4.5.

7 Remuneration

The remuneration of the non-Councillor members of the Committee will be determined and approved by the Council.

8 Delegations

- 8.1 The Council delegates all the functions and powers of the Council that are capable of delegation under the Resource Management Act 1991 to Te Upoko Taiao - Natural Resources Plan Committee which are necessary for it to carry out the specific responsibilities listed above relating to the review and development of regional plans, changes and variations.
- 8.2 The Council delegates to any hearing committee or hearing panel appointed by Te Upoko Taiao - Natural Resources Plan Committee all necessary powers under the Resource Management Act 1991 to hear and decide submissions on proposed regional plans, proposed variations and proposed plan changes.

9 Duration of the Committee

With reference to clause 30(7) of Schedule 7 to the Local Government Act 2002, Te Upoko Taiao - Natural Resources Plan Committee is not discharged following the next triennial election.

10 Review of Committee's terms of reference

A review of the Committee's terms of reference will be undertaken when the Proposed Natural Resources Plan for the Wellington Region becomes operative or at any time at the Council's discretion.

11 Special terms of reference

- 11.1 A role of the Committee and all members of the Committee is to objectively oversee the development of proposed plans, variations and plan changes in accordance with the requirements of the Resource Management Act 1991. In particular, the Committee must apply the purpose and principles of the Act and section 32 to its decision-making and recommendations.
- 11.2 The Committee may make recommendations to the full Council as to the readiness of plans, variations and plan changes for notification. The Committee must consider the matters raised by Council in respect of any document or parts of a document referred back to it for further consideration.
- 11.3 The Committee, when appointing hearings committees or panels, shall appoint members for their particular skills, attributes or knowledge relevant to the work of the Committee or panel and shall so far as possible ensure that none of the members is open to perceptions or allegations of bias or predetermination.
- 11.4 The role of the non-Councillor members is to apply their particular skills, attributes and knowledge of Māori relationships to land, water and taonga, including knowledge relating to their particular rohe, to assist the committee in carrying out its responsibilities under the Resource Management Act 1991.
- 11.5 It is not the role of any member (elected or otherwise) to represent or advocate for any particular interest.
- 11.6 It is not intended that the participation of non-Councillor members on the Committee be a substitute for any consultation with iwi authorities required under the First Schedule of the Resource Management Act 1991.
- 11.7 The participation of Māori on the Committee is consistent with the Council's obligations under the Local Government Act 2002 to facilitate participation in decision-making.

12. Wairarapa Committee

1 Purpose

To consider areas and matters of strategic importance to the Wairarapa, and recommend to Council on these matters.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 The areas to consider and recommend on to Council include, but are not limited to:
 - a Flood protection
 - b Land management
 - c Biosecurity
 - d Biodiversity
 - e Climate
 - f Public transport
 - g Natural resource management
 - h Broader areas of common interest to the territorial authorities and Council.
- 2.3 Consider potential arrangements for a catchment-based governance approach for the Wairarapa, and recommend to Council, as appropriate.

3 Members

- 3.1 The Councillor elected by the Wairarapa constituency.
- 3.2 Two other Councillors, appointed by Council.
- 3.3 Three other members, appointed by Council as follows:
 - a The Mayor of Carterton District Council
 - b The Mayor of Masterton District Council
 - c The Mayor of South Wairarapa District Council.
- 3.4 Two other members, appointed by Council for each person's skills, attributes or knowledge that will assist the work of the Committee, being:
 - a One member, nominated by Ngāti Kahungunu ki Wairarapa
 - b One member, nominated by Rangitāne ō Wairarapa.

4 Alternate members

- 4.1 For the members in sections 3.1 and 3.2, Council may nominate a pool of up to three alternate Councillors for appointment by Council. If one of those members is unable to attend a meeting any person from this pool may sit at the table, speak and vote in their place.
- 4.2 Each territorial authority in section 3.3 may nominate an alternate elected member for appointment by Council. If an appointed member is unable to attend a meeting their alternate member may sit at the table, speak and vote in their place.
- 4.3 Each iwi authority in section 3.4 may nominate an alternate member for appointment by Council. If an appointed member is unable to attend a meeting their alternate member may sit at the table, speak and vote in their place.

5 Quorum

Four members, including two Councillors.

6 Voting entitlement

- 6.1 All members have equal speaking and voting rights.
- 6.2 Council's Standing Orders apply to the Committee; except that the Chair, in the case of an equality of votes, does not have a casting vote (and therefore the motion is defeated, and the status quo is preserved).

7 Servicing

The Committee is serviced by Greater Wellington.

8 Committee consideration

- 8.1 Matters of strategic importance to the Wairarapa constituency shall first be referred (including during the development of proposed Greater Wellington plans and policies) to the Wairarapa Committee or its members for their consideration.
- 8.2 Proposals developed by Wairarapa-focused advisory bodies formally established by Council shall be considered by the Committee for direct recommendation to Council for decision.

9 Council's decisions on the Committee's recommendations

- 9.1 Council's decisions on the Committee's recommendations are reported to the Committee.
- 9.2 Where Council makes any decision that is materially different from the Committee's recommendation, Council's report to the Committee will set out the reason(s) for that decision.

Attachment 1 to Report 22.524

10 Remuneration and expenses

10.1 The expenses of the elected members shall be met by the council they represent.

10.2 Non-elected members (who are not otherwise being remunerated) may claim Greater Wellington's standard daily meeting attendance allowances and expenses.

11 Meeting frequency

The Committee shall meet six times each year, with additional meetings as required.

13. Hutt Valley River Management Subcommittee (A subcommittee of the Environment Committee)

1 Purpose

To:

- a Oversee development, implementation and review of floodplain management plans (FMPs) for the Te Awa Kairangi/Hutt River floodplain
- b Consider potential arrangements for a catchment-based governance approach for the Hutt Valley, and recommend to Council (as appropriate).

2 Specific responsibilities

- 2.1 Oversee the development and review of FMPs for the Te Awa Kairangi/Hutt River floodplain, for consideration of those FMPs by the Environment Committee.
- 2.2 Oversee the public involvement process during development or review of FMPs for the Te Awa Kairangi / Hutt River floodplain.
- 2.3 Review and monitor periodically the effectiveness of implementation and delivery of:
 - a Riverlink
 - b FMPs for the Te Awa Kairangi / Hutt River floodplain.

3 Members

- 3.1 Four Councillors.
- 3.2 Six members, appointed by Council, as follows:
 - a Two elected members of Hutt City Council, nominated by that council
 - b Two elected members of Upper Hutt City Council, nominated by that council
 - c Two members, appointed for each person's skills, attributes, or knowledge that will assist the work of the Subcommittee, being:
 - i One member, nominated by the Port Nicholson Block Settlement Trust
 - ii One member, nominated by the Toa Rangatira Trust.
- 3.3 Such other members, appointed by the Environment Committee (on the Subcommittee's nomination) for each person's skills, attributes, or knowledge that will assist the work of the Subcommittee.

4 Chair

Council appoints the Chair from the four Councillor members.

5 Quorum

Two Councillors, one Hutt City Council member, and one Upper Hutt City Council member.

6 Voting entitlement

- 6.1 All members have equal speaking and voting rights.
- 6.2 The Chair has a deliberative vote; and, in the case of an equality of votes, has a casting vote.

7 Servicing and Standing Orders

- 7.1 The Subcommittee is serviced by Greater Wellington.
- 7.2 Council's Standing Orders apply to the Subcommittee, with no provision for alternate members.

8 Remuneration and expenses

- 8.1 Elected members' remuneration and expenses are met by the council they represent.
- 8.2 Non-elected members (who are not otherwise remunerated) may claim Greater Wellington's standard daily meeting attendance allowances and expenses.

9 Meeting frequency and dissolution

- 9.1 The Subcommittee meets as required.
- 9.2 The Subcommittee may recommend its dissolution to the Environment Committee.

14. Ara Tahi (An advisory body to Council)

1 Purpose

To influence and guide Council's decision making and uphold the Memorandum of Partnership.

2 Specific responsibilities

- 2.1 Develop an Ara Tahi Strategic Plan and work programme.
- 2.3 Monitor the progress and achievements of the Ara Tahi work programme.
- 2.4 Review the Ara Tahi Strategic Plan every three years.
- 2.5 Maintain an overview of the review of the Memorandum of Partnership every three years.
- 2.6 Provide a forum for collective discussions and action on matters of strategic importance to the Wellington Region.
- 2.7 Oversee matters pertaining to the partnership between mana whenua and Council.
- 2.8 By invitation from Council, nominate persons on the basis of their skills and experience, for appointment by Council to Council committees, as one means of providing opportunities for Māori to contribute to Council's decision-making processes and provide advice to Council on the delivery of Council's recognition and respect of the Crown's Te Tiriti o Waitangi obligations¹⁴.
- 2.9 Enable separate mana whenua caucus opportunities at the end of planned meetings, as required.

3 Members

- 3.1 Up to 12 non-Councillor members, being a maximum of two members nominated and mandated by each iwi signatory to the Memorandum of Partnership.
- 3.2 Two Councillor members, appointed by Council
- 3.3 The Chief Executive.

4 Chair

- 4.1 At the commencement of each triennium, Ara Tahi elects a Chair from its members.
- 4.2 The Chair serves for the duration of the triennium, unless:

¹⁴ *Memorandum of Partnership* 2013, page 4.

Attachment 1 to Report 22.524

- a The Chair resigns; or
- b A new Chair is elected, following a demand for an election signed in writing by Ara Tahi members from at least four of the mana whenua partner organisations represented on Ara Tahi.

4.3 Nominations for the Chair:

- a Are submitted and endorsed by a partner to the Memorandum of Partnership¹⁵
- b Include the name(s) of the individual nominating the candidate and the nominee (if these are different, as members can nominate themselves), and a brief profile statement
- c Are submitted to Te Pou Whakarae by email or post by 5pm Friday, three weeks prior to the first Ara Tahi planned meeting after the triennial elections.

4.4 Te Hunga Whiriwhiri will distribute nominee information to members at least one week prior to the first Ara Tahi planned meeting.

4.5 Members will:

- a Vote for the Chair at the first Ara Tahi planned meeting
- b Cast a single vote on behalf of the agency or entity that nominated them or that they represent. For the avoidance of doubt, this means there will be a total of six mana whenua votes and one Councillor vote cast. No proxy votes are allowed
- c Vote either by a show of hands or a secret ballot. The request by one member for a secret ballot is sufficient to instigate this method.

4.6 If a secret ballot is used, one of the Councillor members will receive and tally the votes and announce the results.

4.7 If no nominations are received for Chair, the previous Chair will be invited to continue in the role.

4.8 The Chair:

- a Starts the term effective immediately
- b Presides at all meetings of Ara Tahi
- c Is supported by Te Hunga Whiriwhiri
- d Is eligible to an annual honorarium as determined and approved by Council.

4.9 If the Chair is unable to attend a meeting, the members will appoint a presiding member from amongst the members present.

¹⁵ *Memorandum of Partnership* 2013. For a list of mana whenua partners, refer to page 2

5 Quorum

Representatives from at least four mana whenua entities, plus one Councillor member.

6 Decision making and voting entitlement

- 6.1 Decision making is by consensus.
- 6.2 If a vote is required, decisions are made by majority.
- 6.3 Members will cast a single vote on behalf of the agency or entity that nominated them or that they represent. For the avoidance of doubt, this means there will be a total of six mana whenua votes and one Councillor vote cast. No proxy votes are allowed.
- 6.4 The Chair does not have a casting vote.

7 Remuneration

The non-Councillor members are each eligible to claim a meeting fee of \$400 (inclusive of travel and preparation time).

8 Meeting frequency and life of Ara Tahi

- 8.1 Ara Tahi:
 - a Meets at least quarterly according to the agenda demands, and more often as negotiated and agreed
 - b Continues as long as it achieves its purpose.
- 8.2 Council may disestablish Ara Tahi, on the unanimous recommendation of Ara Tahi.

9 Review / evaluation

Ara Tahi supports a process of continuous improvement and will undertake a self-review every second year to identify any areas of improvement or refinement.

15. Farming Reference Group (An advisory body to the Environment Committee)

1 Purpose

To provide advice, information and recommendations on matters concerning Greater Wellington's functions as these relate to the well-being of the Wellington Region's farming communities.

2 Objectives

- 2.1 Promote, demonstrate and encourage the sustainable management of the Wellington Region within a framework of environmental and economic sustainability as it relates to the following issues:
 - a Soil conservation
 - b Flood protection
 - c Plant and animal pests
 - d Climate change
 - e Nutrient management
 - f Biodiversity protection and enhancement
 - g Riparian management.
- 2.2 Provide a forum to consider and provide advice on farming matters during the development of the Wellington Region's Natural Resources Plan.
- 2.3 Provide a forum to consider and provide advice on matters related to Greater Wellington's other functions as these affect the farming communities within the Wellington Region.
- 2.4 Establish robust and enduring partnerships between Greater Wellington and the Wellington Region's farming communities and stakeholders.

3 Reporting

- 3.1 After each meeting, a written report on the business conducted at that meeting shall be provided to the Environment Committee.
- 3.2 The Chair of the Group shall speak to that written report at the relevant Environment Committee meeting.

4 Members

Up to ten persons appointed by Council, as follows:

- a Two Councillors
- b Up to eight persons, nominated on the basis of their experience and skills relevant to the Group and their networks in the Wellington Region's farming sector community.

5 Chair

Once all members are appointed, Council appoints the Chair from the Group's non-Councillor members.

6 Quorum

At least 50 percent of the members.

7 Term of appointment

A member's term of appointment ceases if the member resigns or misses two consecutive meetings without tendering an apology.

8 Remuneration and expenses

Members (who are not otherwise being remunerated) may claim Greater Wellington's standard daily meeting fee and mileage allowances and expenses.

9 Meeting procedure and frequency

- 9.1 All members have equal speaking and voting rights (one vote per member).
- 9.2 The Group shall meet up to six times each year, with additional meetings as required.

10 Status of the Group

- 10.1 The Farming Reference Group is an advisory body established by Council.
- 10.2 The Group is not a subordinate decision making body of Council and is not a committee under the Local Government Act 2002.

11 Duration of the Farming Reference Group

In the absence of Council's prior decision to continue the Group in the next triennium, the Group is dissolved at the end of the 2022—25 triennium.

16. Lower Ruamahanga Valley Floodplain Management Advisory Committee

(An advisory body to the Wairarapa Committee)

1 Purposes

1.1 Oversee the development, implementation and review of the Lower Wairarapa Valley Development Scheme and floodplain management plans (FMPs) for the Lower Ruamahanga Valley floodplains in a way that:

- a Recognises the need of the community to mitigate the effects of flooding to an acceptable level of risk and in a sustainable way
- b Recognises that flood risk cannot be completely eliminated and that provisions must be implemented to handle residual risk
- c Recognises that methods chosen to mitigate the effects of flooding must be affordable
- d Balances the priorities of Council in funding flood mitigation methods with the aspirations and contribution of the local community for implementation of the methods and ensures that any flood management solutions chosen can be accommodated within the funding constraints of Council's Long Term Plan
- e Ensures that methods adopted through FMPs to mitigate the effects of flooding consider the river / stream environment, recognising the unique nature and the role that rivers / streams play in the lives of the community.

1.2 Oversee the public involvement process for FMPs within a framework recommended by the Lower Ruamahanga Valley Floodplain Advisory Committee (the Advisory Committee) that:

- a Ensures that the information base held by the community is made available to decision makers when appropriate
- b Enhances community awareness of FMPs
- c Develops public confidence in the process of FMPs
- d Develops and maintains a network of contacts and mechanisms which can be used to provide community input required for FMPs and to obtain that input when appropriate.

2 Status of the Advisory Committee

2.1 The Advisory Committee is an advisory body established by Council.

2.2 The Advisory Committee is not a subordinate decision making body of Council and is not a committee under the Local Government Act 2002.

3 Members

- 3.1 Two Councillors, being the Councillor elected by the Wairarapa Constituency and one other Councillor.
- 3.2 Eleven members, appointed by Council, as follows:
 - a One member, being an elected member of the South Wairarapa District Council, nominated by that council
 - b Eight members, nominated by the local scheme committees
 - c One member, nominated by Ngati Kahungunu ki Wairarapa
 - d One member, nominated by Rangitāne ō Wairarapa.
- 3.3 Such other members, appointed by the Wairarapa Committee, on the nomination of the Advisory Committee, who have the necessary skills, attributes or knowledge that will assist the work of the Advisory Committee.

4 Chair

Council appoints the Chair on nomination of the Advisory Committee.

5 Quorum

At least 50 percent of the members, including one Councillor member.

6 Alternate members

No alternate members or proxies are permitted.

7 Voting entitlement

All members have equal voting and speaking rights.

8 Reporting and servicing

The Advisory Committee reports to the Wairarapa Committee, and is serviced by Greater Wellington.

9 Remuneration and expenses

- 9.1 Elected members' remuneration and expenses are met by the council they represent.
- 9.2 Non-elected members (who are not otherwise remunerated) may claim Greater Wellington's standard daily meeting attendance allowances and expenses.
- 9.3 Provided the Chair is not an elected member of a council, the Chair shall also be eligible to receive an annual taxable honorarium of \$5,000 (in addition to Greater Wellington's standard daily meeting attendance allowances and expenses).

Attachment 1 to Report 22.524

10 Meeting frequency and life of the Advisory Committee

- 10.1 The Advisory Committee shall meet as required and may, by resolution, recommend its dissolution to the Wairarapa Committee.
- 10.2 In the absence of a prior decision made by Council to continue the Advisory Committee in the next triennium, the Advisory Committee will dissolve at the end of the 2022—25 triennium.

17. Public Transport Advisory Group (An advisory body to the Transport Committee)

1 Purpose

To provide advice from a community perspective to inform the business of Metlink and the Transport Committee (as required).

2 Expectations of the Public Transport Advisory Group

- 2.1 Each member should have the ability to provide a big picture view while also having an understanding of the Wellington public transport network and broader public transport issues.
- 2.2 Taken as a whole, the membership of the Advisory Group should provide:
 - a Broad representation of perspectives and community needs
 - b Governance experience
 - c Geographic spread
 - d Demographic diversity.
- 2.3 The Advisory Group will connect with other bodies or groups as required to enable it to provide advice on public transport design and delivery (e.g. accessibility groups).
- 2.4 When considering matters the Advisory Group will consider the connections between public transport and strategic issues of climate change, mode share shift, and reduced deaths and serious injuries on our roads.
- 2.5 Members of the Advisory Group will occasionally receive information that is confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or organisation. Members must not use or disclose confidential information for any purpose other than the purpose for which the information was supplied to the member.

3 Members

- 3.1 The Deputy Chair of the Transport Committee.
- 3.2 Up to 20 members to represent the following perspectives relating to public transport and active mode matters in the Wellington Region:
 - a Peak users (rail and bus)
 - b Off peak users (rail and bus)
 - c Active mode users (walking, cycling and micro-mobility)
 - d Transport equity
 - e Rural
 - f Disability accessibility

Attachment 1 to Report 22.524

- g Transport dependent
- h Tertiary students
- i Youth
- j Senior citizens
- k Employers
- l Business / retail sector
- m Mana whenua, Māori.

- 3.3 More than one member may be appointed to represent a single perspective and one member may be appointed to represent more than one perspective.
- 3.4 Such other members appointed by Council, when the Advisory Group considers that it could function more effectively by having such appointed members.

4 Appointment

- 4.1 Members will be appointed by Council.
- 4.2 Appointments will be made taking into account the matters set out at sections 2.2 and 2.3 above.

5 Chair

Once all members are appointed, Council appoints the Chair from the Group's non-Councillor members.

6 Quorum

At least 50 percent of the members.

7 Alternate members

No alternates or proxies shall take the place of Advisory Group members.

8 Reporting and servicing

- 8.1 After each meeting, a written report of the business conducted at that meeting shall be provided to the Transport Committee.
- 8.2 The Chair of the Public Transport Advisory Group shall speak to that written summary report at the relevant Transport Committee meeting.
- 8.3 The Advisory Group is serviced by Metlink.

9 Remuneration

- 9.1 Advisory Group members (who are not otherwise being remunerated by Greater Wellington) may claim Greater Wellington's standard daily meeting attendance allowances and expenses for scheduled meetings of the Advisory Group.
- 9.2 In addition, member of the Advisory Group on the Transport Committee may claim Greater Wellington's standard daily meeting attendance allowances and expenses for scheduled meetings or workshops of the Transport Committee that the member is required to attend.

10 Meeting frequency, methods of holding meetings and life of Advisory Group

- 10.1 The Advisory Group shall meet quarterly, and as required.
- 10.2 Meetings may be held at locations throughout the Wellington Region and will be held either by:
- a A number of members who constitute a quorum being assembled together at the place, date and time appointed for the meeting
 - b Means of audio, or audio and visual, communication by which a quorum of members participating can simultaneously hear each other throughout the meeting.
- 10.3 In the absence of a prior decision made by Council to continue the Advisory Group in the next triennium, the Advisory Group will dissolve at the end of the 2022—25 triennium.

11 Status of the Advisory Group

- 11.1 The Public Transport Advisory Group is an advisory body established by Council.
- 11.2 The Advisory Group is not a subordinate decision making body of Council and is not a committee under the Local Government Act 2002.

18. Upper Ruamahanga River Management Advisory Committee (An advisory body to the Wairarapa Committee)

1 Purpose

To oversee the implementation of the Te Kāuru Upper Ruamāhanga Floodplain Management Plan (the FMP).

2 Specific responsibilities

- 2.1 Review periodically the effectiveness of implementation and delivery of the FMP, and recommend any changes to the Wairarapa Committee¹⁶.
- 2.2 Oversee the public involvement process during implementation of the FMP.
- 2.3 Ensure the methods adopted through the FMP to manage the effects of flooding and erosion consider the river / stream environment, recognising the unique nature and the role that rivers / streams play in the lives of the community.

3 Status of the Advisory Committee

- 3.1 The Advisory Committee is an advisory body established by Council.
- 3.2 The Advisory Committee is not a subordinate decision-making body of Council and is not a committee under the Local Government Act 2002.

4 Members

- 4.1 Two Councillors, being the Councillor elected by the Wairarapa Constituency and one other Councillor.
- 4.2 Fourteen members, appointed by Council as follows:
 - a Three elected members of Masterton District Council, nominated by that council.
 - b Two elected members of Carterton District Council, nominated by that council.
 - c Seven members, being members nominated by the river management groups of the Upper Ruamahanga river schemes.
 - d One member, nominated by Ngati Kahungunu ki Wairarapa.
 - e One member, nominated by Rangitāne ō Wairarapa.
- 4.3 Such other members, appointed by the Wairarapa Committee on the nomination of the Advisory Committee, who have the necessary skills, attributes, or knowledge that will assist the work of the Advisory Committee.

¹⁶ Recommendations on the FMP, made by the Wairarapa Committee to Council, do not require consideration by the Environment Committee prior to the decision being made by Council. Council retains the final decision on the adoption or otherwise of the FMP.

5 Chair

Council appoints the Chair on nomination of the Advisory Committee.

6 Quorum

At least 50 percent of members, including one Councillor member.

7 Voting entitlement

All members have equal speaking and voting rights.

8 Reporting and servicing

The Advisory Committee reports to the Wairarapa Committee and is serviced by Greater Wellington.

9 Remuneration and expenses

9.1 Elected members' remuneration and expenses are met by the council they represent.

9.2 Non-elected members (who are not otherwise being remunerated) may claim Greater Wellington's standard daily meeting attendance allowances and expenses.

9.3 Provided that the Chair is not an elected member of a council, the Chair shall also be eligible to receive an annual taxable honorarium of \$5,000 (in addition to Greater Wellington's standard daily meeting attendance allowances and expenses).

10 Meeting frequency and dissolution

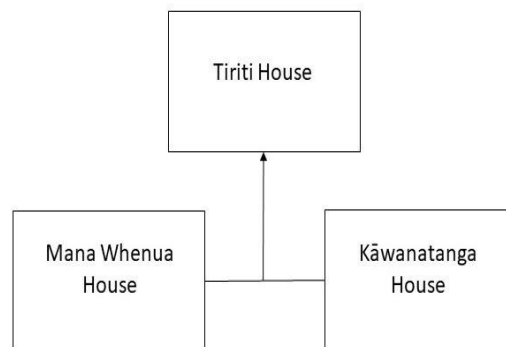
10.1 The Advisory Committee meets as required.

10.2 The Advisory Committee may recommend its dissolution to the Wairarapa Committee.

10.3 In the absence of a prior decision by Council to continue the Advisory Committee in the next triennium, the Advisory Committee will dissolve at the end of the 2022–25 triennium.

19. Whaitua Kāpiti Committee (An advisory body to Council)

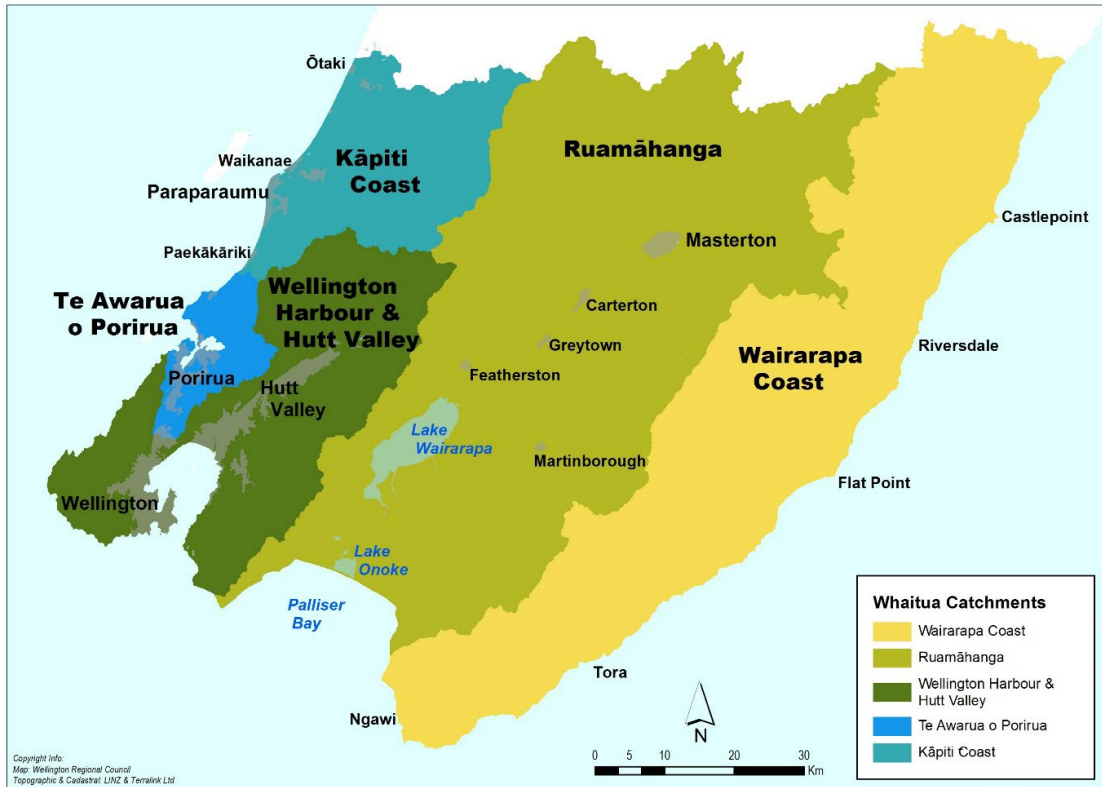
Te Tiriti o Waitangi / Treaty of Waitangi (Te Tiriti) are the founding documents of Aotearoa New Zealand. The signing of Te Tiriti in 1840 guaranteed mana whenua tino rangatiratanga over lands, forest, fisheries and other taonga. Rangatiratanga differs from other forms of authority, such as kāwanatanga of local and central government which is also subject to the tino rangatiratanga of mana whenua. The agreements within Te Tiriti, among other important aspects can be viewed as a partnership. That partnership recognises both types of authorities (rangatiratanga and kāwanatanga) functioning together. Professor Whatarangi Winiata proposed a Tiriti House Model that has origins from the ĀRT Confederation (Te Ātiawa ki Whakarongotai Charitable Trust, Ngā Hapū o Ōtāki (hapū of Ngāti Raukawa within the district mandated organisation) and Ngāti Toa Rangatira Inc)¹⁷. The Tiriti House Model proposes a Tiriti approach to decision-making that provides for the equal recognition of, and input from each house (Mana Whenua House and Kāwanatanga House). The diagram below presents a visual representation and for further explanation refer to Webster and Cheyne, 2017¹⁸:



‘Whaitua’ is a Te Reo Māori term for a region, designated area or domain. The Natural Resources Plan for the Wellington Region (the Regional Plan) utilises the word ‘whaitua’ to describe a catchment or sub-catchment (zone) managed as an integrated system. The area of the Kāpiti Coast whaitua is labelled on the map below.

¹⁷ Winiata, W., 1997, The Treaty of Waitangi: Māori Political Representation.

¹⁸ Webster, K. And Cheyne, C., 2017, Creating Treaty-based local governance in New Zealand: Māori and Pākehā views, Kōtuitui: New Zealand Journal of Social Sciences online 2017, Vol 12, No 2, 146-164. <https://www.tandfonline.com/doi/pdf/10.1080/1177083X.2017.1345766>.



1 Tiriti House Model

- 1.1 The Tiriti House model provides a framework and principles to guide representation and collaborative work that is grounded in Te Tiriti o Waitangi. The Tiriti House model will inform the principles, structures, and processes of the Whaitua Kāpiti Committee.
- 1.2 Whilst a Tiriti-based, partnered decision-making process and work is the outcome of the model, the model requires consideration of how all three 'houses' function effectively and equitably, including their processes of accountability and how they are resourced.

2 Tiriti House

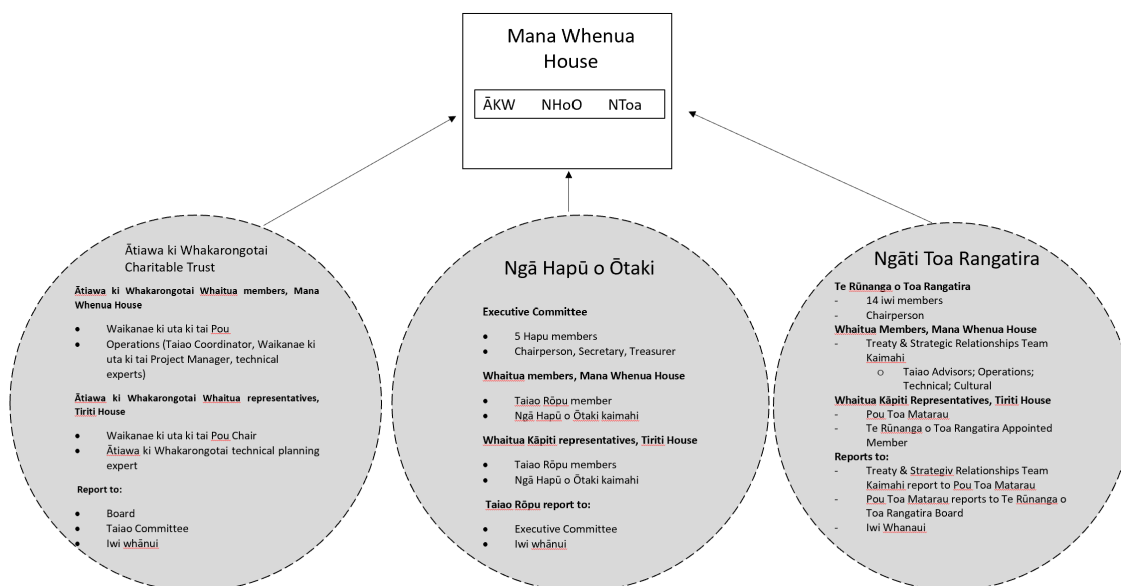
- 2.1 The Tiriti House will be the forum that facilitates decision-making across representatives chosen by both mana whenua and kāwanatanga in the spirit of Tiriti partnership. This forum will provide for decision-making across both of the spatial scales that the Whaitua Kāpiti Committee will be required to address:
 - a District-wide decisions on broader policy that are rightfully made at the district scale
 - b Local decisions on specific Freshwater Management Units (FMUs) and waterways.
- 2.2 Where Tiriti House decisions have a district wide scale, all three iwi of the ĀRT Confederation will participate in the Tiriti House process. Where Tiriti House decisions

are specific to certain waterways and FMUs, the iwi who hold mana whenua status in relation to those waterways will participate in the Tiriti House process. The Mana Whenua House will agree at the scale participation required.

- 2.3 All members of the Kāwanatanga House will participate in all decisions at both district and local scales.

3 Mana Whenua House

- 3.1 Alongside the six Mana Whenua House representatives on the Whaitua Kāpiti Committee, the Mana Whenua House will include Pou (key advisors) and operational staff and experts from each of the three mana whenua organisations – Te Ātiawa ki Whakarongotai Charitable Trust, Ngā Hapū o Ōtaki (hapū of Ngāti Raukawa within the district mandated organisation) and Ngāti Toa Rangatira Inc (ĀRT). The three iwi who have mana whenua status within the Kāpiti Coast will meet on a regular basis as the Mana Whenua House for the Whaitua Kāpiti Committee. Additionally, it should be recognised that each iwi will have its own internal structures and processes including communications, reporting and accountability requirements. For example, monthly hui with iwi/hapū members, board papers, presentations, wānanga, taiao rōpu hui etc.
- 3.2 When working within the Mana Whenua House, the Pou, as key advisors, will wānanga key policy issues and proposed environmental standards, with the support of the operational members. These wānanga will inform the positions that the six Mana Whenua House representatives will take into the Tiriti House - Whaitua Kāpiti Committee. This ensures the positions put forward by the Mana Whenua House representatives at the Whaitua Kāpiti Committee are informed by the wider Mana Whenua House and are authentic, transparent, accountable and robust. It also ensures that Mana Whenua House representatives do not make unilateral decisions without further consultation with iwi. The diagram below which sets out the structure for the Mana Whenua House.



4 Kāwanatanga House

- 4.1 The Kāwanatanga House will comprise the elected members of Greater Wellington Regional Council and Kāpiti Coast District Council, and community members.
- 4.2 The Kāwanatanga House will also comprise advisors from Greater Wellington and Kāpiti Coast District Council, including external consultants, to help support decision making. Positions taken by members of the Kāwanatanga House into the Tiriti House will be those of the members themselves, not the advisors.
- 4.3 Consensus will be sought within the Kāwanatanga House prior to meeting in the Tiriti House. Where consensus cannot be reached, options and analysis to inform decision making shall be brought to the Tiriti House.

5 Purpose and function

- 5.1 To give effect to the National Policy Statement for Freshwater Management 2020 (NPSFM) through the development of regulatory and non-regulatory proposals to be documented within the Whaitua Kāpiti Implementation Programme (WIP)¹⁹.
- 5.2 The Whaitua Kāpiti Committee will operate in equal partnership with Mana Whenua to reflect Te Tiriti o Waitangi Principle of partnership.
- 5.3 The Whaitua Kāpiti Committee will be guided by the five principles of the Regional Plan Review process:
 - a Ki uta ki tai – interconnectedness
 - b Wairuatanga – identity
 - c Kaitiakitanga – guardianship
 - d To matou whakapono – judgement based on knowledge
 - e Mahitahi – co-operative partnership.

6 Status of the Whaitua Kāpiti Committee

- 6.1 The Whaitua Kāpiti Committee is an advisory body established by Council.
- 6.2 The Committee is not a subordinate decision-making body of Council and is not a committee under the Local Government Act 2002.

7 Specific responsibilities

¹⁹ A WIP is a non-statutory report for Greater Wellington Regional Council (Greater Wellington) that will contain recommendations for the integrated management of land and water resources within the whaitua boundary.

Attachment 1 to Report 22.524

- 7.1 To develop the Whaitua Kāpiti WIP that will outline regulatory and non-regulatory proposals for integrated land and water management within the Kāpiti Coast Whaitua, including measures to implement the NPFSM²⁰.
- 7.2 Include in the Whaitua Kāpiti WIP direction on the following:
- a A long-term freshwater vision for the Whaitua Kāpiti
 - b Locally identified values, including Mana Whenua values and how these will be provided for
 - c Applying all national values (compulsory and other)
 - d Implementation of the six principles of Te Mana o te Wai
 - e Environmental outcomes for freshwater
 - f Freshwater Management Units
 - g Target Attribute States for all relevant attributes in the National Objectives Framework
 - h Targets for additional attributes for locally specific values, including a baseline from the best available evidence
 - i Targets in subclauses (g) and (h) to be set as numeric targets, including timeframes to achieve those targets and to be measured at specific reporting points
 - j Limits where applicable, including direction on regulatory and non-regulatory methods to achieve limits
 - k Minimum flow and allocation limit for surface and groundwater bodies in Whaitua Kāpiti
 - l Primary contact monitoring sites
 - m How territorial authorities can promote positive effects for the health and wellbeing of freshwater and receiving environments.
- 7.3 Consider, in developing the Whaitua Kāpiti WIP, the following:
- a The hierarchy of Te Mana o te Wai
 - b Identification of the issues, challenges, and opportunities for integrated management, ki uta ki tai, of the waterways for the Kāpiti Coast whaitua
 - c A diversity of systems of values and knowledge, including mātauranga Māori
 - d The impacts of climate change
 - e The impacts of stormwater and wastewater
 - f The impacts of urban development
 - g Interactions between groundwater and surface water

²⁰ This is to provide locally appropriate direction for how Te Mana o te Wai is applied in freshwater management.

- h Interactions of freshwater with estuaries and other coastal environments
- i The requirements of other national direction.
- a Te Tiriti o Waitangi
- b Resource Management Act 1991
- c National Policy Statement for Freshwater Management 2020
- d Local Government Act 2002
- e Iwi Environmental Management Plans
- f Treaty Settlement Acts.

7.4 Advise Council on regulatory and non-regulatory proposals within the Whaitua Kāpiti WIP.

8 Consideration of proposals within the Whaitua Kāpiti WIP

8.1 Council is responsible for reviewing and approving regulatory proposals within the Whaitua Kāpiti WIP, including ensuring compliance with relevant statutory requirements.

8.2 Approved regulatory proposals within the WIP will be further developed by Greater Wellington for incorporation into the Natural Resources Plan through a plan change process.

8.3 Council is responsible for reviewing and approving non-regulatory proposals within the Whaitua Kāpiti WIP. Approved non-regulatory proposals will then be:

- a Developed further within Greater Wellington in conjunction with relevant external organisations, including Kāpiti Coast District Council and Ātiawa ki Whakarongotai Charitable Trust, Ngā Hapū o Ōtaki and Ngāti Toa Rangatira.
- b Considered in the development of Council's next Long-Term Plan.

9 Members

9.1 In following the Tiriti House Model, the Whaitua Kāpiti Committee will consist of Mana Whenua House representatives and Kāwanatanga House representatives.

9.2 Council will appoint:

- a Six Mana Whenua House representatives, two nominated by each of:
 - i Ātiawa ki Whakarongotai
 - ii Ngā Hapū o Ōtaki
 - iii Ngāti Toa Rangatira.
- b Six Kāwanatanga House representatives:
 - i The Councillor elected by the Kāpiti Coast constituency

Attachment 1 to Report 22.524

- ii One member, being an elected member of the Kāpiti Coast District Council, nominated by that council
 - iii Up to four members from the community with a range of backgrounds and interests related to land and water management within the community.
- 9.3 To be eligible to be considered for appointment to the Whaitua Kāpiti Committee:
- a Each member must:
 - i Live in, or be able to demonstrate a close connection with the Whaitua Kāpiti;
 - ii Demonstrate a commitment to achieving Tiriti House based decision making.
 - b Community members must also:
 - i Reflect the interests of a wider group within the community;
 - ii Have the skills, experience, and knowledge to ensure that these interests are considered in the deliberations of the Whaitua Kāpiti Committee.
- 9.4 Greater Wellington officers are not eligible to be considered for appointment to the Whaitua Kāpiti Committee.

10 Co-Chairs

- 10.1 The Whaitua Kāpiti Committee shall have two Co-Chairs, with one Co-Chair appointed by the Mana Whenua House and the other Co-Chair appointed by the Kāwanatanga House.
- 10.2 Each Co-Chair shall be the presiding member at meetings of the Whaitua Kāpiti Committee on an alternate basis. If a Co-Chair is absent from a meeting of the Whaitua Kāpiti Committee for which they are scheduled to be the presiding member, then the other Co-Chair shall preside at the meeting.

11 Quorum

Half of the membership of the Mana Whenua House, and half of the membership of the Kāwanatanga House, shall be present to form a quorum.

12 Committee meetings and workshops

It is expected the completion of the Whaitua Kāpiti WIP will take 12 months and will include 24 days' work for each Committee member. This work will include 12 meetings that will run from 9:30am to 4:30pm; as well as preparing for and debriefing each meeting.

13 Reporting and servicing

- 13.1 The Whaitua Kāpiti Committee is serviced by Greater Wellington.

Attachment 1 to Report 22.524

13.2 Greater Wellington officers will prepare a regular update report that members can use to keep their respective representative bodies informed.

14 Consensus

The Whaitua Kāpiti Committee will use a Tiriti House decision making process to determine consensus.

15 Remuneration

15.1 The expenses of the elected members shall be met by the council they represent.

15.2 Non-elected members (who are not otherwise being remunerated) are eligible to receive an annual taxable honorarium as follows:

a Member (excluding the Co-Chairs) - \$15,000 each

b Co-Chair (only if the Co-Chair is not an elected member) - \$20,000 each.

15.3 This honorarium covers the work stipulated in paragraph 12.

16 Duration

16.1 The Whaitua Kāpiti Committee shall exist for the duration of the development and completion of a Whaitua Kāpiti WIP and shall cease to exist at the conclusion of this process.

16.2 Although the Whaitua Kāpiti Committee will cease to operate at the completion of the Whaitua Kāpiti WIP, mana whenua participation in the Kāpiti Coast Whaitua will reflect the ongoing and enduring partnership between Greater Wellington and all three iwi of the ĀRT Confederation.

Council
15 December 2022
Report 22.487



For Decision

ESTABLISHMENT OF THE LONG TERM PLAN COMMITTEE

Te take mō te pūrongo

Purpose

1. To advise Council on the establishment of, terms of reference for, and membership of the Long Term Plan Committee.

He tūtohu

Recommendations

That Council:

- 1 **Establishes** the Long Term Plan Committee.
- 2 **Adopts** the proposed Terms of Reference for the Long Term Plan Committee (Attachment 1).
- 3 **Appoints** the following Councillors to the Long Term Plan Committee:
 - a Councillor David Bassett
 - b Councillor Ros Connelly
 - c Councillor Quentin Duthie
 - d Councillor Penny Gaylor
 - e Councillor Chris Kirk-Burnnand
 - f Councillor Ken Laban
 - g Councillor David Lee
 - h Councillor Thomas Nash
 - i Councillor Daran Ponter
 - j Councillor Hikitia Ropata
 - k Councillor Yadana Saw
 - l Councillor Adrienne Staples
 - m Councillor Simon Woolf.
- 4 **Appoints** the Council Chair, Councillor Daran Ponter, as Chair of the Long Term Plan Committee.

- 5 **Agrees** to appoint up to six mana whenua members to the Long Term Plan Committee, as well as providing for up to six alternate members and up to six rangatahi observers.
- 6 **Notes** that nominations will be sought from mana whenua partners and that the mana whenua members, alternate members and rangatahi observers will be appointed at Council's meeting in February 2023.
- 7 **Notes** that engagement with mana whenua partners regarding the Long Term Plan Committee is ongoing and that officers will provide any relevant updates to Council at the meeting.

Te horopaki Context

2. As part of their feedback on previous Long Term Plans (LTP), some mana whenua partners told Greater Wellington that they did not see themselves reflected and wanted more meaningful input into governance and setting priorities.
3. In Greater Wellington's 2021–31 LTP, Council specified as one of four strategic priorities "Improving outcomes for mana whenua and Māori".
4. Through the development of the 2021–31 LTP, Greater Wellington has developed Te Whāriki, (the Māori Outcomes Framework) to guide our approach. This includes key principles relating to partnership and participation.
5. Council is seeking to deepen its partnership with its mana whenua partners and has identified the opportunity to do this through the development of the 2024–34 LTP.
6. Engagement has been held with our mana whenua partners and they have indicated that they would welcome the opportunity to be involved in the development of the LTP at both a management and governance level. The recommendations in this paper outline the proposed governance pathway. Separate to this, officers are working to strengthen the management pathway as well, including through the work of the new Environment Group.
7. Developing new mechanisms to partner with mana whenua will allow influence on our work, our priorities and resource allocation at the governance level and the opportunity for mana whenua to work collectively with each other and with Council on regional issues, activities and priorities.

Te tātaritanga Analysis

Relevant Legislative Provisions

8. There are a number of legislative provisions in the Local Government Act 2002 (LGA) relevant to the establishment of a Long Term Plan Committee (LTP Committee). The LGA provides that Council can establish committees and delegate decision-making on almost any matter, for the purposes of efficiency and effectiveness in Council's business. This includes the hearing of submissions. However, the final adoption of a council's Long Term Plan is unable to be delegated.

9. Councils can appoint any person to a committee subject to them having the skills, attributes or knowledge that will assist the work of the committee. The LGA also obliges councils to provide opportunities for Māori to contribute to decision-making processes.
10. The LGA currently has no provision for co-governance with Māori. Councillors are elected to make decisions on behalf of the community and other committee appointees are there only to bring their particular knowledge to decision-making. As such, it is important that any LTP Committee with mana whenua members is established not for a co-governance purpose but to bring in individual appointees skills, attributes and knowledge to inform and assist decision-making. This is relevant to the composition of any committee, which should be based on an appropriate number of appointees to bring the necessary skills and knowledge rather than an objective of achieving equal representation.
11. A further legislative requirement of relevance is the need for public engagement on decisions of significance. Significance is defined under Council's *Significance and Engagement Policy*. Depending on the scope and composition of the LTP Committee, Council's decision to establish it may be considered a significant decision itself, requiring consideration of the views and preferences of the community and potentially additional engagement, before making a decision.
12. Council's decision to establish a LTP Committee could be challenged by way of a judicial review.

Establishment of a LTP Committee

13. The LTP is a significant decision-making process for Council, reflected in the legislative requirement that the final adoption of a LTP cannot be delegated. It essentially sets the Council's budget for ten years, with the first three years in detail. It determines the rates to be paid by ratepayers for the first year and provides an indication of rates requirements for the subsequent nine years. It includes a long-term (30-year) infrastructure strategy and a 10-year financial strategy and it determines the level of service to be provided in all of the organisation's activities and services. As such it is likely the most significant decision to be taken by any Council in the triennium.
14. A LTP Committee, with mana whenua members, would enable our partners' views to be considered as part of the governance process and would facilitate increasing steps towards partnership. Greater Wellington has a partnership relationship with six mana whenua in the Wellington Region. It would be appropriate to provide for appointees from each of those onto any LTP Committee to enable them to contribute their particular knowledge to the development of the 2024-34 Long Term Plan.
15. The Council has a number of options around the composition of any Committee. This includes:
 - a The number of appointees
 - b The chair of the Committee
 - c Whether to provide for alternates
 - d Whether to provide for other observers.

16. As outlined above, the number of appointees to the Committee should be based on an appropriate number needed to bring the necessary skills and knowledge to the table.
17. If Council delegates all matters pertaining to the LTP to the LTP Committee, this would include the approval of the Consultation Document and Supporting Information (essentially the proposed Long Term Plan), the hearing of submissions and deliberations and making final recommendations to Council. Given the timing of these processes, the statutory requirement for public consultation on matters of significance applying the Special Consultative Procedure, and the need for the Consultation Document and final LTP to be audited, there would in effect be very limited opportunity for Council to make changes before approving the final LTP. Council, therefore, needs to consider carefully the composition of any LTP Committee to avoid inconsistency with the LGA and any perception of the community that significant decisions are not being made by elected members.
18. Consideration also needs to be given to whether the Council has sufficient understanding of community views or whether there is a need to undertake further public engagement prior to Council making the decision to establish a LTP Committee.
19. Taking into account the matters outlined in this paper, the recommendation is that a LTP Committee is established with all 13 Councillors, plus six mana whenua appointees, with the LTP Committee's Chair being the Council Chair.
20. In addition, it is appropriate to consider the capacity and capability available to iwi in our region and the opportunity to use this LTP Committee to grow that. Some of our mana whenua partners expressed the view that they would prefer more than one appointee, as it was unlikely that one person could bring to the table all the skills and knowledge required. Some mana whenua also suggested that this could be a good opportunity to grow capability by enabling rangatahi to attend as observers and increase their understanding of governance and the working of local government.
21. To enable this it is recommended that each mana whenua member be provided with the opportunity for an alternate. This alternate would be able to attend meetings and workshops and vote on matters when the appointed mana whenua member was not present.
22. It is also recommended that each mana whenua partner would be able to provide one rangatahi observer to attend all workshops and meetings. This rangatahi observer would not have voting or speaking rights.

Terms of Reference

23. A proposed terms of reference for the LTP Committee ([Attachment 1](#)) has been developed. The key elements of these terms of reference are:
 - a The purpose of the Committee is to develop and approve Greater Wellington's Long Term Plan Consultation Document and Supporting Information and recommend a final Long Term Plan to Council for adoption
 - b Responsibilities include developing priorities and a strategic framework; developing the budget; and overseeing the public consultation processes including receiving submissions, hearings and deliberations

- c Members would include all 13 Councillors, plus six mana whenua members, all with speaking and voting rights. It is intended that the LTP Committee Chair will be the Council Chair
 - d Appointment, for each mana whenua partner, of an alternate member and provision of a rangatahi observer (with no speaking or voting rights).
24. It is recommended that Council adopt the proposed terms of reference (**Attachment 1**).

Appointments

25. Council needs to appoint all members to the LTP Committee.
26. It is proposed that all 13 Councillors are appointed to the LTP Committee.
27. It is proposed that nominations be sought from each of our mana whenua partners and that Council appoints these members and any alternate members at a later Council meeting, likely to be in early 2023.

Nga kōwhiringa

Options

28. There are a range of alternative options available to Council to enable mana whenua input to the development of the LTP and Supporting Information, as follows:
- a A LTP Committee with a different membership composition
 - b An advisory body with a different membership composition
 - c Regular hui between Council and mana whenua
 - d Bilateral engagement with individual mana whenua partners.
29. Council could consider a LTP Committee with more equal membership between councillors and mana whenua. This could be a 13:12 membership or a 13:13 membership (with a matawaka member) with a co-chair arrangement. This is possible, but would be at higher risk of legal challenge due to the perception that this was driven by the aspiration to have co-governance rather their appointees bringing their skills and knowledge to the table, as well as the lack of prior public engagement on this significant decision. Greater Wellington also does not have an established mechanism to find a matawaka representative that was able to represent a collective view. This option is not recommended at this time.
30. It is noted that Council continues to make strong representations to Government to change the statutory requirements relating to mana whenua and Māori involvement in local government processes and governance. This is being currently pursued through submissions on the Future For Local Government panel review process and the Resource Management Act reform process.
31. An advisory body, rather than a formal Committee, could be considered and may be an effective option to allow greater representation from mana whenua. This would require a decision of Council but would not be subject to the other restrictive provisions of the LGA and the Local Authorities (Members' Interests) Act 1968. Appointees could still be remunerated as in the model of the whitua committees. This option would enable membership of any form desired by Council, but would not have the ability to make

delegated decisions, which would be retained by Council. This option might be less attractive to mana whenua as there is no direct role in decision-making. Careful consideration would need to be given to what information was directed through the advisory body (as opposed to Council) and how confidential information would be treated in this informal setting.

32. Regular hui between Councillors and mana whenua could be utilised to provide input to the development of the 2024–34 LTP and other matters of general interest to mana whenua. This would have less resource requirements for mana whenua and enable input from a wider range of people. It could also enable consideration of a wider range of issues, or a focus on the key matters of interest to mana whenua relating to the 2024–34 LTP but would not provide for direct mana whenua input into decision-making.
33. Bilateral engagement with individual mana whenua partners is already a widely used tool in Greater Wellington and this is expected to continue, regardless of what other governance structures are created. This is not considered to be an alternative to creation of a LTP Committee.
34. It is recommended that Council establishes the LTP Committee with the membership detailed in the recommendations above.

Ngā hua ahumoni

Financial implications

35. There would be additional costs associated with the LTP Committee. These would primarily relate to the additional fees required to support mana whenua appointees to the Committee and additional capacity funding to enable appropriate resourcing.
36. It is estimated that additional costs would be around \$150,000. This would include an honorarium for members plus meeting fees and allowances for members and alternate members, using the same formula as utilised for the Wellington Regional Leadership Committee.
37. Mana whenua members would be offered an honorarium to reflect the work required in pre-reading and engagement with the wider iwi, a daily fee for attendance at meetings and/or workshops, and mileage allowances or reimbursement public transport costs. Alternate members would be provided with a meeting fee and mileage allowances or reimbursement public transport costs. Rangatahi observers would not be eligible for meeting fees or travel allowances, but are expected to be funded out of the Tūāpapa funding already provided to mana whenua. Remuneration of the mana whenua members will be outlined in a future report to Council, appointing these members to the LTP Committee.
38. The anticipated costs of operating the LTP Committee have been included in the budget for the 2022/23 Annual Plan.

Ngā Take e hāngai ana te iwi Māori

Implications for Māori

39. This report proposes a new governance arrangement that brings mana whenua appointees into the decision-making process for the 2024–34 LTP. This concept has the support of all of our mana whenua partners.
40. The requirement for our partners to allocate resources to this process, and the relatively intensive work programme and meeting schedule, will put pressure on the capacity of some of our partners. We have tried to provide for this through our ongoing Tūāpapa funding and the additional funding proposed as part of this process.
41. Sitting at, or observing, the governance table will provide a valuable opportunity for capacity and capability building for some mana whenua. The proposal seeks to maximise this by allowing for rangatahi observers.
42. The proposed LTP Committee has been developed as a part of a Poutama approach to our partnership. As further opportunities arise, especially in relation to any legislation amendments, there can be enhancements to the governance arrangements proposed. The proposed LTP Committee will allow us to trail this approach and feedback will enable us to consider improvements for subsequent processes.

Ngā tikanga whakatau

Decision-making process

43. The matters requiring decision in this report were considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

Te hiranga

Significance

44. The significance of these matters has been considered, taking into account Council's *Significance and Engagement Policy* and Greater Wellington's *Decision-making Guidelines*. Officers recommend that these matters are of low to medium significance, due to the administrative nature of establishing the 2024–34 Long Term Plan Committee.
45. It is noted that the alternative option of a LTP Committee with a 13:12 or 13:13 composition would be considered to be of medium to high significance. This option would therefore require consideration of whether Council has sufficient knowledge of the views and preferences of the community or whether engagement with the wider community is required before Council makes a decision.

Te whakatūtakitaki

Engagement

46. Officers engaged with the six mana whenua partners on two complementary pathways for mana whenua input to decision-making on the 2024–34 LTP – the concept of a LTP Committee and ongoing bilateral engagement at a management level. This engagement occurred over September and October 2022.

47. It is acknowledged that each of our mana whenua partners are at a different stages of their Te Tiriti o Waitangi claims process. This impacts their capacity and capability to engage with Greater Wellington and the ability to provide resourcing for additional governance arrangements.
48. All our mana whenua partners indicated strong support for the concept of a LTP Committee, as well as ongoing bilateral engagement. There were a range of views on the number of representatives required – some partners expressed the view that they would prefer more than one appointee, as it was unlikely that one person could bring to the table all the skills and knowledge required. Some mana whenua partners also suggested that this could be a good opportunity to growth capability by enabling rangatahi to attend as observers and increase their understanding of governance and the working of local government.
49. A desire was also expressed for the exploration of a mana whenua caucus, to understand where shared regional and unique at place views exist.
50. It was acknowledged that one of the constraints of the proposed LTP Committee would be the limited timeframe for the process as a whole, with a hard statutory deadline, and the time constraints to enable wider engagement by mana whenua appointees with hapū.
51. Engagement with our mana whenua partners is ongoing and includes the proposed terms of reference and a job description for appointees. Any additional feedback received will be reported verbally to Council at the time of the meeting.

Ngā tūāoma e whai ake nei

Next steps

52. Our mana whenua partners will be informed of Council’s decisions, including the approved Terms of Reference. In addition, Greater Wellington’s website will be updated to reflect the establishment of, terms of reference for, and initial appointments to the LTP Committee.

Ngā āpitihanga

Attachment

Number	Title
1	Terms of Reference for the Long Term Plan Committee

Ngā kaiwaitohu

Signatory

Writer	Daran Ponter, Council Chair
--------	-----------------------------

He whakarāpopoto i ngā huritaonga Summary of considerations
<i>Fit with Council's roles or with Committee's terms of reference</i> Under clauses 30 and 31 of Schedule 7 to the Local Government Act 2002, Council may establish committees and appoint members those committees.
<i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i> The LTP Committee will recommend to Council the 2024–34 Long Term Plan (the first year of which serves as the 2024/25 Annual Plan).
<i>Internal consultation</i> Te Hunga Whiriwhiri and Strategy have been involved in the development of the LTP Committee.
<i>Risks and impacts - legal / health and safety etc.</i> The recommended option takes into account the anticipated legal risks and provides for a lower risk approach. Nevertheless there is the possibility of legal challenge to Council's decision to establish the LTP Committee.

LONG TERM PLAN COMMITTEE

1 Purpose

To develop and approve Greater Wellington's 2024–34 Long Term Plan Consultation Document and Supporting Information and recommend a final Long Term Plan to Council for adoption.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions.
- 2.2 Develop priorities and a strategic framework to guide Council's activities and services.
- 2.3 Approve the 2024–34 Long Term Plan Consultation Document and Supporting Information, including the 30-year Infrastructure Strategy and 10-year Financial Strategy.
- 2.4 Oversee consultation on the 2024–34 Long Term Plan Consultation Document and Supporting Information under sections 83 and 93A of the Local Government Act 2002 (the Act), including hearing submissions and deliberations.
- 2.5 Recommend to Council a final 2024–34 Long Term Plan for adoption, including the Annual Plan and rates for 2024–25.

3 Members

- 3.1 All Councillors.
- 3.2 Six mana whenua members, each appointed by Council for their skills, attributes or knowledge that will assist the work of the Long Term Plan Committee.
- 3.3 In making appointments under section 3.2, Council will have regard to the recommendation of each of the six iwi authorities that are signatories to the Memorandum of Partnership 2013 between Te Tangata Whenua ki Te Upoko o te Ika a Māui and Wellington Regional Council Te Pane Matua Taiao.

4 Alternate members and rangatahi observers

- 4.1 The six iwi authorities may each nominate an alternate mana whenua member (with the skills, attributes or knowledge that will assist the work of the Long Term Plan Committee) for appointment by Council.
- 4.2 The Committee allows a rangatahi observer from each of the six iwi authorities.

5 Chair

Council must appoint, from its representatives, the Chair.

LONG TERM PLAN COMMITTEE

6 Speaking rights and voting entitlement

- 6.1 All members of the Committee have full speaking rights and voting entitlements.
- 6.2 If an appointed mana whenua member is unable to attend a Committee meeting, their alternate member may sit at the table, speak and vote in their place.
- 6.3 Rangatahi observers may speak, but may not sit at the table or vote.

7 Quorum

At least 50 percent of Councillors and 50 percent of the mana whenua members.

8 Remuneration and expenses

- 8.1 Each mana whenua member is eligible to receive an annual taxable honorarium of \$6,000 (in addition to Greater Wellington's standard daily meeting attendance allowances and expenses).
- 8.2 Each alternate member is eligible to receive Greater Wellington's standard daily meeting attendance allowances and expenses.

9 Delegations

Council delegates to the Long Term Plan Committee all the powers, functions and duties necessary to carry out the Committee's purpose.

10 Duration of the Committee

The Long Term Plan Committee is discharged on Council's adoption of Greater Wellington's 2024–34 Long Term Plan.

11 Special terms of reference

In exercising its specific responsibilities under section 2, the Committee and all its members must apply the Act's purpose and principles, and Council's *Significance and Engagement Policy*, to its decision-making and recommendations.

Council
15 December 2022
Report 22.475



For Decision

ADOPTION OF THE 2023 MEETING SCHEDULE

Te take mō te pūrongo

Purpose

1. To advise Council of the schedule for Council and committee meetings for 2023.

He tūtohu

Recommendations

That Council:

1. **Adopts** the meeting schedule for Council and committees for the 2023 calendar year as outlined in Attachment 1 – Meeting Schedule for 2023.
2. **Notes** the 2023 meeting schedules of joint committees that Council is a member of (Attachment 2).
3. **Notes** that the schedule does not include meetings of advisory bodies or external organisations to which Councillors have been appointed.
4. **Authorises** the Kaiwhakahaere Matua | Manager, Democratic Services, to circulate the adopted meeting schedule to key stakeholders and to modify the meeting schedule as, and when, required.

Te horopaki

Context

2. Clause 19(6) of Schedule 7 of the Local Government Act 2002 provides Council to adopt a schedule of meetings for Council and committee meetings.
3. The proposed schedule for the 2023 calendar year ([Attachment 1](#)) includes Council, committees and subcommittees.
4. The joint committees in the Wellington Region have already adopted their respective schedules and is attached for Council's reference ([Attachment 2](#)).
5. The schedule does not include meetings for WRC Holdings Limited, which will adopt its own schedule, or for Council's advisory groups.

Te tātaritanga Analysis

6. The Council and committee programme is scheduled on the basis that meetings are held on Tuesdays and Thursdays. To the extent practicable, Council and the committees of the whole (Environment Committee, Transport Committee and Te Tiriti o Waitangi Komiti) are scheduled for Thursdays, with the smaller committees scheduled for Tuesdays.
7. No meetings have been scheduled for January and July, consistent with longstanding practice.
8. School holidays have been avoided to the extent practicable.
9. Officers have tried to balance the schedule, so that there are approximately the same number of Council/committee meetings per meeting cycle.
10. Meetings will generally be held at Greater Wellington's Wellington office, except that:
 - a Wairarapa Committee will be held at Greater Wellington's Masterton office
 - b Hutt Valley River Management Subcommittee will be held at Hutt City Council, Upper Hutt City Council and Greater Wellington's offices.
 - c Two Council meetings and one each of the Environment and Transport committees will be held at the Masterton office:
 - i Council on 14 March
 - ii Environment Committee on 27 April
 - iii Transport Committee on 14 September
 - iv Council on 26 October.
11. Meetings may be arranged locations other than Greater Wellington's Wellington office, as required.

Ngā hua ahumoni Financial implications

12. There are no financial implications arising from this report.

Ngā Take e hāngai ana te iwi Māori Implications for Māori

13. One of Council's committees, Te Tiriti Komiti, has been established to monitor Greater Wellington's capability in Te Ao Māori and obligations under Te Tiriti o Waitangi.
14. Some of Council's committees have provisions for Māori or mana whenua iwi membership. Members appointed to committees will receive the relevant committee meeting invitations.

Ngā tikanga whakatau
Decision-making process

15. The matters requiring decision in this report were considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

Te hiranga
Significance

16. Officers considered the significance (as defined by Part 6 of the Local Government Act 2002) of the matters for decision, taking into account Council’s *Significance and Engagement Policy* and Greater Wellington’s *Decision-making Guidelines*.

Te whakatūtakitaki
Engagement

17. Officers consulted those territorial authorities which have a membership entitlement on Council’s committees.

Ngā tūāoma e whai ake nei
Next steps

18. Once Council has adopted the meeting schedule for 2023, the Kaiwhakahaere Matua | Manager, Democratic Services, will arrange for the circulation of the adopted schedule to external committee members and key stakeholders, and will update the schedule as, and when, required.

19. Meetings will be publicly notified in *The Dominion Post* and *Wairarapa Times-Age* and published on Greater Wellington’s website. This is in accordance with the meeting advertisement requirements of the Local Government Official Information and Meetings Act 1987 and Council’s Standing Orders.

Ngā āpitihanga
Attachments

Number	Title
1	Schedule of Council and committee meetings 2023
2	Joint committees’ meeting schedule 2023

Ngā kaiwaitohu
Signatories

Writer	Lucas Stevenson – Kaitohutohu Advisor, Democratic Services
Approvers	Alex Smith – Kaitohutohu Matua Senior Advisor, Democratic Services Francis Ryan – Kaiwhakahaere Matua Manager, Democratic Services Luke Troy – Kaiwhakahaere Matua Rautaki General Manager Strategy

He whakarāpopoto i ngā huritaonga Summary of considerations
<i>Fit with Council's roles or with Committee's terms of reference</i> In accordance with clause 19 of Schedule 7 to the Local Government Act Council may adopt a schedule for its meetings, and those of its committees.
<i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i> The 2023 schedule has been designed so that Council can approve key documents (such as the Annual Plan) in line with legislative requirements.
<i>Internal consultation</i> The Executive Leadership Team, relevant managers, and committee chairs were consulted.
<i>Risks and impacts - legal / health and safety etc.</i> There are no known risks or impacts.

Attachment 1 to Report 22.475**Schedule of Council and committee meetings for 2023**

Council/Committee/Komiti	Date
Council – 9.30am	23 February 14 March (10.00am – Masterton) 16 May -17 May (Annual Plan Hearing) 18 May 15 June – 1pm 29 June 24 August 21 September 26 October (10.00am – Masterton) 7 December
Environment– 9.30am	9 February 27 April (10.00am – Masterton) 15 June 10 August 12 October 23 November
Transport – 9.30am	16 February 23 March 4 May 22 June 17 August 14 September (10.00am – Masterton) 19 October 30 November
Climate – 9.30am	16 March 7 September
Te Tiriti o Waitangi – 9.30am	21 February 11 May 22 August 10 October

Attachment 1 to Report 22.475**Schedule of Council and committee meetings for 2023**

Chief Executive Employment Review – 1.00pm	9 February 8 June 15 August
Finance, Risk and Assurance – 9.30am	14 February 2 May 15 August 17 October 28 November
Regional Transport – 1.00pm	7 March 13 June 19 September 5 December
Te Upoko Taiao – Natural Resources Plan – 10.00am	28 March 27 June 5 September 21 November
Wairarapa – 10.00am	28 February 9 May 20 June 8 August 12 September 31 October
Hutt Valley River Management – 4.30pm	21 March at Hutt City Council 27 June at Greater Wellington 22 August at Upper Hutt City Council 17 October at Hutt City Council

Attachment 2 to Report 22.475

Schedule of Joint Committee meetings

Joint Committee	Dates
Civil Defence Emergency Management Group (11.00am) At Greater Wellington	7 March 13 June 19 September 5 December
Wellington Regional Leadership Committee (9.00am) At Greater Wellington	7 March 13 June 19 September 5 December
Wellington Water (10.00am) At Hutt City Council	17 March 9 June 24 July 6 October 8 December

Council
15 December 2022
Report 22.532



For Decision

TERRITORIAL AUTHORITY APPOINTMENTS TO GREATER WELLINGTON COMMITTEES

Te take mō te pūrongo

Purpose

1. For Council to appoint territorial authority representatives to the Wairarapa Committee and the Hutt Valley River Management Subcommittee.

He tūtohu

Recommendations

That Council:

- 1 **Appoints** to the Wairarapa Committee:
 - a Mayor Gary Caffell to represent the Masterton District Council, and Deputy Mayor Bex Johnson as alternate
 - b Hon. Mayor Ron Mark to represent the Carterton District Council, and Deputy Mayor Dale Williams as alternate
 - c Mayor Martin Connelly to represent the South Wairarapa District Council, and Deputy Mayor Melissa Sadler-Futter as alternate.
- 2 **Appoints** to the Hutt Valley River Management Subcommittee:
 - a Mayor Wayne Guppy and Councillor Bill Hammond to represent the Upper Hutt City Council.
 - b Deputy Mayor Tui Lewis and Councillor Simon Edwards to represent Hutt City Council.
- 3 **Notes** that South Wairarapa District Council's appointments to the Wairarapa Committee are subject to confirmation by South Wairarapa at its meeting on 14 December 2022.

Te horopaki

Context

2. The Wairarapa Committee (the Committee) and the Hutt Valley River Management Subcommittee (the Subcommittee) were established by Council on 24 November 2022 (Report 22.457). The terms of reference for both the Committee and Subcommittee are proposed for ratification by Council at this meeting (Report 22.524).

Te tātaritanga Analysis

Wairarapa Committee:

3. Clause 3.3 of the Terms of Reference of the Wairarapa Committee provides for Council to appoint to the Committee:

Three other members, appointed by Council as follows:

- a The Mayor of Carterton District Council*
- b The Mayor of Masterton District Council*
- c The Mayor of South Wairarapa District Council*

4. Clause 4.2 of the Terms of Reference outlines the provisions in regard to alternate members:

Each territorial authority in section 3.3 may nominate an alternate elected members for appointment by Council. If an appointed member is unable to attend a meeting their alternate member may sit at the table, speak and vote in their place.

5. The following table summarises the nominations received from the territorial authorities:

Territorial authority	Nomination	Alternate (if any)
Carterton District Council	Hon. Mayor Ron Mark	Deputy Mayor Dale Williams
Masterton District Council	Mayor Gary Caffell	Deputy Mayor Bex Johnson
South Wairarapa District Council*	Mayor Martin Connolly	Deputy Mayor Melissa Sadler-Futter

6. South Wairarapa District Council has a Council meeting on 14 December 2022, during which they are expected to confirm their nominees. Officers will advise Council at the meeting when this report is considered, if there are any changes to South Wairarapa's proposed nominations.

Hutt Valley River Management Subcommittee:

7. Clause 3.2 of the proposed Terms of Reference of the Hutt Valley River Management Subcommittee provides for Council to appoint to the Subcommittee:

Six members, appointed by Council as follows:

- a Two elected members of Hutt City Council, nominated by that council*
- b Two elected members of Upper Hutt City Council, nominated by that council*
- c Two members, appointed for each person's skills, attributes, or knowledge that will assist the work of the Subcommittee, being:*

- i. *One member, nominated by the Port Nicholson Block Settlement Trust*
- ii. *One member, nominated by the Toa Rangatira Trust*

8. Council’s appointment of members nominated by the Port Nicholson Block Settlement Trust and the Toa Rangatira Trust will be subject to a later report.
9. The following table summarises the nominations received from the territorial authorities:

Territorial authority	Nominations
Hutt City Council	Deputy Mayor Tui Lewis Councillor Simon Edwards
Upper Hutt City Council	Mayor Wayne Guppy Councillor Bill Hammond

10. There is no provision for alternate members on the Subcommittee provided for in the terms of reference.

Ngā hua ahumoni
Financial implications

11. There are no financial implications as each member is remunerated by their respective council.

Ngā Take e hāngai ana te iwi Māori
Implications for Māori

12. There are no known implications for mana whenua. Appointments to committee and advisory bodies with a mana whenua interest will be subject to a later report.

Ngā tikanga whakatau
Decision-making process

13. The matters requiring decision in this report were considered by officers against the decision-making requirements of Clause 31 of Schedule 7 to the Local Government Act 2002.

Te hiranga
Significance

14. Officers considered the significance (as defined by Part 6 of the Local Government Act 2002) of the matters for decision, taking into account Council’s *Significance and Engagement Policy* and Greater Wellington’s *Decision-making Guidelines*. Due to the administrative nature of these decisions, it is recommended that these matters are of low significance.

Te whakatūtakitaki

Engagement

15. Correspondence was entered into with the territorial authorities in the Wellington Region in order to bring forward their preferred nominees.

Ngā tūāoma e whai ake nei

Next steps

16. A communication will be sent to the territorial authorities to confirm their appointments to the committees.
17. The 2023 schedule of meetings will be circulated to each Council.

Ngā kaiwaitohu

Signatories

Writer	Breanna Hartley – Kaitohutohu/Advisor, Democratic Services
Approvers	Alex Smith – Kaitohutohu Matua/Senior Advisor, Democratic Services Francis Ryan – Kaiwhakahaere Matua/Manager, Democratic Services Luke Troy – Kaiwhakahaere Matua Rautaki/General Manager, Strategy

He whakarāpopoto i ngā huritaonga Summary of considerations
<i>Fit with Council's roles or with Committee's terms of reference</i> Council's core role includes establishing supporting committees and advisory groups and making appointments to those bodies.
<i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i> There are no implications to the Annual Plan, Long Term Plan, or other key strategies and policies.
<i>Internal consultation</i> There was no internal consultation as the appointments are all nominations from external agencies.
<i>Risks and impacts - legal / health and safety etc.</i> There are no risks.

Council
15 December 2022
Report 22.533



For Decision

PROPOSED TRAVEL BY COUNCILLORS TO AUSTRALIA

Te take mō te pūrongo

Purpose

1. For Council to authorise the Council, Regional Transport Committee, and Transport Committee Chairs' travel to Australia, to meet with Australian counterparts regarding Mass Rapid Transit and digital ticketing.

He tūtohu

Recommendations

That Council:

- 1 **Notes** that in accordance with Council's Sensitive Expenditure (Elected Members) Policy, overseas travel and related expenditure of Councillors must have prior authorisation by Council resolution in a public session.
- 2 **Approves** the Council Chair, Regional Transport Committee Chair and Transport Committee Chair's travel to Australia to meet with Australian counterparts regarding Mass Rapid Transit and digital ticketing.

Te horopaki

Context

2. It is proposed that the Council Chair, Regional Transport Committee Chair and Transport Committee Chair travel to Brisbane with relevant elected members and officers to investigate options and approaches for Mass Rapid Transit and digital ticketing.
3. Brisbane provides a convenient single destination where both Gold Coast Light Rail and Brisbane Metro (bus rapid transit) can be experienced.
4. Queensland has also recently adopted an account-based ticketing system supplied by Cubic, the supplier who is contracted to provide the National Ticketing System in New Zealand. Similarities between Queensland and New Zealand will provide valuable first-hand lessons on the transition to an account-based ticketing system.

5. The indicative travel dates and itinerary are outlined in the table below:

Date	Time	Itinerary		
Day 1 Tuesday 31 January 2023	PM	Depart Wellington 3pm / Arrive Brisbane 4.30pm		
Day 2 Wednesday 1 February 2022	AM	Brisbane Metro <ul style="list-style-type: none"> Project overview View the Metro vehicle 	Metro Visitor Centre, CBD Then charter bus to Brisbane Depot	Meet with Cr Ryan Murphy, Civic Cabinet Chair for Transport
		Brisbane busway <ul style="list-style-type: none"> Travel on the busway experience high quality BRT 	King George Sq bus station, CBD	
	PM	Cross River Rail <ul style="list-style-type: none"> Overview of CRR project and related Transit Oriented Development View engagement approach 	Cross River Rail Experience Centre, CBD	Meet with Russ Vine, General Manager, Communications and Engagement
Day 3 Thursday 2 February 2023	AM	Gold Coast Light Rail <ul style="list-style-type: none"> Overview of the project to date and plans for Phase 2 View/travel on Light Rail 	Train to Gold Coast and back	Meet with Peter Papantoniou, Project Director Gold Coast Light Rail Stage 3A
	PM	Queensland's digital ticketing system <ul style="list-style-type: none"> Meet Translink to discuss their experience with Cubic and the integrated ticketing system 	CBD	TBC
Day 4 Friday 3 February 2022	AM	Depart Brisbane 8am / Arrive Wellington 2.30pm		

Te tātaritanga Analysis

6. In accordance with the Council's Sensitive Expenditure (Elected Members) Policy, overseas travel and related expenditure by Councillors must have prior authorisation by Council resolution in a public session.
7. The estimated travel costs for the three Councillors proposed to travel are outlined below:
 - a Approximately \$3,000 for return airfares from Wellington to Brisbane
 - b Approximately \$1,600 for three nights' accommodation
 - c Approximately \$250 for land travel costs (goseeQ travel card covering consecutive travel on Translink network and air transfer)
 - d Approximately \$1,000 for meals and other expenses.

Ngā hua ahumoni Financial implications

8. The total cost of the trip is estimated to be approximately \$6,000 with costs to be met from existing budgets.

Ngā Take e hāngai ana te iwi Māori Implications for Māori

9. There are no specific implications for Māori arising from this report.

Ngā tikanga whakataua Decision-making process

10. The matter requiring decision in this report was considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2006.

Te hiranga Significance

11. The significance (as defined by Part 6 of the Local Government Act 2002) of the matter has been considered, taking into account Council's *Significance and Engagement Policy* and Greater Wellington's *Decision-making Guidelines*. The matter is considered to be of low significance due to its administrative nature.

Te whakatūtakitaki Engagement

12. Due to the low significance of the matters for decision, no external engagement was required.

Ngā tūāoma e whai ake nei

Next steps

13. If Council authorises the proposed travel, officers will finalise the trip arrangements.

Ngā kaiwaitohu

Signatories

Writer	Alex Smith – Kaitohutohu Matua Senior Advisor, Democratic Services
Approvers	Francis Ryan – Kaiwhakahaere Matua Manager, Democratic Services Luke Troy – Kaiwhakahaere Matua Rautaki General Manager Strategy

He whakarāpopoto i ngā huritaonga Summary of considerations
<i>Fit with Council's roles or with Committee's terms of reference</i> In accordance with the Council's Sensitive Expenditure (Elected Members) Policy, overseas travel and related expenditure must have prior authorisation by Council resolution in a public session.
<i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i> None.
<i>Internal consultation</i> Metlink officers were consulted.
<i>Risks and impacts - legal / health and safety etc.</i> There are no known risks or impacts.

**Council
15 December
Report 22.521**



For Decision

GREATER WELLINGTON'S QUARTER ONE SUMMARY REPORT 2022/23

Te take mō te pūrongo

Purpose

1. To advise the Council on the performance of Greater Wellington Regional Council (Greater Wellington) for the first three months of the 2022/23 financial year (1 July 2022 – 30 September 2022).

He tūtohu

Recommendation

That Council **accepts** Greater Wellington's performance report for the three months to 30 September 2022 (Greater Wellington's Quarter One Summary Report as at 30 September 2022 – Attachment 1).

Te horopaki

Context

2. Quarterly reporting is an internal monitoring tool for tracking progress against Greater Wellington's work programme for 2022/23. This reporting reflects on what is going well, and indicates what issues and risks need to be managed to enable us to achieve what we have committed to in Year Two of the 2021-31 Long Term Plan.
3. A performance summary is presented to Council after the end of the related period (e.g. each quarter), and the draft Annual Report is presented as a full-year wrap up in lieu of a fourth quarter report.

Te tātaritanga

Analysis

4. Greater Wellington's Quarter One Summary Report as at 30 September 2022 (**Attachment 1**) provides an update on performance during the period 1 July – 30 September 2022 (the first quarter of 2022/23 financial year, the second year of the 2021-31 Long Term Plan). It includes:
 - a a high-level summary of Greater Wellington's quarter one highlights and challenges;

- b the status of our 2021-31 Long Term Plan non-financial performance measures, Chief Executive key performance indicators, and major projects, as at 30 September 2022;
- c an overview of the quarter's performance by Long Term Plan Activity Group;
- d examples of how we have contributed to our overarching Long Term Plan Strategic Priorities since 1 July 2022;
- e a summary of financial performance for the period ending 30 September 2022; and
- f a Health Safety and Wellbeing update, as at 30 September 2022.

Ngā hua ahumoni Financial implications

- 5. There are no financial implications arising from this report. Greater Wellington's financial performance for the first quarter of the 2022/23 financial year is detailed in **Attachment 1**.

Ngā Take e hāngai ana te iwi Māori Implications for Māori

- 6. Improving outcomes for mana whenua and Māori is one of the overarching strategic priorities in Greater Wellington's 2021-31 Long Term Plan. **Attachment 1** includes highlights of activities undertaken during the first quarter of 2022/23 working towards improved outcomes for mana whenua and Māori.
- 7. The matter for decision is administrative in nature, reporting on work already completed by the Council over first quarter of 2022/23. As such no engagement has been undertaken with Māori on this matter.

Ngā tikanga whakatau Decision-making process

- 8. The matter requiring decision in this report was considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

Te hiranga Significance

- 9. Officers considered the significance (as defined by Part 6 of the Local Government Act 2002) of the matter for decision, taking into account Council's Significance and Engagement Policy and Greater Wellington's Decision-making Guidelines.
- 10. Officers recommend that this matter is of low significance as it will not impact on the Wellington Region or a particular community interest; is consistent with Greater Wellington's policies and strategies; and does not impact on Greater Wellington's capability or capacity.

Te whakatūtakitaki
Engagement

11. Due to the low significance of the matter for decision, no engagement was considered necessary.

Ngā āpitihanga
Attachment

Number	Title
1	Greater Wellington's Quarter One Summary Report as at 30 September 2022

Ngā kaiwaitohu
Signatories

Writers	George Grover – Kaitohutohu Advisor, Planning and Reporting Zofia Miliszewska – Kaitaki-a-Tīma Team Leader, Corporate Planning and Reporting
Approvers	Tracy Plane – Whaitaki Kaupapa Rautaki Manager, Strategic and Corporate Planning Luke Troy – Kaiwhakahaere Matua Rautaki General Manager, Strategy Nigel Corry – Tumu Whakarae Chief Executive

He whakarāpopoto i ngā huritaonga Summary of considerations
<i>Fit with Council's roles or with Committee's terms of reference</i> One of Council's key governance functions is to review the effectiveness of Greater Wellington's performance. It is also important for public transparency that this review occurs at a Council meeting.
<i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i> Attachment 1 reports on how Greater Wellington is achieving against the expected results for Year Two of its 2021-31 Long Term Plan (the 2022/23 Annual Plan).
<i>Internal consultation</i> All Business Groups and the Executive Leadership Team were consulted in the preparation of Attachment 1 . The report was also reviewed by the Chief Executive.
<i>Risks and impacts - legal / health and safety etc.</i> There are no risks or impacts to Council associated with the decision sought by this report.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23



Te Pane Matua Taiao
Greater Wellington Regional Council
Summary of 2022/23 Performance
Quarter One: 1 July 2022 to 30 September 2022

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

He rārangi Kaupapa | Table of contents

Purpose 3

Introduction	3
Headline Highlights and Challenges – Quarter One	4
Quarter One Performance Indicators	6
Overview of LTP Activity Group Performance – Quarter One	7
Snapshot of our LTP Strategic Priorities – Quarter One	8
Financial Performance – Quarter One	9
Health Safety and Wellbeing (HSW) – Quarter One	11
APPENDIX ONE: Long Term Plan Non-Financial Measures – Quarter One	13
APPENDIX TWO: Chief Executive Key Performance Indicators – Quarter One	27
APPENDIX THREE: Major Projects – Quarter One	34

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Purpose

The purpose of a quarterly performance summary is to provide Council with an overview of progress against the Long Term Plan and corresponding Annual Plan, at the end of each quarter of the financial year. An Annual Report is delivered as a full-year wrap up in lieu of a fourth quarter report.

A quarterly summary of performance report to Council ensures there are no surprises by the time the Annual Report is prepared.

Quarterly performance reporting is not a statutory requirement but is best practice for ensuring the Council remains on track with our Long Term Plan/Annual Plan activities.

Introduction

This Quarterly Summary of Performance report is the first for the 2022/23 financial year and covers the period of 1 July to 30 September 2022. This represents the first three months of the second year of our [2021-31 Long Term Plan](#) (LTP) and corresponding 2022/23 Annual Plan.

The information in this report provides Council with an overview of:

- Highlights and challenges from the quarter;
- progress against our 2021-31 LTP non-financial performance measures and Chief Executive key performance indicators and major projects;
- an overview of the quarter's performance by LTP Activity Group;
- progress against our 2021-31 LTP overarching strategic priorities
- financial performance for the period ending 30 September 2022
- organisational health, safety and wellbeing as at 30 September 2022

Recap of last year – where have we come from?

2021/22 was the first year of our 2021-31 LTP. Delivery of some work programmes and associated non-financial performance measures did not meet our expected standard of success. We only achieved 63 percent of our LTP Non-Financial Measures.

COVID-19 continued to challenge our operating environment throughout the year, reducing deliverability across workstreams and reducing public transport patronage and therefore fare revenue.

Other challenges included pressures of a tight labour market, rising inflation, and responding to central government reform on top of usual work programmes. Despite these challenges, Greater Wellington made significant progress on a variety of LTP projects across our four activity groups, strengthened various partnerships, and provided core services to a high standard.

Looking ahead – where are we going?

This year we plan to deliver what we set out to do in Year Two of our 2021-31 LTP with no significant or material changes to our work programme (refer to our [2022/23 Annual Plan](#)).

Observations from the first three months of the year (quarter one: 1 July – 30 September 2022) suggests some of last year's challenges remain, with a tight labour market and supply chain challenges, rising inflation and interest rates. The underspend of our capital expenditure from Year One has carried into Year Two, adding further delivery pressures to 2022/23. Greater Wellington remains vigilant to ongoing cost increases and interest rates as we progress through the year, and we will continue to keep Council informed on the challenges and how they are being managed via these quarterly reports through the year.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Headline Highlights and Challenges – Quarter One

Progressing our partnership with our mana whenua partners

Progressing our mana whenua partnerships continued through the quarter with progress made on finalising Kaupapa Funding Agreements. Kaupapa funding agreements aim to create an ongoing joint work programme between Greater Wellington and mana whenua based on shared priorities and outcomes.

This quarter some agreed work priorities progressed through interim agreements ahead of the Kaupapa funding agreements being finalised, with particular emphasis on the Natural Resources Plan (NRP), Regional Policy Statement (RPS), and Kāpiti Whaitua development.

Implementation of Te Whāriki, Greater Wellington's Māori Outcomes Framework has made great progress this quarter. The first phase of implementation has been focussed on staff and organisational cultural capability. One of the more notable programmes supporting this during the quarter was our Mātauranga Māori training programme, which educates staff on Māori ways of *being* and *engaging* in the world, using kawa (cultural principles) and tikanga (cultural practises), was well attended over the quarter.

Staff resourcing issues remain a challenge

A tough labour market has brought upon capacity challenges for Greater Wellington with difficulties retaining and attracting staff. This has delayed some programmes of work this quarter and put pressure on some performance measures. Staff resourcing pressures are felt both in the corporate support functions of the organisation and in our Long Term Plan Activity Groups.

Greater Wellington's organisational turnover¹ is at its highest in the last four years (18.9 percent rolling average for the 12 months to September 2022) – however this is still low when compared to other local government organisations (around 30 percent). Resourcing issues have been exemplified this quarter by many staff off sick with seasonal sickness and COVID-19.

As part of making Greater Wellington an attractive place to work, recent work has gone into articulating our employee value proposition (EVP) to make it clearer and powerfully unique to Greater Wellington. Our new EVP has been developed following an in-depth process involving a cross section of staff across the business, with a focus on what makes us a special workplace, including for Māori and mana whenua, particularly for those who have left their region to join us. It will be applied to our recruitment advertising, induction, and on-boarding experience.

A significant response to extreme weather events and flooding

A large amount of flooding and erosion events occurred throughout the Region this quarter. In response, significant work was done by Greater Wellington to ensure the safety of our communities and environment. The increasing number of extreme weather events has been notable over recent years and is indicative to the climate emergency we face, with resilience and environmental restoration work now more important than ever. Alongside our response to these events, the majority of our Environment and Flood Protection LTP projects and core work remains on track.

Ongoing Public Transport Network and driver shortage issues

The delivery of public transport service levels has been negatively impacted by a range of challenges, including bus driver shortages, frontline staff absenteeism (from COVID-19 and seasonal sickness), inclement weather and flooding events, and associating speed restrictions on our rail network.

¹ Main reasons for leaving were better remuneration packages and career advancement

Attachment 1 to Report 22.521

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

In response, Greater Wellington is working with operators to fine-tune areas of the network where resources can be saved and re-allocated elsewhere. We are also part of national-level discussions around improvements to bus driver pay and conditions, as well as fair pay agreements across the New Zealand public transport sector, with the hope this encourages people into a career in public transport. We have been a national leader in this area and have worked with operators to increase bus driver wages to a base of \$27 an hour.

For our rail network, we are working closely with KiwiRail and Transdev to minimise the impact to customers caused by speed restrictions as a result of slips. Greater Wellington continues to work closely with KiwiRail to minimise customer impacts associated with this essential infrastructure renewal programme.

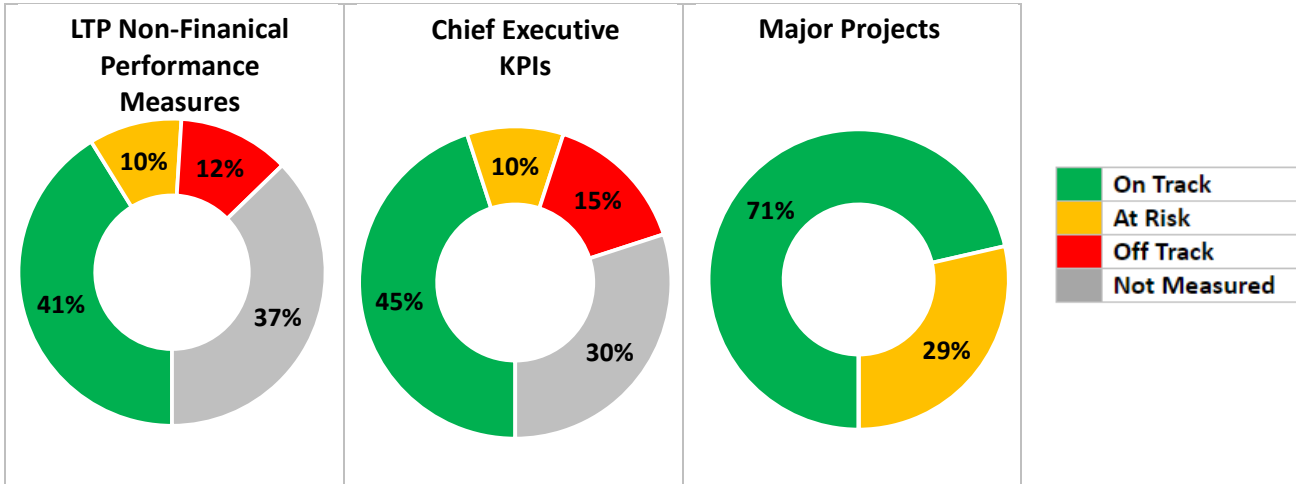
Despite the challenges and cancellations, customer 'Satisfaction with the trip' (that respondents were travelling on when surveyed) remains consistently high and on par with previous high scoring surveys. Our bus punctuality measure for the quarter achieved a 95.2 percent² result. Other customer satisfaction survey results were not available this quarter.

² Percentage of scheduled bus trips that depart their timetabled starting location on time (punctuality) – to 5 minutes (target is 95.0 percent)

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Quarter One Performance Indicators

As at 30 September 2022:



Commentary:

- Many of our measures were Not Measurable in Quarter One due to them being annual measures, and/or due to interim indications/data not being available yet.
- Performance excluding Not Measured results:
 - 66 percent of 2021-31 LTP non-financial performance measures are On Track
 - 64 percent of 2022/23 Chief Executive KPIs are On Track.
- Main reasons for Off Track measures relate to Resourcing constraints and Public Transport challenges, as described in pages 4-5 above.
- 71 percent of our Major Projects are On Track.

For more detailed information see: Appendix One for the LTP Non-Financial Performance Measures; Appendix Two for the Chief Executive KPIs; Appendix Three for the Major Projects.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Overview of LTP Activity Group Performance – Quarter One

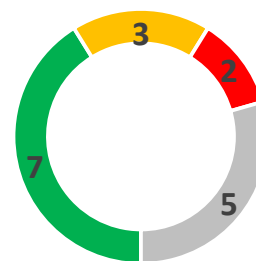
This section outlines some of the key achievements for each Activity Group made during the quarter

Ko te haumarū taiao me te waipuke | Environment and Flood Protection

Several LTP and Crown funded projects are on track, with continual work alongside mana whenua. Extreme weather in the quarter meant significant work was done responding to many flood and erosion incidents throughout region. Highlights include:

- ✓ **Kāpiti Coast Whaitua** – Terms of Reference signed with mana whenua
- ✓ **Proposed Natural Resource Plan** – coastal provisions approved by Council and now awaiting Minister of Conservation approval
- ✓ **Riparian planting and 1 Billion Trees programme** – programmes ahead of schedule with significant amount of planting completed
- ✓ **State and Trend assessments** – now complete on ten Key Native Ecosystem sites, with all maintaining or improving biodiversity values.

LTP Non-Financial Measures as at 30 September 2022

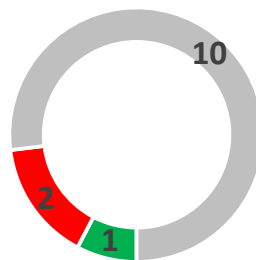


Ngā waka tūmatanui | Metlink Public Transport

Public transport services continued to be impacted by bus driver shortages. The quarter also saw a number of weather/flooding events and rail network issues affecting services. Highlights include:

- ✓ **New Airport Bus Service** – commenced 1 July 2022
- ✓ **National Ticketing Solution (NTS)** – participation agreement approved by the Transport Committee. Metlink to implement as soon as its available
- ✓ **Māori and Pacific Island Summer Intern Scheme** – Metlink championed this initiative for Greater Wellington, with three interns starting in November 2022
- ✓ **Free public transport over holidays** – Agreed by the Transport Committee to provide free public transport on Christmas Eve and Day, New Year's Eve and Day, and to participants travelling to the Round the Bays event.

LTP Non-Financial Measures as at 30 September 2022

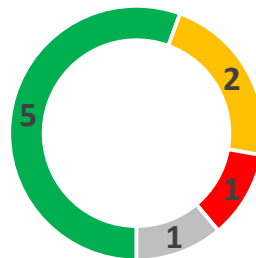


Ko te mahere ā-rohe me ngā rangapū | Regional Strategy and Partnerships

We made great progress this quarter in the regional transport space. Kaupapa funding on joint initiatives with our mana whenua partners faced initial delays for sign off, however we have now agreed on a way forward. Highlights include:

- ✓ **Let's Get Wellington Moving** – Transformational Programme Preferred Option and Travel Demand Management business case approved.
- ✓ **Regional Speed Management Plans** – Regional Transport Committee approved the process for developing these.
- ✓ **Te Whariki Implementation Plan** – First phase complete

LTP Non-Financial Measures as at 30 September 2022

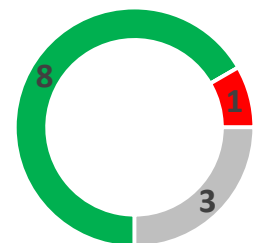


Ngā puna wai | Water Supply

General water consumption / per capita demand continues to rise across the Wellington metropolitan region, particularly within the Hutt Valley. Analysis of night flows, climate corrected demand and wastewater flows all indicate that the rise is predominantly driven by growing water losses (leaks) on city council pipes. Highlights include:

- ✓ **Capacity and resilience improvements** across the Bulk water supply network are tracking as expected.

LTP Non-Financial Measures as at 30 September 2022



Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Snapshot of our LTP Strategic Priorities – Quarter One

Greater Wellington identified four key overarching strategic priorities in our 2021-31 Long Term Plan. Each Activity Group works to incorporate these priorities throughout their work. Below are some of examples of how we responded to each Strategic Priority during the first quarter of 2022/23.

Improving outcomes for mana whenua and Māori

- Progressed the finalising of Kaupapa Funding Agreements with our mana whenua partners
- A successful meeting was held with Ngā Hapū o Ōtaki on the long term river management resource consent for the Ōtaki River, working together to define what co-governance, co-management, and co-ownership of the resource consent looks like. Discussions commenced with mana whenua partners to explore how they would like to be involved in the development of the 2024-34 LTP.

Responding to the climate emergency

- As part of our pathway to electrify our public transport fleet, we now have a total of 90 electric buses in service on our public transport network
- Completed restorative and climate resilience work with 43 hectares of grazed land retired and restored to its native state, and 146,000 Indigenous species planted
- Environmental Science published a [report](#) on extreme seasonal climate to raise awareness of climate change outcomes on people. The report was picked up by media/Stuff [Wellington's winter wettest on record, new figures show.](#)

Aligning to Government direction

- Greater Wellington submitted on the National Policy Statement (NPS) for Indigenous Biodiversity
- Continued development of the Regional Policy Statement (RPS) refresh to align with Te Mana o te Taiao and the NPS for Indigenous Biodiversity
- As part of Greater Wellington's transition role in the Three Waters Reform, tranche one of our "Better Off Support Package" fund (\$5.08m) was approved, which funds five new initiatives that respond to climate change and improving community wellbeing.

Adapting and responding to the impacts of COVID-19

- COVID-19 Government-led controls relaxed with compulsory mask-wearing around the office and social distancing in confined spaces removed
- Wairarapa Moana project has largely made-up lost ground caused by COVID-19 effects over the last two years and is in a good position to continue delivery.

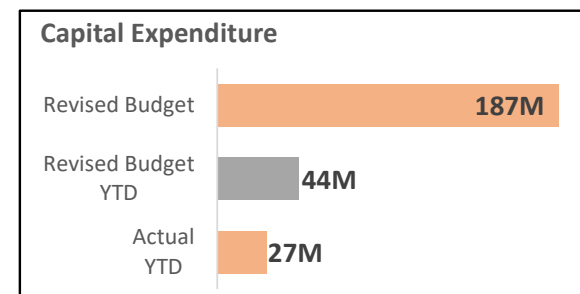
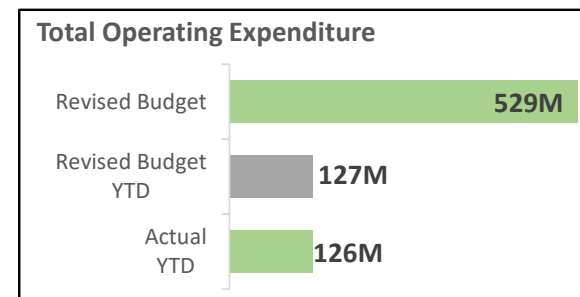
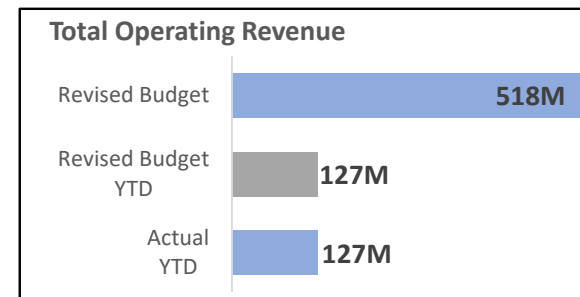
Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Financial Performance – Quarter One

Revenue and expense – operating and capital

This statement provides year to date financials for period ending 30 September 2022 with comparisons to the budget set in the 2022-23 Annual Plan plus re-budgets approved by Council (Revised Budget).

	Year to date			Full Year Revised Budget \$000s
	Actual \$000s	Revised Budget \$000s	Variance	
Operating Revenue				
Rates and Levies	55,416	55,541	0%	220,566
Grants and Subsidies	52,980	36,944	43%	160,060
Other Revenue	18,460	34,399	-46%	137,142
Total Operating Revenue	126,857	126,885	0%	517,768
Operating Expenditure				
Personnel	18,222	19,039	-4%	75,241
Grants and Subsidies	62,897	60,522	4%	252,088
Consultants, Contractors and Suppliers	28,879	34,276	-16%	148,583
Finance Costs	7,685	5,671	36%	22,861
Depreciation	8,326	7,527	11%	30,109
Total Operating Expenditure	126,009	127,035	-1%	528,882
Operating Surplus/(Deficit) before other items	848	(150)	-665%	(11,115)
Fair Value Movements	11,860	-	0%	11,037
Operating Surplus/(Deficit)	12,708	(150)	-8568%	(78)
Capital Expenditure	26,944	44,371	-39%	186,627



Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Finance Insights

- **Farebox revenue continues to be a challenge** in the first quarter of 2022/23, currently down by \$16.0m. This is driven by a combination of half price fares and reduced patronage levels due to working from home practices.
- **Waka Kotahi continues to provide additional support** for half price fares and also for a portion of the reduced farebox due to lower patronage.
- **Achieving the Capital Projects (CAPEX³) budget** will be as challenging in 2022/23 as it was in 2021/22. Historically on average Greater Wellington averaged an annual CAPEX spend of \$65m compared with the \$187m budgeted in 2022/23.
- **2023/24 Annual Planning process has begun** with the focus on Deliverability, Affordability and Staff Wellbeing when setting CAPEX and OPEX budgets.
- **Initial indications from 2023/24 business planning** sessions are that the CAPEX budgets will be around \$180m including water. This may reduce after the Executive Leadership Team review session in early November 2022.
- **A financial forecasting system is planned to be implemented** into Ngātahi in the third quarter. This will provide more insight into what the year-end performance is looking like in a given month.

³ CAPEX = Capital Expenditure

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

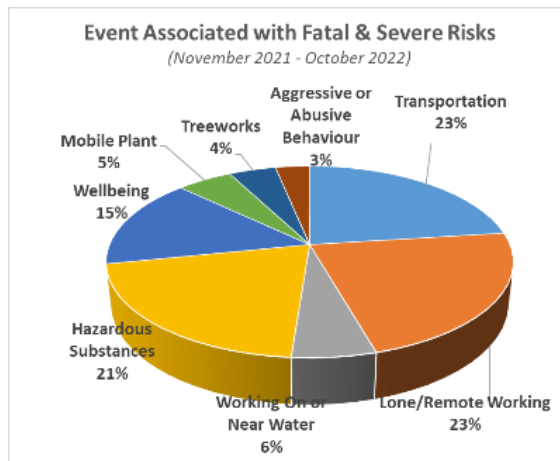
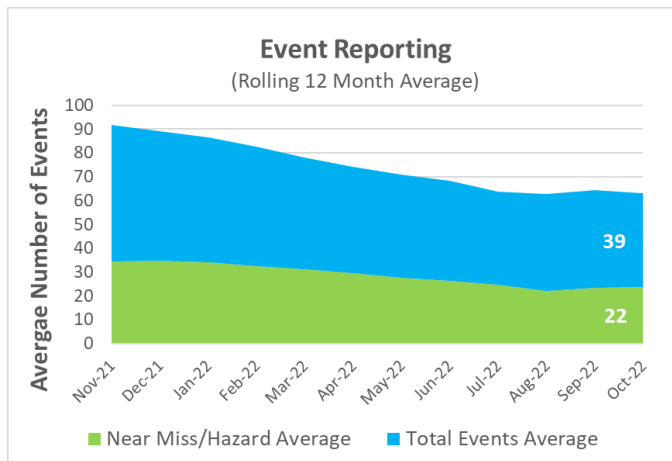
Health Safety and Wellbeing (HSW) – Quarter One

Everyone, every day – home, safe and well

Prevalent and emerging trends in quarter one:

- Off-road vehicles becoming stuck and losing traction on steep terrain in wet weather
- Seasonal slips, trips causing strain and sprain injury
- Impacts of the New Environment Group Programme on staff wellbeing, and increased uptake of mental wellbeing first responder support
- Escalating third-party aggressive abusive behaviour towards Greater Wellington staff and contractors

Health, Safety and Wellbeing Event reporting



*Fatal and Severe Risk (FSR) - an event or activity which could kill or cause severe harm (physical and/or psychological). Top FSR's: vehicles and transportation, lone and remote work, third-party initiated abusive aggressive behaviour, physical works (confined space, heights, moving plant and equipment, tree works), hazardous substances, working on and over water, wellbeing / hauora, control & influence over third-party contractors

ACC work injury claims

	Q1	last 12 months
Total new claims	7	24
New Lost time	1	8
Total days lost	27	387

Commentary: strains and sprains through slips, fall and manual handling were the main cause of work injury claims in Q1. Total days lost in the past 12 months relate to recovery from surgery

Rehabilitation intervention/ support

	Q1
Work injury	25
Non work injury	14
Medical	30

Commentary: medical rehab support increased noticeably in Q1 mainly for long Covid, mental distress and cardiovascular illness

Wellbeing insights

EAP uptake for work related reasons	10
EAP uptake for personal reasons	16
EAP onsite for FFF consultation launch	3
Mental wellbeing first responder support	41
Mental Health week promotions / activities	6
Wellbeing comms / promotions	12
Webinar delivery - menopause	1

Commentary: EAP uptake for work related reasons and MWFR support conversations in Q1 largely due to personal stress through the New Environment Group Programme.

HSW training

	pax
1st aid (including revalidation)	30
Advanced outdoor 1st aid	14
Mental health first responder	17
4WD vehicle safety	3
Traffic management – inspector warrant	10
2 wheeled motorcycles	5
Chainsaw safety	2

Attachment 1 to Report 22.521**Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23****Key Health, Safety and Wellbeing (HSW) work programmes**

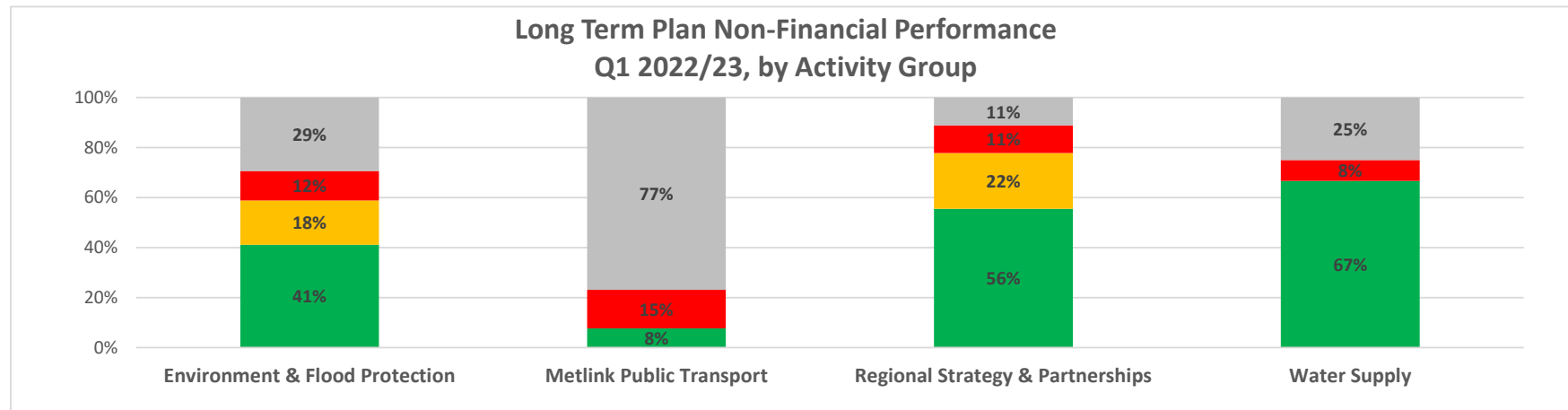
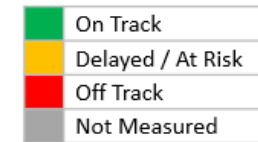
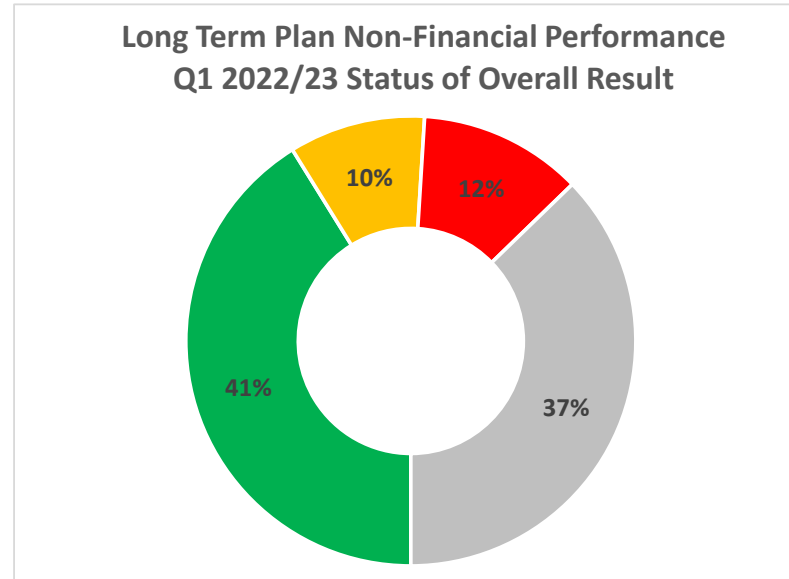
- i) HSW assurance for Climate Resilience projects / HSW support and planning for RiverLink
- ii) Fatal and severe (critical) risk review project – focus third-party aggressive / abusive behaviour and lone and remote working
- iii) Contractor HSW review project – focus on Metlink asset and infrastructure contractors
- iv) Procurement, promotion and delivery of wellbeing support for the New Environment Group Programme consultation, standup and beyond
- v) Health monitoring review and new programme to include lifestyle factors implemented

High consequence HSW events

Dept	Event type	Event description	Follow up action
Land Management	vehicle damage	2 x light utility vehicle rollovers on steep wet terrain. No injuries	Event learning reviews underway
Parks	abusive aggressive behaviour / security breach	A Greater Wellington contractor's worker was physically assaulted by disgruntled member of the public while working in the field. Member of Public later presented at the Upper Hutt depot, gained access to secure parts of the building and became verbally aggressive and threatening towards Greater Wellington staff	Police alerted. All staff involved attended a debrief session run by Greater Wellington's contracted clinical psychologist Work to improve physical security and Member of Public access to secure and operational areas underway

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

APPENDIX ONE: Long Term Plan Non-Financial Measures – Quarter One



Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

ENVIRONMENT & FLOOD PROTECTION										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Thriving Environment	Protect and restore our freshwater quality and blue belt	Delivery of the Ruamāhanga, Te Awarua-o-Porirua and Te Whanganui-a-Tara Whaitua implementation programmes	Water quality in the region is maintained or improved	Macroinvertebrate Community Index (MCI) score is maintained or improved ⁴	New Measure	Achieved	Achieved ⁵	Not Measured	Measured Annually	Measured annually in June
			Support landowners through incentive funding and advice to develop and implement Farm Environment Plan actions, which reduce nutrient and sediment discharges or enhance biodiversity	Percentage of Greater Wellington incentive funding ⁶ used to advance Whaitua Implementation Programme priorities or to enhance or protect threatened biodiversity, through completion of high impact actions on private land	New Measure	98.3%	75%	Not Measured	Measured Annually	Measured annually in June
			Deliver treatment programme on identified erosion-prone land	Erosion-prone hill country treated	755 ha	850 ha	825 ha	On Track	788 ha	

⁴ Aquatic macroinvertebrates (i.e. animals without backbones that can be seen with the naked eye, e.g. shrimps, worms, crayfish, aquatic snails, mussels, aquatic stage of some insect larvae, such as dragonfly larvae, mayflies, caddisflies, etc.) are commonly used biological indicators for freshwater ecosystem health throughout New Zealand and around the world. Macroinvertebrates are widely used because they are abundant, easy to collect and identify, have relatively long life-cycles, and are sensitive to multiple pressures (e.g. pollution, habitat removal, floods, and droughts). This makes macroinvertebrate communities useful to identify where we need to improve our management of these pressures and to show when these pressures are sufficiently addressed.

⁵ For 2021/22 97.5% of monitoring sites have maintained or improved their MCI score – only one monitoring site has recorded a decrease, and this is within the variability observed at the site over recent years. Weather conditions and river flows before sampling are a possible cause of this variability with the site assessment around the band A/B threshold.

⁶ Greater Wellington incentive funding used to complete high impact actions will be assessed in respect to the three substantive incentive funds aimed at assisting landowners to undertake beneficial freshwater or biodiversity action on their land – these three programmes being: the Riparian Programme, the Farm Planning services fund, and the Wetland Programme.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

ENVIRONMENT & FLOOD PROTECTION										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
			Provide environmental information to the community and our stakeholders	Timely Information from core environmental monitoring programmes is made available to the public via the Greater Wellington website	New Measure	Not Achieved: 3 of 14 (21%) of 2020/21 annual reports published on time	Achieved	Off Track	23% (3/13 due in Q1 published on time)	This year we have a total of 16 annual monitoring reports to produce with 13 reports due to be complete by the end of Q1, however only three (23%) were published on time. Ongoing resourcing issues and other activities being seen as higher priority/more urgent, therefore reporting tends to get delayed.
			Monitor compliance with resource consents	Where rates of compliance for high risk activities are less than 80 percent, develop and implement a strategy to improve the rate of compliance	> 80%	Water Takes: Improved from 60.1% to 67.6%	Improved	On Track		
			Customer satisfaction for the resource consent service	Level of overall satisfaction with consent processing services ⁷	4.33	4.41	> 4	On Track	4.13	Our current overall level of satisfaction for consent processing services for 2022/23 is 4.13. This is based on eight survey responses to this question.
Thriving Environment (continued)	Protect and restore indigenous biodiversity and ecosystem health Implementing nature based solutions to climate	Re-forestation and protection and restoration of wetlands across our regional parks network	Protect and care for the environment, landscape and heritage	Grazed land retired and restored to its native state	New Measure	102 ha	100 ha	At Risk	43 ha	<ul style="list-style-type: none"> - Queen Elizabeth Park: 27 ha of LCAF Restoration Planting; and 6 ha of planting with the Maclean Trust - Kaitoke Regional Park: 5 ha of LCAF Restoration Planting - Belmont Regional Park: 5 ha of 1 Billion Trees Planting; and 5 ha of community/Porirua City Council partnership planting Procurement for restoration, and

⁷ On a scale of 1 (very dissatisfied) to 5 (very satisfied)

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

ENVIRONMENT & FLOOD PROTECTION										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
	change									building partnerships with mana whenua takes time and we are building capability and capacity to deliver 150 ha of restoration each winter going forward.
				Indigenous species planted	63,000	46,500	60,000	At Risk	146,000	<ul style="list-style-type: none"> - Queen Elizabeth Park: 80,000 native plants - Kaitoke Regional Park: 12,000 native plants - Belmont Regional Park: 26,000 native plants - East Harbour Regional Park: 13,000 native plants (infill planting) - Community Group Plantings across our Regional Parks: ~ 15,000 (infill and Riparian planting) <p>Note: the plants in this measure are part of the restoration planting of retired land reported in the measure above. Procurement for restoration and building partnerships with mana whenua take time and we are building capability and capacity to plant 375,000+ native plants each winter going forward.</p>
		Improve recreational enjoyment and environmental value of regional parks	Customer satisfaction and improved public access	Percentage of regional park visitors that are satisfied with their experience	98%	86.4%	95%	Not Measured	Measured Annually	Measured annually in June.
				Annual number of visits to a regional park	1.76 million	1.89 million	Increase from previous year	At Risk		We have 36 track counters across the parks network. Due to the age of the technology in our counters we have an increasing amount of inaccuracy in the data. This is due to breakdowns and false readings.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

ENVIRONMENT & FLOOD PROTECTION										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
										We are in the process of working out what information we want to be able to get from our counters and how we can best achieve that with the systems and product that are now available.
		Implement the Regional Pest Management Plan (RPMP) and support Predator Free Wellington Initiatives	Provide pest species control services across the region	Provide pest animal and plant management as per RPMP Operational Plans ⁸	Not Achieved	Not Achieved	Achieved	On Track		
				Provide pest species control services as agreed under Predator Free Wellington	New Measure	Achieved	Achieved	On Track		
			Implement the objectives of the Greater Wellington Biodiversity Strategy	Biodiversity Strategy objectives are being actively progressed by Greater Wellington	New Measure	Achieved ⁹	Achieved	Not Measured	Measured Annually	Measured annually in June
Resilient future	Communities safeguarded from major flooding	RiverLink flood control works completed	Progress towards completion of the RiverLink flood control works	Implement RiverLink in accordance with the approved Preliminary Design	New Measure	Achieved	Construction started	On Track		
			Provide the standard of flood protection agreed with communities	Major flood protection and control works are maintained, repaired and renewed to the key standards defined in relevant planning documents ¹⁰	Yes	Yes	Yes	On Track		

⁸ Operational Plans can be accessed via Greater Wellington's website: <http://www.gw.govt.nz/biosecurity/>

⁹ There are 15 Biodiversity Strategy objectives. Information was gathered at the end of the financial year on the activities that support each objective, and it was determined that all objectives were actively progressed during 2021/22.

¹⁰ DIA Mandatory Measure

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

ENVIRONMENT & FLOOD PROTECTION										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
			Provide information and understanding of flood risk in the community	Percentage of identified vulnerable floodplains with a flood management plan in place	30%	63%	35%	Not Measured	Measured Annually	Measured annually in June
			Manage the safety of marine activities in the region's waters	Percentage of identified risks within the Harbour Risk Assessment that have been reviewed	New Measure	25%	60%	Off Track		Off Track due to a lack of resources to complete.

METLINK PUBLIC TRANSPORT										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Connected Communities Resilient Future Thriving Environment	An efficient, accessible and low carbon public transport network	Improving the customer experience across all areas of the public transport network	Provide a consistent and high quality customer experience across the public transport network	Passengers' overall satisfaction with the Metlink public transport ¹¹	New Measure	Bus: 93.2%	Bus 94%	Not measured	Measured Annually	Measured annually in June
						Rail: 95.8%	Rail 94%	Not measured	Measured Annually	
						Ferry: 96.1%	Ferry 98%	Not measured	Measured Annually	
				Passenger satisfaction with convenience of paying for Metlink public transport ¹²	New Measure	83.1%	78%	Not measured	Measured Annually	Measured annually in June

¹¹ The Metlink Public Transport Passenger Satisfaction Survey, which is run twice yearly, is used to determine Customer Satisfaction. Satisfied = score of 6-10 on a scale of 0-10. The question used to determine this measure is: *Thinking about the vehicle you are on now, how satisfied or dissatisfied are you with this trip overall?*

¹² The Metlink Public Transport Passenger Satisfaction Survey is used for this measure. Satisfied = score of 6-10 on a scale of 0-10. The question used to determine this measure is: *Thinking about your experience of public transport (including trains, buses and harbour ferries) in the Wellington region over the last three months, how satisfied or dissatisfied are you with how convenient it is to pay for public transport?*

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

METLINK PUBLIC TRANSPORT										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
				Passenger satisfaction with Metlink information currently available ¹³	New Measure	77.7%	89%	Not measured	Measured Annually	Measured annually in June
				Passenger satisfaction with Metlink public transport being on time ¹⁴	New Measure	73.3%	82%	Not measured	Measured Annually	Measured annually in June
				Percentage of scheduled bus trips that depart their timetabled starting location on time (punctuality) – to 5 minutes ¹⁵	94.2%	95.5%	95%	On Track	95.2%	
				Percentage of scheduled rail services on-time (punctuality) – to 5 minutes ¹⁶	89.4%	89.9%	95%	Off Track	82.1%	Ongoing issues related to the slips and slope stability and the associated speed restrictions on the Johnsonville line and Kāpiti Line have significantly affected on-time performance on both lines. A number of the speed restrictions on the Johnsonville line were lifted in September and on-time performance has again returned to over 95%. Some services on the Kāpiti Line are being replaced by bus replaced between Paekākāriki and Waikanae to help maintain the timetable. The work on the Wairarapa Line is

¹³ The Metlink Public Transport Passenger Satisfaction Survey is used for this measure. Satisfied = score of 6-10 on a scale of 0-10. The question used to determine this measure is: *Overall, how satisfied or dissatisfied are you with the information about public transport services that is currently available?*

¹⁴ The Metlink Public Transport Passenger Satisfaction Survey is used for this measure. Satisfied = score of 6-10 on a scale of 0-10. The question used to determine this measure is: *Thinking about the vehicle you are on now, how satisfied or dissatisfied are you with the service being on time (keeping to the timetable)?*

¹⁵ This measure is based on services that depart from origin, departing between one minute early and five minutes late.

¹⁶ The rail punctuality measure is based on rail services arriving at key interchange stations and final destination, within five minutes of the scheduled time.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

METLINK PUBLIC TRANSPORT										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
										continuing to affect performance on the rail network with over 20 minutes of speed restrictions on each journey.
Connected Communities Resilient Future Thriving Environment (Continued)	An efficient, accessible and low carbon public transport network (Continued)	40 percent increase in regional mode share for public transport and active modes by 2030	Promote and encourage people to move from private vehicles to public transport	Annual Public Transport boardings per capita	63 per capita	48.4 per capita	65 per capita	Off Track	60.2	Under COVID Protection Framework 'Orange' for most of the quarter, we have continued to see reduced passenger boardings, when compared to pre-COVID.
			Provide fit-for-purpose vehicles, infrastructure and services to continually deliver a high quality core network that meets ongoing demand	Percentage of passengers who are satisfied with the condition of the station/stop/wharf ¹⁷	New measure (88% Nov 2020)	87.6%	92%	Not Measured	Measured annually	Measured annually in June
				Percentage of passengers who are satisfied with the condition of the vehicle fleet ¹⁸	New measure (94% Nov 2020)	94.9%	93%	Not Measured	Measured annually	Measured annually in June
		Reducing public transport emissions by accelerating decarbonisation of the vehicle fleet (bus, rail, ferry)	Gross emissions for Metlink's public transport fleet will be minimised, reducing the offsets required to reach net carbon neutrality	Tonnes of CO ₂ emitted per year on Metlink Public Transport Services	New Measure (22,030)	23,442 tCO ₂ e (2020/21) ¹⁹	19,223 tonnes	Not Measured	Measured annually	Measured annually in June

¹⁷ The Metlink Public Transport Passenger Satisfaction Survey is used for this measure. Satisfied = score of 6-10 on a scale of 0-10. The question used to determine this measure is: *How satisfied or dissatisfied are you with the condition of the stop/station/wharf?*

¹⁸ The Metlink Public Transport Passenger Satisfaction Survey is used for this measure. Satisfied = score of 6-10 on a scale of 0-10. The question used to determine this measure is: *How satisfied or dissatisfied are you with the condition of this vehicle?*

¹⁹ 2020/2021 financial year results have been used in place of the 2021/2022 target figure as data from all the operational sources was not available on-time.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

METLINK PUBLIC TRANSPORT										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
			Reduction of accidental death and serious injury on the public transport network and prioritisation of safety and maintenance on the Public Transport network to encourage safe behaviours	Accidental deaths and serious injuries sustained on the Public Transport network as a result of Metlink or operator activity ²⁰	New Measure	Completed	5% Reduction compared to previous year	Not Measured	Measured annually	Measured annually in June

REGIONAL STRATEGY AND PARTNERSHIPS										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Resilient Future	Taking regional climate action through regional strategy, collaboration and advocacy	Working collectively with partners to take regional climate action	Reduction of Greater Wellington's corporate carbon emissions	Reduction in tonnes of CO ₂ equivalent emissions ²¹	New measure	50,342.3 tCO ₂ e ²²	Reduction compared with previous year	Off Track	2020/21 emissions increased compared to the previous year.	Emissions for 2020/21 showed an increase. This was partly due to discovery of previously unmeasured emissions sources and partly due to increase in emissions (3%). Steps will be to re-baseline the results to account for new emissions sources and to continue the project to reduce corporate emissions.

²⁰ This measures events on the Metlink Public Transport network that have resulted in an accidental death or serious injury to a member of the public or Metlink staff member.

²¹ This measure is for all of Greater Wellington's corporate greenhouse gas emissions. This includes all business units, and the share for the jointly owned Council Controlled Organisations based on ownership share.

²² The 2021/22 reported result relates to the 2020/21 financial year. Greater Wellington's Corporate carbon emissions are reported one year in arrears due to the data collection and Toitū Envirocare independent audit process.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

REGIONAL STRATEGY AND PARTNERSHIPS										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
	Regional economic development and recovery in a COVID-19 era	Regional economic recovery including low carbon economic transition	Alignment of Greater Wellington's activities and investment with the priorities of the Wellington Regional Leadership Committee ²³	As the Administering Authority, Greater Wellington will ensure the Committee has an agreed annual work programme and regular progress reporting	New measure	Achieved ²⁴	Achieved	On Track		
	Leading regional spatial planning	Implement the Wellington Regional Growth Framework								
			Maintain a state of readiness of the Emergency Coordination Centre that is appropriately staffed and equipped to respond to an emergency	A team of CIMS ²⁵ trained Greater Wellington staff is ready to respond to an activation of the Emergency Coordination Centre	New measure	Achieved ²⁶	Achieved	On Track	119 current members of the ECC team, with 35 of those part of pre-approved deployment group Shift 1	Emergency Coordination Centre (ECC) staff numbers have increased slightly to 119, with a total of 11 people leaving the ECC team and 15 people joining during Q1. An additional 18 staff completed the ECC Foundation course in Q1.
Connected Communities Resilient Future	An efficient, accessible and low carbon public transport network	40 percent increase in regional mode share for Public Transport and active modes by 2030	Regional transport, planning, leadership, advice, and coordination to guide development and delivery of an integrated, multi-modal regional	Wellington Regional Land Transport Plan is prepared and updated in accordance with the LTMA ²⁷ and central government guidance	New measure	Achieved	Annual Monitoring report is presented to RTC	On Track		Work has started on preparations for the 2024 Review.

²³ As the Administering Authority Greater Wellington supports and enables the operations and success of the Wellington Regional Leadership Committee.

²⁴ An agreed work programme for 2021/22 was provided by Greater Wellington to the Wellington Regional Leadership Committee (WRLC), which is monitored through regular reporting at WRLC meetings and through the WRLC Annual Report, published in July 2022.

²⁵ CIMS = Coordinated Incident Management System

²⁶ This is measured through annual reporting by the Wellington Regional Emergency Management Office (WREMO) stating the number of trained staff for the Emergency Coordination Centre based on the training requirements by the National Emergency Management Agency.

²⁷ LTMA = Land Transport Management Act

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

REGIONAL STRATEGY AND PARTNERSHIPS										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
			transport network	Coordinate and deliver new workplace travel programmes with major regional employers	New measure	0	3	At Risk		Wellington Regional Hospital Travel Action Plan (WRHTAP) - Programme Coordination Group (PCG) meeting monthly and projects are progressing. Working with Hutt City Chamber of Commerce and HCC to potentially pilot an e-bike lease arrangement with a small local business and local Māori health provider. In discussion with Meridian, partnering with WCC. The Travel Choice team doesn't currently have the capacity or capability for large scale workplace travel programmes with major employers (e.g. the Wellington Regional Hospital Travel Action Plan 10-year programme).
	Effective partnerships and co-designed agreements with mana whenua	Collaborative decision making with mana whenua partners	Effective decision making achieved through active involvement with mana whenua through strong partnership arrangements	Mana whenua report evidence of strong partnership arrangements and progress towards positive outcomes ²⁸	New measure	Not Achieved	Achieved	At Risk		Partnerships are improving through our dedicated resourcing and more active responses to the priorities and considerations from mana whenua, however we still have room to improve.

²⁸ Annual Qualitative Survey of our six mana whenua partners.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

REGIONAL STRATEGY AND PARTNERSHIPS										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Result	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
			Positive outcomes for Māori achieved through effective and resourced planning and engagement	Increased incorporation and use of mātauranga Māori across services delivered by Greater Wellington	New measure	Achieved ²⁹	Achieved	On Track		Mātauranga training is now embedded in our Māori capability programme and having good turnout from staff across Greater Wellington. An organisational mātauranga Māori framework is under development. Departmental presentations on mātauranga Māori are occurring.
			Mana whenua and Māori are enabled to achieve strong, prosperous and resilient outcomes	Deliver Te Matarau a Māui annual work programme as agreed to by independent Board	New measure	Not Achieved	Achieved	On Track		Greater Wellington has increased funding to Te Matarau to support their capacity and delivery.
				Mana whenua and Māori report they are prepared for managing effective responses to civil defence and other emergencies	New measure	Not Achieved	Achieved	Not Measured		WREMO hosted the National Māori in Emergency Hui with Mana Whenua/ Ngāti Toa and Te Ati Awa. First of its kind in September 2022. This hui was a crucial part of understanding crown and mana whenua positions and lived experience in order to jointly manage effective responses to civil defence and other emergencies in true treaty partnership the way it was originally intended.

²⁹ The implementation of Te Whariki – Greater Wellington's Māori Outcomes Framework has been a focus for 2021/22 and has resulted in increased focus on lifting organisational capability with regards to mātauranga Māori.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

WATER SUPPLY										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Results	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Thriving Environment	A clean, safe and sustainable future drinking water supply		Provide water that is safe, and pleasant to drink	Compliance with part 4 of the drinking-water standards (bacteria compliance criteria) ³⁰	100%		Compliant	On Track	100%	
				Compliance with part 5 of the drinking-water standards (protozoal compliance criteria) ³⁰	100%		Compliant	On Track	100%	
				Customer satisfaction: number of complaints regarding water clarity, taste, odour, pressure/flow, and supply ³⁰	0		<20 complaints per 1,000 connections	Not Measured		Not measured in Q1
				Number of waterborne disease outbreaks	0		0	On Track	0	
Resilient Future	Reduce water demand to support a sustainable water supply to avoid unnecessary investment in significant new water supply infrastructure	Support the reduction of the overall bulk water supply to the four metropolitan cities by 25 percent by 2030	Provide a continuous and secure bulk water supply	Average consumption of drinking water per day per resident within the TA districts ³⁰	369.8 L/d/p		<375 L/d/p	Off Track	388 L/d/p	Per capita demand continues to rise across the Wellington metropolitan region, particularly within the Hutt Valley. Analysis of night flows, climate corrected demand and wastewater flows all indicate that the rise is predominantly driven by growing water losses across the TA network (leaks). Leak detection work has found that losses are occurring both on the distribution network and on private properties.
				Maintenance of the reticulation network: Percentage of real water loss from the networked reticulation system ³⁰	0.07%		+/- 0.25%	On track	0.04%	

³⁰ Non-Financial Performance Measures Rules 2013, Water Supply (DIA Mandatory Measure).

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

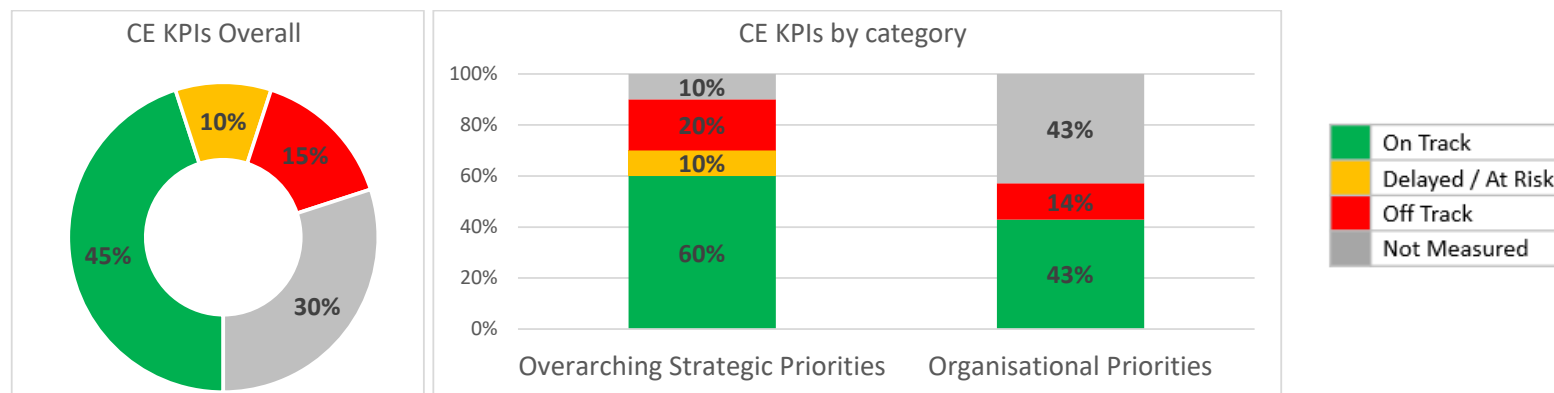
WATER SUPPLY										
Community Outcome	Strategic Priorities	Key Result Areas	Levels of Service	Performance Measures	Baseline (2019/20)	2021/22 Results	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Resilient Future <i>(continued)</i>	Reduce water demand to support a sustainable water supply to avoid unnecessary investment in significant new water supply infrastructure <i>(continued)</i>		Provide a continuous and secure bulk water supply <i>(continued)</i>	Response times to attend urgent call-outs in response to a fault or unplanned interruption to the network reticulation system ³¹	Time to reach site: 0 min		Time to reach site <90min	On Track	0 min	No urgent call-outs on the Bulk Water Network during Q1
					Time to confirm resolution: 0 hours		Time to confirm resolution <8 hours	On Track	0 hours	No urgent call-outs on the Bulk Water Network during Q1
				Response times to attend non-urgent call-outs in response to a fault or unplanned interruption to the network reticulation system ³¹	Time to reach site: 0.9 hours		Time to reach site <72 hours	On Track	0 hours	No non-urgent call-outs on the Bulk Water Network during Q1
					Time to confirm resolution: 1.25 days		Time to confirm resolution <20 days	On Track	0 days	No non-urgent call-outs on the Bulk Water Network during Q1
				Number of events in the bulk water supply preventing the continuous supply of drinking water to consumers	0		0	Not Measured		Not measured in Q1
				Sufficient water is available to meet normal demand except in a drought with a severity of greater than or equal to 1 in 50 years	6.9%		<2%	Not Measured		Not measured in Q1

³¹ Non-Financial Performance Measures Rules 2013, Water Supply (DIA Mandatory Measure).

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

APPENDIX TWO: Chief Executive Key Performance Indicators – Quarter One

Results from Quarter One of 2022/23:



Section 1: Overarching Strategic Priorities

The KPIs in this section measure against the overarching priorities in Council's Strategic Framework

Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Improving outcomes for mana whenua and Māori	Mana whenua are included in decision-making, and Te Ao Māori and mātauranga Māori perspectives are reflected in the work Greater Wellington delivers so we can achieve the best outcomes for Māori across all aspects of our region.	Continuous implementation of the Māori Outcomes Framework and the new mana whenua funding model.	Kaupapa Funding agreements are signed, and an agreed annual work programme is in place with each mana whenua partner.	Off Track		Currently the Kaupapa funding approach has been to undertake the work planning without the funding being in place, this has meant that there is confusion and uncertainty about how this will look. A memo outlining the amount that is available for iwi and a proposal to move the funding forward has been developed to give iwi certainty of funds and the ability to genuinely plan for undertaking the associated work.
			Opportunities for contracting/delegating environmental functions direct to mana whenua are identified and actioned.	On Track		Te Whāriki continues to be rolled out across the organisation and with a renewed Executive Leadership Team focus. Capability is the key focus area at present. Kaupapa funding conversations continue to identify opportunities for iwi.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Section 1: Overarching Strategic Priorities						
<i>The KPIs in this section measure against the overarching priorities in Council's Strategic Framework</i>						
Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
		Implementation of Te Matarau a Māui.	New funding arrangement in place and key deliverables identified for Te Matarau a Māui.	On Track		Contractor support has been engaged for developing the communications plan
		Undertake inaugural Te Tiriti o Waitangi audit of Greater Wellington which assesses compliance with statutory obligations, and performance in improving outcomes for mana whenua and Māori.	Inaugural Te Tiriti o Waitangi audit is completed, and Greater Wellington has agreed a three-year plan to recommendations made from the auditor.	On Track		Greater Wellington's Executive Leadership Team approved Te Tiriti o Waitangi audit framework in July 2022, and procurement process for appointing external auditor is now underway.
Responding to the climate emergency	Demonstrating leadership in regional climate action and advocacy and ensuring that Greater Wellington's operations are carbon neutral by 2030.	Greater Wellington is in a position to support the development of regional strategies for climate action through the Wellington Regional Growth Framework.	With regional partners, undertake a regional climate change risk and impact assessment and a regional emissions reduction strategy	On Track		
		Ensuring that Greater Wellington's operations are carbon neutral by 2030 and climate positive by 2035.	Net emissions from Greater Wellington's operations are trending downwards (from the 2018/19 baseline).	Off Track	2020/21 emissions increased 15% from baseline	Emissions for 2020/21 showed an increase. This was partly due to discovery of previously unmeasured emissions sources and partly due to increase in emissions (3%). Steps will be to re-baseline the results to account for new emissions sources and to continue the project to reduce corporate emissions.
Adapting and responding to the impacts of COVID-19	Greater Wellington has a leadership role in the regional response to the economic consequences of COVID-19 and to ensure the continuity of essential public transport services to our region throughout the COVID-19 pandemic.	The Wellington Regional Leadership Committee's Regional Economic Development Plan initiatives are implemented collaboratively with our partners, and new initiatives sourced for the 2023/24 year.	Achieved.	On Track		
		Mitigation strategies are employed to ensure the continuity of service across the Bus, Rail, Ferry and Total	Achieved.	At Risk	Delayed	The delivery of public transport services has been negatively impacted by the following: - We are facing a challenge of bus driver shortages which has impacted service levels

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Section 1: Overarching Strategic Priorities						
The KPIs in this section measure against the overarching priorities in Council's Strategic Framework						
Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
		Mobility network.				<ul style="list-style-type: none"> - The COVID-19 Omicron outbreak and other seasonal sicknesses; we have seen significant absenteeism of frontline staff across the network - Inclement weather has impacted bus and rail services - Ongoing issues related to the slips/slope stability and associated speed restrictions on the Johnsonville line; and the work on the Wairarapa Line is continuing to affect performance on the rail network. - KiwiRail continues, during the interpeak period, to renew the rail, sleepers, and ballast on the Wairarapa line. This work has contributed to delays to peak rail services.
Aligning with Government direction	Greater Wellington is actively responding to the Government's reform programme.	Alignment with National Policy Statement – Freshwater Management (NPS-FM) through the development and implementation of the Whaitua Implementation Plans (WIPs).	<p>Council establishes the Kāpiti and Wairarapa Coast Whaitua Committees and receives the WIP from the Kāpiti process.</p> <p>Continue implementation programme for the Ruamāhanga, Te Whanganui-a-Tara and Te Awarua o Porirua WIPs, with demonstrable progress is made against an agreed delivery programme.</p>	At Risk	Delayed	<p>Kāpiti Whaitua Terms of Reference were agreed by mana whenua and Council. Full committee meetings due to start December 2022/January 2023.</p> <p>There have been some delays due to mana whenua capacity; funding allocated through interim arrangements. Plan B planning underway for Wairarapa Coast whaitua development.</p>
		Greater Wellington has a coordinated response to the Government's reform programme and is well prepared for reform implementation phases, including for: <ul style="list-style-type: none"> • 3 Waters reform • Resource management reform • Future of local government review. 	<p>Council is well informed (through reports and workshops) on progress of the reform programmes and Greater Wellington's response.</p>	On Track		

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Section 2: Organisational Priorities						
<i>The KPIs in this section measure against the organisational priorities in Council's Organisational Strategy</i>						
Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
People and Leadership Develop a culturally capable, high performing, engaged, and resilient workforce.	<i>Leadership:</i> Leaders help their people deliver high-quality work in a supportive and creative Greater Wellington culture.	Demonstrated leadership as the CE internally and externally, including: <ul style="list-style-type: none"> observed behaviours and visibility within the organisation sector leadership regional leadership responsiveness and accessibility to Councillors 	As assessed by the Chair and the Chief Executive Employment Review Committee.	Not Measured		Measured six-monthly in Q2 and Q4
	<i>Change Management:</i> Change processes are clear on the outcomes sought, well-managed, with changes to business processes, culture, and behaviour change being considered as well as any necessary structural change.	Implementation of Fit for the Future change management process delivers integrated catchment-based planning and delivery of Greater Wellington services.	As assessed by the Chair and the Chief Executive Employment Review Committee.	Not Measured		Measured six-monthly in Q2 and Q4
	<i>Health, Safety and Wellbeing:</i> Our people return home each day in the same or better state than they started the day.	Chief Executive-driven Health, Safety and Wellbeing (HSW) culture. Greater Wellington and Chief Executive HSW due diligence obligations demonstrated.	Chief Executive undertakes, documents and reports to Council on at least two visits to field locations to review HSW processes and risks.	Not Measured		No site visits were planned for Q1 - planning is underway for site visits in Q2
	<i>Diversity and Inclusion:</i> Our workforce represents the communities we work for, resulting in greater diversity of thought and improved outcomes for Greater Wellington.	Greater Wellington increasingly reflects the region's gender, bicultural, ethnic, and cultural diversity make-up.	Greater Wellington is assessed as "Developer" or higher against the Aotearoa Inclusivity Matrix.	Not Measured		Measured annually in Q4

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Section 2: Organisational Priorities						
<i>The KPIs in this section measure against the organisational priorities in Council's Organisational Strategy</i>						
Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
	<i>Staff Engagement:</i> Our people feel valued and engaged in Greater Wellington's purpose, resulting in a productive organisation.	Gallup overall employee engagement index.	Maintain or improve the 2021/22 result of 4.24.	Not Measured		Measured annually in Q4
	<i>Cultural Capability:</i> Mana whenua report that staff have confidence and competence to partner effectively. Staff report that they have completed the training requirements and are able to demonstrate change behaviours in the workplace.	Cultural capability programme in place that is inclusive of: <ul style="list-style-type: none"> Te Reo Māori Mātauranga Māori Te Tiriti o Waitangi Sites of significance (led by mana whenua). Survey of staff attending training completed annually.	Achievement of training targets. 35% of staff have participated in cultural training. ³²	Not Measured		Measured annually in Q4
		Greater Wellington understanding of internal capability for working within te ao Māori.	Māori capability baseline is established. Review of training programme for staff to meet capability targets has been completed and programme set up for 2023/24 year. Deliver a programme of capability building in te ao Māori and Treaty obligations for councillors as part of post-election induction.	On Track		A four-month implementation plan developed (including training review), and Councillor training developed with Democratic services for the incoming council.

³² In line with our Te Reo Policy, cultural training is completed by staff in at least one of the following areas: Te Reo Māori; Mātauranga Māori; Te Tiriti o Waitangi; and Sites of significance (led by mana whenua)

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Section 2: Organisational Priorities						
<i>The KPIs in this section measure against the organisational priorities in Council's Organisational Strategy</i>						
Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
	<i>Te Whāriki</i> : The organisation understands the four focus areas of Te Whāriki.	Dashboard established for organisational reporting against Te Whāriki.	Dashboard established with key metrics to track progress.	Not Measured		The development of Te Whāriki action plan for 2023/24 financial year. The data gathered will provide key metrics to track progress via dashboard reporting
Organisational Excellence Create and implement systems and processes to support continuous business improvement.	Greater Wellington fulfils its obligations fully to deliver value for money to its communities.	Proportion of 2021-31 Long Term Plan non-financial performance measures that are 'Achieved'.	80% of all LTP Non-financial performance measures are achieved by 30 June 2022.	Off Track	66%	A total of 41% of Measures are On Track and 37 percent are not measured in this quarter Excluding the 'not measured' the proportion of measured that are on track is 66%
		Percentage of major projects with an overall "green" rating (on track in terms of schedule, budget, managing risks and issues, health and safety, stakeholders, and resources).	70% of all PMO-monitored 'Major' Projects have an 'On Track' (green) rating.	On Track	Achieved	
		Alignment to Greater Wellington's Digital Strategy – enabling digital business transformation through: Directing enough resources toward promoting adoption of new digital tools and improvement of Greater Wellington's IT Security posture.	Cyber Security posture has improved from previous reported state. Cyber Security initiatives reported to FRAC are funded, supported and enacted within the agreed timeframes.	On Track	Achieved	
	Greater Wellington provides an effective induction programme for the incoming Council elected in October 2022.	A survey of councillors shows that Councillors feel well inducted into undertaking their Councillor responsibilities.	All Councillors are provided with information necessary to assume their governance and representative responsibilities.	Not Measured		Not measured, as the new Council was not in place during Q1.

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

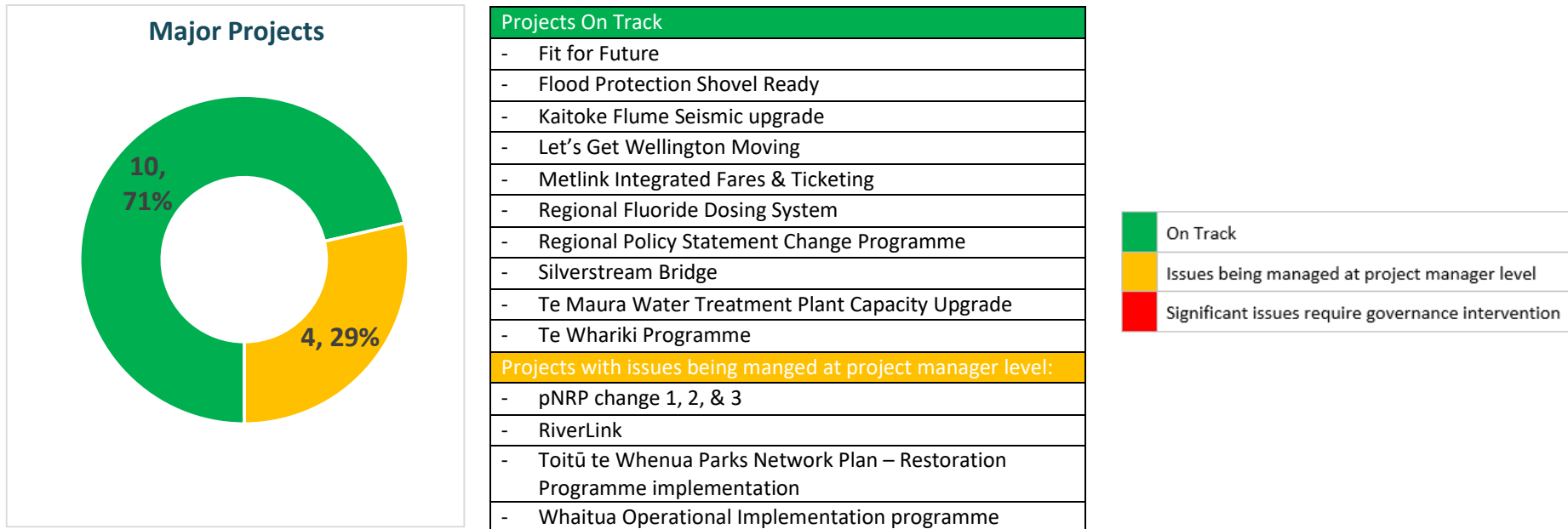
Section 2: Organisational Priorities						
<i>The KPIs in this section measure against the organisational priorities in Council's Organisational Strategy</i>						
Priority	Outcome	Measure	2022/23 Target	2022/23 Quarter 1 Status	2022/23 Quarter 1 Result	2022/23 Quarter 1 Commentary
Reputation Enhance the reputation and relevance of Greater Wellington in the region.	Our communities trust Greater Wellington to focus on the right issues and deliver value for money.	Reputation Index – Community perception of trust, leadership, fairness, and social responsibility as measured by the Colmar Brunton brand tracker.	Maintain or improve the overall reputation score from the 2021/22 results of: <ul style="list-style-type: none"> GWRC: 92 Metlink: 90 	Not Measured		Measured annually in Q4
		Regular one-on-one meetings with CEs of selected territorial authorities and iwi in the region to build trust and explore partnership opportunities. ³³	Regular meetings are scheduled, held, and reported on.	Not Measured		Measured six-monthly in Q2 and Q4

³³ Greater Wellington's relationship with key local government partners is an important component of overall reputation and influences the perception of Greater Wellington's leadership role in the region

Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

APPENDIX THREE: Major Projects – Quarter One

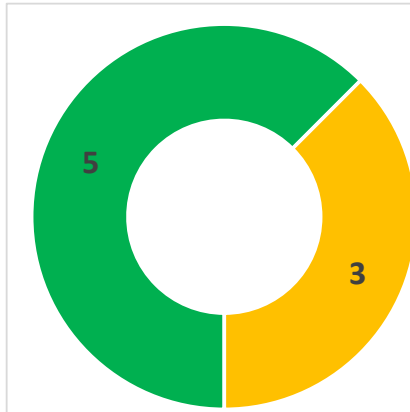
Summary as at 30 September 2022:



Compared to Quarter 4 2021/22, the number of projects On Track improved from 41 percent to 71 percent. This upswing can be attributed to the completion of a number of challenging projects, plus the addition of three Wellington Water Limited projects that are all On Track. Complexities with stakeholder management continues to be an ongoing issue for multi-agency programmes.

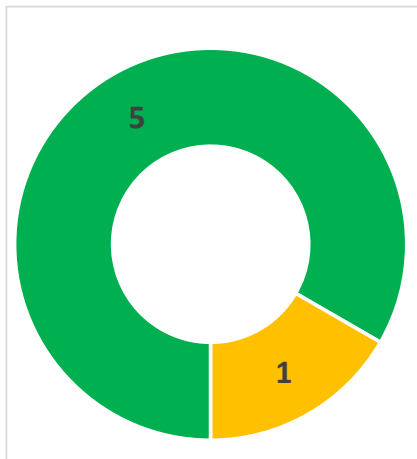
Greater Wellington Regional Council's Summary of Quarter One Performance 2022/23

Greater Wellington lead projects



- The New Environment Group Programme moved from Amber to Green with the Programme delivering the review and categorisation of post consultation feedback and the initial redesign of the structure. The Environment Group Transition Team together with Corporate Strategy, created a rollout plan and approach to improve the integration of BAU business planning for the 2023/24 financial year.
- Metlink Integrated Fares & Ticketing internal steering group approved the Go/No-Go decision and approved the public release of the go-live dates. Civil works at Wellington Station, WRL Wairarapa Line and KPL Kapiti Line complete.
- Whaitua Operational Implementation Programme status shifted from Amber to Green. One of the Programme's two objectives (Reporting) has been largely achieved and the other (Implementation Progress) is slower than hoped, however it is being actively managed by the Executive Leadership Team as it is tied to cross-organisation governance and resourcing limitations.

Multi-agency led projects



- Kaitoke Flume Seismic Upgrade, Te Marua Water Treatment Plant (WTP) Capacity Upgrade and Regional Fluoride Dosing System were added to the Silverstream Bridge project. CO2 supply risk to the Te Marua WTP has identified the need to accelerate the CO2 upgrade package. Te Marua WTP and Gear Island WTP facilities have been commissioned and are fluoride dosing to compliance
- The focus for Let's Get Wellington Moving continues to be on closing out the current phase of the Transformation Programme business case process, and scoping and mapping out a strategic pathway through the detailed planning phase. Complications with acquisition of KiwiRail owned property has resulted in a delay in the construction of Aotea Quay turnaround facility.
- Escalation of construction costs and general uncertainties continue to put pressure on budgets and timelines for RiverLink as well as a forecast increase in property costs. The high risk of appeal remains while there are section 274 parties although this was reduced with the release of an interim decision from the Environment Court in August 2022 and a final decision in October 2022

Council
15 December 2022
Report 22.527



For Decision

STATEMENTS OF EXPECTATIONS FOR COUNCIL ORGANISATIONS 2023/2024

Te take mō te pūrongo

Purpose

1. To advise Council of the key themes in the Statements of Expectations for various Council Organisations for the 2023/2024 financial year.

He tūtohu

Recommendations

That Council

1. **Approves** the key themes for the Statements of Expectations (Attachment 1), for the following Council Organisations:
 - a. WRC Holdings Limited
 - b. Wellington Regional Stadium Trust
 - c. Wellington Regional Economic Development Agency
 - d. Wellington Water Limited
 - e. Local Government Funding Agency
 - f. Civic Financial Services Limited.
2. **Delegates** to the Council Chair authority to sign off the final Statements of Expectation for delivery to each Council Organisation.

Te tāhū kōrero

Background

2. Council has a number of Council Organisations¹ (COs) which operate under a variety of statutory and legal frameworks. Council has less input or influence over some of these COs. The COs² covered are:

¹Council Organisations is used as an umbrella term for the purpose of this report to include Council Controlled Organisations, Council Controlled Trading Organisations and other Council Organisations.

² An outline of what each of the COs do and their ownership is found here: [Greater Wellington Regional Council — Council-Controlled Organisations \(gw.govt.nz\)](https://www.gw.govt.nz/council/council-controlled-organisations/)

- a WRC Holdings Limited (Group includes Greater Wellington Rail Limited and CentrePort Limited)
 - b Wellington Regional Stadium Trust³
 - c Wellington Regional Economic Development Agency (WellingtonNZ)
 - d Wellington Water Limited (WWL)
 - e Local Government Funding Agency (LGFA)
 - f Civic Financial Services Limited (Civic).
3. For those COs covered by the Local Government Act (WRC Holdings, WellingtonNZ, WWL, LGFA and Civic), the shareholders are able to issue a Statement of Expectations (SOE) under section 64B of the Local Government Act 2002 (LGA). While the SOE may cover relationship and reporting matters, it can also provide an opportunity for shareholders to outline other expectations about the CO services and its impact on the community. Any SOE must be published on the shareholders’ website (section 64B(3)).
4. A SOE allows the shareholder to provide clarity and guidance as the CO prepares its Statement of Intent (SOI). The LGA (section 64) requires every CO to prepare and adopt a SOI. The SOI (section 64(2)) provides an opportunity to:
- a state publicly the activities and intentions of the council-controlled organisation for the year and the objectives to which those activities will contribute; and
 - b provide an opportunity for shareholders to influence the direction of the organisation; and
 - c provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.
5. To allow Shareholder input, Schedule 8, Part 1 of the LGA requires each CO to produce a draft SOI by 1 March of the year preceding the start of the financial year to which the SOI relates. Shareholders can then provide comment before 1 May to the CO before the final SOI is presented back to the shareholders prior to the commencement of the relevant financial year. This process is outlined in simple terms in the diagram below:



6. The Wellington Regional Stadium Trust (WRST) is not covered by the LGA provisions. The establishment Funding Deed (January 1998) requires the WRST to provide a draft Statement of Trustee Intent by 1 April each year, to be finalised by 30 June (Section 10). The deed also allows for the settlor Councils (Greater Wellington Regional Council and

³ The Wellington Regional Stadium Trust was established under the the Wellington Regional Council (Stadium Empowering) Act 1996. It is a self-contained statutory body. While it is not a CO it is treated consistently with organisations that are COs.

Wellington City Council) to provide advice on governance issues they wish the Statement of Trustees Intent to address. For ease, the settlor councils have mirrored the LGA timeframes in addressing this process.

7. Council's strategic priorities for the 2021-31 Long Term Plan should also guide the themes proposed in the SOE's. These are:
 - a Responding to the climate emergency
 - b Improving outcomes for mana whenua and Māori
 - c Adapting and responding to the impacts of COVID-19
 - d Aligning with Government direction.
8. This report seeks approval for the key themes to be submitted as part of the SOE process. There are some overarching principles that apply across all of the COs. There is an enduring expectation that the COs will focus on improving their Board Governance, including greater understanding and awareness of the critical risks and issues around their health and safety framework. There is also an enduring expectation that all COs will operate under a "no surprises" basis. Boards need to be aware of the implications of their decisions across other areas of Council activity and to engage with the shareholder at an early stage on any strategic initiatives.
9. The key themes for each CO listed below are the specific themes identified for the 2023/24 year. A summary of the key themes is included as [Attachment 1](#).
10. The report also seeks to delegate to the Council Chair final sign off and communication of these themes to the relevant CO before the end of December 2022.

Te tātaritanga Analysis

Key Themes

WRC Holdings Limited (WRCHL)

11. Greater Wellington Regional Council is the sole shareholder (i.e. owns 100%) of WRCHL, which in turn owns 100 per cent of Greater Wellington Rail Limited and 76.92% of CentrePort Limited⁴.
12. For WRCHL, Council would like to see work undertaken to align Council and the Holdings board's future strategic ownership objectives. A review should be undertaken of ownership and strategic objectives, with an investigation of options, and a report back provided to the Council on the review during the 2023/24 year.
13. Council has budgeted through the 2021-31 Long Term Plan for a continued dividend from WRC Holdings and this needs to be reflected in its plans. Council would also like to work together with the Board on the possibility of using subvention payments in future.
14. The Board should review and look to strengthen performance measures set out in its Statement of Intent.

⁴ The SOE issued by Council to WRCHL covers both WRCH and Greater Wellington Rail Limited. WRCH then issues a separate SOE directly to CentrePort Limited.

15. Council also wants to ensure that the Board's oversight of its critical risks relating to health and safety remains a priority of the work programme and meetings.

Wellington Regional Stadium Trust (WRST)

16. WRST is a charitable trust jointly settled by Greater Wellington Regional Council and Wellington City Council. Greater Wellington would like to work with Wellington City Council and WRST to determine an optimal insurance structure for the stadium. Council is also looking to WRST to lead a conversation on the medium to longer-term strategy for WRST, in terms of future planning and investments.
17. The Statement of Trustees Intent should reflect a commitment to finalise the design, budget and programme for the asset renewal and seismic strengthening works planned for the stadium, with the expectation that it will be partially funded by both settlor councils through the 2024-34 LTP.
18. After a challenging COVID-19 period, WRST will now continue to deliver a strong programme of stadium-filling events that return economic benefit to the city and region.
19. The SOE for WRST will be sent jointly from Wellington City Council and Greater Wellington Regional Council, combining the issues highlighted from both Councils to provide cohesive communication to WRST.

WellingtonNZ

20. WellingtonNZ is jointly owned by Wellington City Council (who hold an 80% shareholding) and Greater Wellington Regional Council (who hold a 20% shareholding). Council has significant interest in the governance of WellingtonNZ and ensuring it meets both its regional and local commitments.
21. Council has put in place a three-year funding agreement to support the implementation of the Regional Economic Development Plan (REDP). WellingtonNZ is expected to lead the implementation of the initiatives in the REDP, to ensure integration and coordination across multiple delivery agencies, and to provide regular updates to the Regional Council on progress.
22. Council is committed to the delivery of Te Matarau a Māui as the region's strategy for Māori economic development. The SOE will reflect this commitment and support and require WellingtonNZ to support and facilitate the delivery of initiatives contained in the strategy. WellingtonNZ will continue to support the implementation of Te Upoko o Te Ika a Māui Commitment as a procurement tool for building social and economic prosperity across the region.
23. A key component of the REDP is the commitment to a just transition from a climate and carbon perspective. Council expects the region's economy to be supported with not only managing the transition but also continuing to explore and support opportunities.
24. The SOE for WellingtonNZ will be sent jointly combining the issues highlighted from both Council shareholders to provide a cohesive communication to WellingtonNZ.

Wellington Water Limited

25. Council wishes to see WWL provide leadership and guidance as a smooth transition for Wellington Water's workforce and Council's assets is undertaken as part of the three waters reform restructure.
26. Demand management across the network remains a priority and the SOI will need to reflect the ongoing initiatives to reduce demand on water usage.
27. WWL will still be expected to provide demonstrable Value for Money which has been a priority focus for shareholders.
28. The impact of COVID-19 has caused issues for infrastructure projects in terms of supply chain issues and also resource availability. The capital programmes need to be realistic and deliverable.
29. The need for WWL to meet the shareholders' individual and collective responses to climate change and carbon neutrality needs to form a key performance measure for Wellington Water.
30. The WWL SOE is managed through the Wellington Water Committee and key messages will be fed into this process.

Local Government Funding Agency

31. Council wishes to see a greater and more transparent commitment to diversity amongst the LGFA board and that this is reflected in future appointments.
32. LGFA will need to provide assurance to the shareholders of the impact of the government's Three Waters reform, how this may impact LGFA and what mitigation can be put in place to ensure the impact does not affect LGFA's ability to operate effectively.
33. The LGFA SOE and SOI are managed by the shareholder council (of which Wellington Regional Council is not a delegate). The key themes will be submitted to the shareholder council for consideration.

Civic Financial Services Limited.

34. Civic has historically been a provider of local government superannuation schemes. Given the size of the shareholding (0.71%) it is not proposed to engage on the SOE or SOI process. This is consistent with previous years.

**Ngā hua ahumoni
Financial implications**

35. There are no financial implications to this report.

**Ngā Take e hāngai ana te iwi Māori
Implications for Māori**

36. It is an overarching expectation that COs will work to give effect to Te Whāriki, the Māori Outcomes Framework (Attachment 1).
37. Where Council has significant leverage it will be requesting that the CO give effect to Te Whāriki.

Ngā tikanga whakatau
Decision-making process

38. The matter requiring decision in this report was considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

Te hiranga
Significance

39. Officers considered the significance of the matter, taking into account Council's Significance and Engagement Policy and Greater Wellington's Decision-making guidelines. Officers recommend that the matter is of low significance due to its administrative nature.

Te whakatūtakitaki
Engagement

40. Given the low significance of this matter, no engagement was undertaken.

Ngā tūāoma e whai ake nei
Next steps

41. The key themes will be communicated in letters outlining the Statement of Expectations to each CO.

42. The letters will be drafted for the Chair to send before 16 December 2022.

Ngā āpitihanga
Attachment

Number	Title
1	Statements of Expectations – key themes

Ngā kaiwaitohu
Signatories

Writer	Sarah Allen - Kaitohutohu Matua Principal Advisor, Company Portfolio and Economic Development
Approver	Luke Troy – Kaiwhakahaere Matua, Rautaki General Manager, Strategy

He whakarāpopoto i ngā huritaonga Summary of considerations
Fit with Council's roles or Committee's terms of reference Council as shareholder is responsible for identifying issues for the Statements of Expectation.
Implications for Māori Where Council has significant leverage they will be requesting that the CO give effect to the Te Whāriki, the Māori Outcomes Framework.
Contribution to Annual Plan / Long term Plan / Other key strategies and policies COs can contribute to delivery of the Council's strategic objectives.
Internal consultation Input and feedback has been sought from across the organisation.
Risks and impacts: legal / health and safety etc. There are no known risks.

Statement of Expectations Key Themes

Council Organisation	Overarching themes	Governance	Financial considerations	Climate change	Mana Whenua / Māori	COVID-19	Government Direction
WRC Holdings Group	<ul style="list-style-type: none"> Boards will work to give effect to Te Whāriki, the Māori Outcomes Framework Financial sustainability No Surprises and regular reporting on performance and future issues to the shareholders Boards remain aware of and compliant with all key legislation, including Health & Safety obligations Risk management is reported to the shareholder on a regular basis 	<ul style="list-style-type: none"> Board continues proactive Health & Safety approach for both Rail and the Port and understanding/managing critical risks. Board to review and look to strengthen performance measures in its 2023/24 Statement of Intent. Review ownership and strategic objectives, investigate options, and report back to Council on this during the 2023/24 year 	<ul style="list-style-type: none"> Continued dividend payments are maintained. Board to work together with Council to look into the possibility of using subvention payments in the 2023/24 year. 	<ul style="list-style-type: none"> Board continues to emphasise the importance of carbon reduction planning to its subsidiaries. 			<ul style="list-style-type: none"> Continued alignment to regional projects, such as the Regional Economic Development Plan.
WRST		<ul style="list-style-type: none"> Continue to work collaboratively with its settlor councils to determine an optimal insurance structure for the stadium. 	<ul style="list-style-type: none"> WRST to finalise the design, budget and programme for the asset renewal and seismic strengthening works planned for the stadium WRST to lead a conversation with its settlor councils around the medium to longer-term future for WRST, in terms of future planning and investments. 	<ul style="list-style-type: none"> WRST to continue working with Council on meetings its carbon neutrality plans. 		<ul style="list-style-type: none"> After a challenging COVID period, WRST will outline its plans to return to financial sustainability. WRST will continue to deliver a strong programme of stadium-filling events that return economic benefit to the city and region. 	<ul style="list-style-type: none"> Supporting the progress of Let's Get Wellington Moving by engaging with stakeholders on options analysis for stabling and integration.
WellingtonNZ		<ul style="list-style-type: none"> Lead on the implementation of the Regional Economic Development Plan, ensuring integration and coordination across multiple delivery agencies 	<ul style="list-style-type: none"> New three year funding agreement in place for regional rate with cost effective deliverables. 	<ul style="list-style-type: none"> Work alongside the region to prepare the region's economy for the impact and opportunities from climate change, and support a transition to a low carbon economy. 	<ul style="list-style-type: none"> Continue to support Te Matarau a Māui as the region's Māori economic development strategy and support delivery of initiatives contained in the strategy. Continue to support the implementation of Te Upoko o Te Ika a Māui Commitment as a procurement tool for building social and economic prosperity across the region. 	<ul style="list-style-type: none"> Work with the Wellington Regional Leadership Committee on post COVID recovery. 	<ul style="list-style-type: none"> Deliver on Government's Regional Economic Development strategies and Tourism support for the regions.

Statement of Expectations Key Themes

Council Organisation	Overarching themes	Governance	Financial considerations	Climate change	Mana Whenua / Māori	COVID-19	Government Direction
Wellington Water		<ul style="list-style-type: none"> The company continues to work towards a smooth transition towards water reform. Demand management remains a priority 	<ul style="list-style-type: none"> Continue to provide demonstrable Value for Money 	<ul style="list-style-type: none"> Continued support and input to regional climate change initiatives, including carbon monitoring. 		<ul style="list-style-type: none"> How are Capex programmes being managed realistically and effectively when the impact of Covid on the supply chain and resource availability is a challenge. 	<ul style="list-style-type: none"> The company continues to work towards a smooth transition towards water reform.
LGFA		<ul style="list-style-type: none"> Commitment to achieving greater diversity amongst the board 	<ul style="list-style-type: none"> Further understanding of the impacts of the Three Waters reforms. 			<ul style="list-style-type: none"> Further understanding of the impacts of the Three Waters reforms. 	
Civic							

Council
15 December 2022
Report 22.482



For Information

REGIONAL PEST MANAGEMENT PLAN - OPERATIONAL PLAN FOR 2022/23

Te take mō te pūrongo

Purpose

1. To inform Council about the alignment of the Regional Pest Management Plan 2019-39 and the Regional Pest Management Operational Plan for 2022/23.

Te tāhū kōrero

Background

2. Section 100B of the Biosecurity Act 1993 (the 1993 Act) states the requirements for an operational plan that implements a Regional Pest Management Plan (RPMP). Greater Wellington Regional Council (Greater Wellington), as the management agency under the 1993 Act, must:
 - a Prepare an operational plan annually and, if deemed appropriate, amend it; and then provide a copy to the council;
 - b Prepare an annual report on the operational plan, including on the effectiveness of implementation, not later than five months after the end of each financial year; and provide a copy of this annual report to the council;
 - c Make copies of the annual operational plan and annual report available to the public.
3. In addition, sections 100B(4) and (5) of the 1993 Act provide, in effect, that:
 - a The council may give Greater Wellington written notice that the council intends to disallow all or part of the operational plan on the ground that the council believes that the whole, or part of the, operational plan, is inconsistent with the RPMP;
 - b The written notice must be given before, or within 20 working days after, the council receives the operational plan or an amended version.

**Te tātaritanga
Analysis**

4. The application of the requirements of sections 100B(4) and (5) of the 1993 Act to Greater Wellington’s context means that:
 - a Officers provide the annual operational plan to the Council to consider as its specific responsibilities include “oversee[ing] the development and review of Council’s environmental ... plans, programmes, and initiatives...”;
 - b The 20 working day period under section 100B(5) starts when the Council receives the report on the annual operational plan.
5. If the Council considers that all or part of the RPMP Operational Plan for 2022/23 (**Attachment 1**) is inconsistent with the RPMP, then it may move and recommend that Council issues a related written disallowance notice. A report will then be prepared for Council’s meeting on 23 February 2023 and will include a rewritten RPMP Operational Plan for 2022/23

Alignment of the RPMP and the annual operational plan

6. To assist the Council to consider the alignment between the RPMP and the RPMP Operational Plan for 2022/23, the following table indicates the relationship between the RPMP’s objectives and the related activities in the RPMP Operational Plan for 2022/23:

RPMP objective	Related RPMP Operational Plan activities for 2022/23
Minimise the actual or potential adverse or unintended effects associated with these organisms	Identify new incursion sites. Respond to reports from the public within set timeframes. Develop and implement response plans. Visit management sites and undertake control on best practice basis.
Maximise the effectiveness of individual actions in managing pests through a regionally coordinated approach	Support pest management in the region by providing advice and support to the public and communities on pest animal control and impacts. Build and maintain relationships with private landowners and Territorial Local Authorities (TLA) within the region through the Key Native Ecosystems (KNE) programme and provision of Biosecurity services.
Make a pest-free status of a considerable area of the Wellington region a reality	Eradicating target pests (mustelids, possums and rats) on land within the boundaries of Phase 1 (Miramar peninsula) of the Predator Free Wellington initiative.

7. Officers consider the RPMP Operational Plan for 2022/23 (**Attachment 1**) is consistent with the RPMP and recommend that no written disallowance notice is required under section 100B(4) of the 1993 Act.

Ngā Take e hāngai ana te iwi Māori Implications for Māori

8. Mana whenua and Māori make an important contribution to biosecurity. For mana whenua this includes involvement in biosecurity as an important part of exercising kaitiakitanga over their whenua. Māori also carry out significant pest management through their primary sector economic interests and as landowners and/or occupiers.
9. Activities carried out under the RPMP provide for the protection of the relationship between Māori and their ancestral lands, waters, sites, wāhi tapu and taonga, and the protection of those aspects from the adverse effects of pests. This protection is specifically required under the Biosecurity Act 1993.
10. The RPMP Operational Plan for 2022/23 aligns with the intentions of the RPMP on this aspect due to the nature of the activities specified in it.

Te whakatūtakitaki Engagement

11. Engagement was carried out, as required by section 72 of the 1993 Act, as part of the process of developing the RPMP, which the annual operational plan implements. Due to an extensive consultation process in the review stages of the RPMP process there is no requirement to engage with public or stakeholders in developing the annual operational plans.
12. Section 100(1)(d) of the 1993 Act requires that copies of the annual operational plan, and every amended version, are made available to the public. An electronic version of RPMP Operational Plan for 2022/23 (**Attachment 1**) is ready to be made available on the Greater Wellington's website and a printed version is available upon request. A copy will also be supplied to both the Minister of Conservation and the National Library.

Ngā tūāoma e whai ake nei Next steps

13. If the Council does not exercise its powers of disallowance the annual operational plan will be made available to the public in accordance with Section 100B(1)(d) of the Act.
14. If the Council does exercise its powers to disallow part of the annual operational plan, that part(s) will be rewritten, and the plan resubmitted to Council at the next council meeting on 23 February 2023.

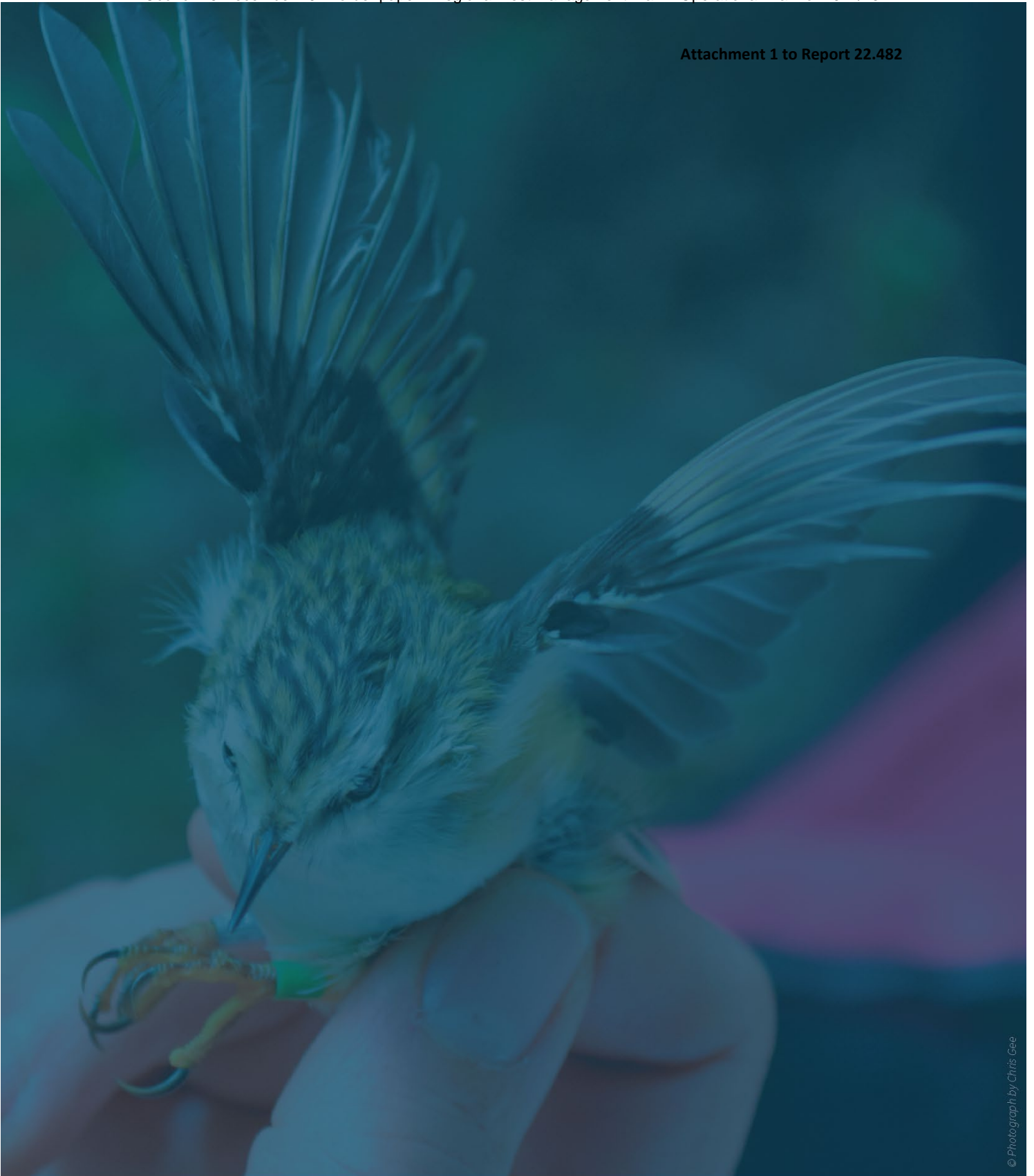
**Ngā āpitihanga
Attachment**

Number	Title
1	Regional Pest Management Plan Operational Plan for 2022/23

**Ngā kaiwaitohu
Signatories**

Writer	Katrina Merrifield - Biosecurity Advisor Policy
Approvers	Richard Romijn - Manager, Biosecurity Wayne O'Donnell – General Manager, Catchment Management

<p>He whakarāpopoto i ngā huritaonga Summary of considerations</p>
<p><i>Fit with Council’s roles or with Committee’s terms of reference</i></p> <p>Council has retained the power under section 100B(4) of the Biosecurity Act 1993 to disallow all or part of the RPMP Operational Plan for 2022/23 if Council believes that the whole operational plan, or the part of it, is inconsistent with the RPMP.</p>
<p><i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i></p> <p>The RPMP Operational Plan for 2022/23 is intended to implement the RPMP’s objectives for 2022/23.</p>
<p><i>Internal engagement</i></p> <p>The Climate Change team and Democratic Services were consulted.</p>
<p><i>Risks and impacts - legal / health and safety etc.</i></p> <p>There are no specific risks relating to the matters for decision.</p> <p>There are environmental risks around the implications to the environment of not taking action.</p> <p>These key risks are the possibility of loss of native plants and animals; reduced productivity for farming and horticulture; public nuisance; and a failure to protect the ancestral lands, waters, sites, wāhi tapu and taonga of Māori.</p> <p>Specific risks are listed for each pest species stated in RPMP under the heading ‘Adverse effects’.</p>



© Photograph by Chris Gee

**REGIONAL PEST MANAGEMENT
PLAN 2019-2039**

OPERATIONAL PLAN 2022/23



Attachment 1 to Report 22.482

1. Introduction

1.1 Regional Pest Management Plan

The Regional Pest Management Plan 2019-2039 (RPMP) was prepared in accordance with the Biosecurity Act 1993 and became operative on the 2nd of July 2019.

This Operational Plan has been prepared in accordance with section 100B of the Biosecurity Act 1993. This plan identifies and outlines the nature and scope of activities that the Greater Wellington Regional Council (GW) intends to undertake in the implementation of its RPMP for the financial year 2022/23.

The RPMP contains objectives specific to individual pests and outlines how we, as the Management Agency, will achieve those objectives. The RPMP has clearly defined rules to be met by all land occupiers. It is our responsibility to ensure land occupiers are aware of, and meet, their obligations for pest management on their properties. We can also undertake pest control operations where there is recognised regional benefit.

1.2 Implementation

The purpose of this plan is to implement the RPMP region-wide by:

Monitoring for the presence of declared pests in the Wellington Region.

Minimising the actual and potential adverse or unintended effects associated with the specified organisms.

Eradicating certain organisms, reducing the extent of others, and containing those species that are already well established.

1.3 Areas of responsibility

This plan and the RPMP are based on the following core areas of our responsibilities:

Regulation (standards and enforcement)

Standards, rules and restrictions are set, and compliance enforced with penalties, when and where necessary.

Inspection

Regular property inspections ensure that rules and regulations are being met and changes in pest densities are determined over time.

Surveillance

Undertaking surveillance (also referred to as monitoring) for pests in the region to determine their presence, distribution and effects, and to measure the extent to which the objectives of the RPMP are being achieved.

Direct control

Funding and undertaking pest control in some circumstances as a service for regional benefit.

Advice and education

Free advice is given to raise awareness of pest problems and to provide land occupiers with the information to control their own pests.

Community initiatives

Guidance and support are provided for community driven initiatives to control pests.

Cost recovery

A full cost recovery operational service is available for pest control.

Biological control

As approved biological control agents become available, we may utilise them. Biocontrol is currently a key tool in the management of rabbits, various pest plants and other harmful species.

1.4 Integration with Annual Plan and Environment Group Business Plan

The Operational Plan is integrated with the GW Annual Plan and the Environment Group Business Plan. The Annual Plan sets the overall priorities and work programmes for the organisation and provides an overview of related pest management activities for the 2022/23 year. The Environment Group Business Plan is a more detailed plan for the year and includes implementation costs.

1.5 Implementation report

A report on the RPMP Operational Plan and the summary of its implementation will be prepared no later than five months after conclusion of the financial year. Copies of the report will be made available to the public.

1.6 Review

This plan will be reviewed and reported on annually. The plan may be amended to ensure that the objectives of the RPMP will be achieved within its terms. Section 100G of the Biosecurity Act allows us to make minor changes to the RPMP, provided we are satisfied that the changes will not have any significant effects on the rights and obligations of any persons.

2. Programme overview

2.1 Species led programmes

There are four species led programmes that are outlined in the RPMP:

Exclusion programme: To prevent the establishment of a species that is present in New Zealand but not yet established in an area.

Eradication programme: To reduce the infestation level of a species to zero levels in an area in the short to medium term.

Progressive Containment programme: To contain or reduce the geographic distribution of a species.

Sustained Control programme: To provide ongoing control of a species to reduce its impacts on values and spread to other properties.

Additionally, we are involved in four programmes that are part of national agreements and/or are funded nationally:

National Pest Plant Accord: To prevent the sale, distribution and propagation of a set list of pest plants (approximately 135 named species) within New Zealand.

National Interest Pest Response programme: To eradicate certain species (currently just Manchurian wild rice) from the Wellington Region.

Check, Clean, Dry: To keep our waterways clean and free of invasive freshwater pests.

Biocontrol programme: To fund biocontrol programmes for prioritised pest species.

2.2 Site led programmes

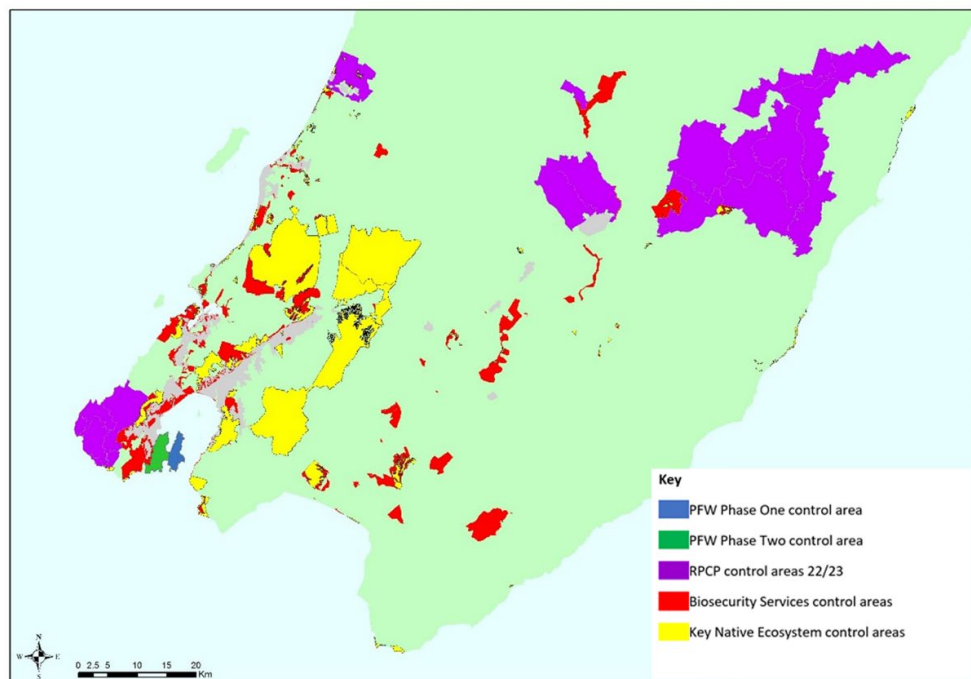
There are four site led programmes that are delivered through the RPMP (see Map 1).

Predator Free Wellington programme (PFW): To eradicate mustelids, possums and rats from the Miramar Peninsula before extending the project across the city. Predator Free Wellington is a programme funded by the Wellington City Council, GW, Predator Free 2050 and the NEXT Foundation.

Regional Predator Control Programme (RPCP): to control possums and other predators that are a serious threat to our native biodiversity and economy. The areas we work in are chosen based on protecting the best biodiversity ecosystems outside of the Key Native Ecosystem programme. 2022/23 will be a transition from the former programme that was driven largely by declarations of bovine Tb freedom to a new programme focused on maintaining or enhancing indigenous biodiversity.

Biosecurity Services programme: This activity aims to provide biosecurity delivery services across the region. This includes maintaining a buffer for predators around Pūkaha/Mt Bruce, providing cost recovery services to Territorial Authorities and landowners and controlling Argentine ants to minimise the risk to Kāpiti Island. Activities such as these lead to biodiversity gains for the region by reducing the impact of pest and invasive species.

Key Native Ecosystem programme (KNE): To protect and restore representative examples of original indigenous ecosystem types of high value in the Wellington Region through effective biodiversity management. This involves the development of strategic operational plans, planning operational activities, working with management partners and delivery of management activities including pest control.

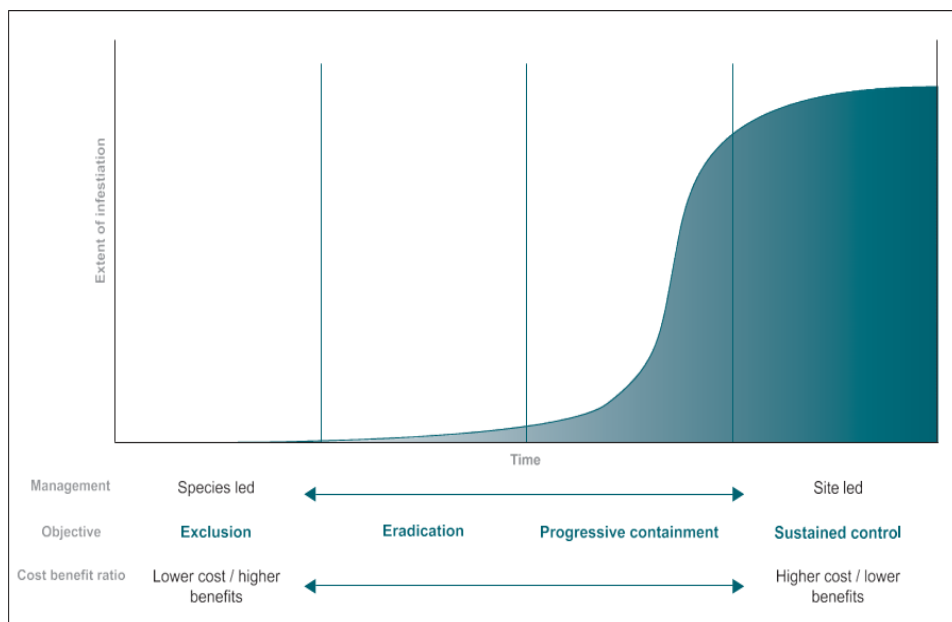


Map 1: Site led programme coverage of the region

2.3 How were the pest species decided?

A cost-benefit analysis (CBA) was undertaken for all species proposed for the RPMP. This process decided what control, if any, was to be undertaken and what level of management was needed for the species. The CBA works in conjunction with the invasion curve, which designates the different management programmes.

Table 1: The Invasion Curve



Management programmes	Infestation phase	Phase characteristics
Exclusion	Absent	Pest not yet established in the Wellington Region, or it has been eradicated from all known sites in the region.
Eradication	Lag	Pest numbers low, rate of population increase low, distribution limited.
Progressive Containment	Explosion	Rapid growth in pest population size and range.
Sustained Control	Established	Pest is abundant and/or widespread.

Figure 1: Pest infestation phases through time in relation to its appropriate management. Adapted from our Regional Pest Management Plan 2019-39

2.4 Pest control methods

We use a range of methods and tools to control pest plants and pest animals within the region. All control operations are undertaken by trained staff, contractors or volunteers using industry accepted best practice techniques. Our methodology considers innovation, environmental and humane factors alongside cost-effectiveness and practicality. Where chemical based pest control methods are utilised, the most effective and least harmful option is always preferred, with all chemical application following best practice manufacturer instructions, endorsed by the New Zealand Environmental Protection Authority.

3. Pest Plants

3.1 Exclusion programme

Alligator weed (*Alternanthera philoxeroides*), Chilean needle grass (*Nassella neesiana*), Nassella tussock (*N. trichotoma*).

Aim: Prevent the establishment of exclusion plant species in the Wellington Region.

Performance Measures

Identify new sites

Identify new incursion sites of exclusion plant species.

Incident investigation and response

Undertake initial investigations for all reports within five working days.

Develop and implement response plans within 20 working days.



Alligator weed

3.2 Eradication programme

Moth plant (*Araujia hortorum*), Senegal tea (*Gymnocoronis spilanthoides*), Spartina (*Spartina anglica*, *S. alterniflora*), Velvetleaf (*Abutilon theophrasti*), Woolly nightshade (*Solanum mauritianum*).

Aim: Destroy all known infestations of eradication plant species in the Wellington Region.

Performance Measures

Identify new sites

Identify new sites of eradication plant species.

Incident investigation and response

Respond to reports from the public on eradication plant species within five working days and complete actions within 20 working days.

Best practice management

Visit all management sites and undertake control on scheduled best practise rotation.

3.3 Progressive Containment programme

Purple loosestrife (*Lythrum salicaria*), Wilding conifers: European larch (*Larix decidua*), Douglas fir (*Pseudotsuga menziesii*) and pine species (*Pinus spp.*).

Aim: Progressively contain and reduce the geographic distribution of progressive containment plant species in the Wellington Region.

Performance Measure

Incident investigation and response

Undertake initial investigations for all reported sightings or discoveries of

- Purple loosestrife (in wetlands or waterbodies identified as specific outstanding natural waterbodies and wetlands in the Proposed Natural Resources Plan for the Wellington Region), and
- Wilding conifers (in the Pakuratahi Forest KNE site where the alpine and sub-alpine ecosystems are at risk)

within five working days and document decisions within 20 working days.

Best practice management

Visit all management sites and undertake control on scheduled best practise rotation.

3.4 Sustained Control programme

Blue passionflower (*Passiflora caerulea*), Boneseed (*Chrysanthemoides monilifera*), Climbing spindleberry (*Celastrus orbiculatus*), Eelgrass (*Vallisneria spiralis*, *V. gigantea*).

Aim: Control sustained control plant species to reduce their spread and minimise adverse effects.

Performance Measures

Incident investigation and response

Undertake initial investigations for all reported sightings or discoveries of sustained control plant species within 10 working days and document decisions within 20 working days.

Best practice management

Visit all management sites and undertake control on scheduled best practise rotation.

3.5 Site led programme

Banana passionfruit (*Passiflora mixta*, *P. mollissima*, *P. tripartita*), Cathedral bells (*Cobaea scandens*), Old man's beard (*Clematis vitalba*)

Aim: Control and reduce the geographic distribution and/or extent of these species within the Hutt City Council Territorial Authority boundary (programme delivered by the Hutt City Council).

Performance Measure

Incident investigation and response

Provide compliance enforcement assistance to the Hutt City Council within 10 working days of receiving a request.

3.6 National Pest Plant Accord

Aim: Prevent the sale, distribution and propagation of a set list of plants within the Wellington Region.

Performance Measures

Incident investigation and response

Undertake initial investigations for all reports of pest plants on the National Pest Plant Accord list within five working days.

Events

Monitor events that sell plants and visit retail outlets.

3.7 National Interest Pest Response programme

Aim: Eradicate National Interest Pest Response (NIPR) plants from the Wellington Region, as directed by the Ministry of Primary Industries.

Performance Measure

Identify new sites

Identify new incursion sites of National Interest Pest Response plants.

Incident investigation and response

Respond to reports from the public on National Interest Pest Response plants within five working days and complete actions within 20 working days.

Best practice management

Visit all Manchurian wild rice management sites and undertake control on scheduled best practise rotation.

3.8 Biocontrol programme

Aim: Undertake Biocontrol for prioritised target weeds in the Wellington Region.

Performance Measures

Release and transfers of biocontrol agents

Release biocontrol agents (directly from Manaaki Whenua Landcare Research) or transfer from other translocation sites.

Progress towards establishment

Monitor agents until it is determined that a given agent has successfully established and is self-spreading or has failed to establish.



Buddleia showing damage from the buddleia leaf weevil



Buddleia leaf weevil

3.9 Check, Clean, Dry programme

Aim: Keep waterways in the Wellington Region free of invasive freshwater pests.

Performance Measures

Promote CCD message

Attend six outdoor/freshwater events.

Produce 15 social media posts during summer.

Waterside CCD signs maintained

Review and maintain 74 waterside signs a minimum of two times per season.



Didymo

4. Pest Animals

4.1 Exclusion programme

Wallaby (*Macropus rufogriseus*, *Macropus eugenii*).

Aim: Prevent the establishment of wallabies in the Wellington Region.

Performance Measures
<p>Identify new sites</p> <p>Identify new wallaby incursion sites.</p>
<p>Incident investigation and response</p> <p>Undertake initial investigations for all reports within five working days.</p> <p>Develop and implement response plans within 20 working days.</p> <p>Continue to work with MPI and provide surveillance activities for the Kaitoke eradication.</p>
<p>Wallaby surveillance sites</p> <p>Report on sites of interest/recent investigations.</p>



Dama Wallaby (photo: Department of Conservation)



Bennett's Wallaby

4.2 Eradication programmeRook (*Corvus frugilegus*)**Aim:** Eradicate all rooks from the Wellington Region.**Performance Measures****Identify new sites**

Survey historic rookeries and any new reported rookeries.

Best practice management

Undertake control (by aerial nest treatment or ground control) of rooks at all known sites.

4.3 Sustained Control programmeFeral rabbit (*Oryctolagus cuniculus*), Wasps (common wasp – *Vespula vulgaris*, German wasp – *V. germanica*, Australian paper wasp – *Polistes humilis*, Asian paper wasp – *P. chinensis*).**Aim:** Sustained control of feral rabbits to minimise adverse effects to the environment and maintain populations below Level 5 McLeans Scale (See Appendix 1).**Performance Measure****Public enquiries**

Respond to public enquiries about feral rabbits within 10 working days.

Cost-recovery management

Undertake appropriate control at sites, as resources allow.

Monitoring

Carry out regional trend monitoring using night counts and blood testing for Rabbit Haemorrhagic Disease immunity.

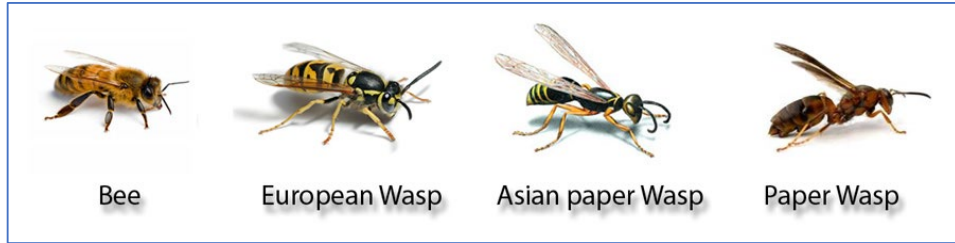
Aim: Sustained control of wasps to minimise adverse effects to the environment and protect human health.**Performance Measures****Public enquiries**

Respond to public enquiries about wasps within 10 working days.

Management

Ensure appropriate wasp control is undertaken at sites to protect human health.

Attachment 1 to Report 22.482



Source: www.seasidebees.nz

5. Site led programmes

5.1 Predator Free Wellington

Mustelids (ferrets – *Mustela furo*, stoats – *M. erminea*, weasels – *M. nivalis*), Possum (*Trichosurus vulpecula*), Rats (*Rattus norvegicus*, *R. rattus*).

Aim: Eradicate mustelids, possums and rats from land contained within the boundaries of the Predator Free Wellington initiative (Phase one - Miramar Peninsula, Phase two – Island Bay to CBD).

Performance Measures

Community engagement

Gain permission from landowners/occupiers to work on private land.
 Enable and train community to commence predator control work in Phase two.
 Maintain community support for the project.

Progress towards eradication

Eradicate target species in the Miramar Peninsula.

5.2 Regional Predator Control Programme

Mustelids (ferrets – *Mustela furo*, stoats – *M. erminea*, weasels – *M. nivalis*), Possum (*Trichosurus vulpecula*), Pest cat (*Felis catus*).

Aim: Control possums and other predators that are a serious threat to our native biodiversity and economy.

Performance Measure

Predator management

Complete planned control at all management sites (84,643ha)

Possum Monitoring

Monitor possum populations at selected sites

5.3 Biosecurity Services programme

European hedgehog (*Erinaceus europaeus occidentalis*), Feral deer – fallow, red and sika (*Dama*, *Cervus elaphus*, *C. nippon*), Feral rabbit (*Oryctolagus cuniculus*), Mustelids (ferrets – *Mustela furo*, stoats – *M. erminea*, weasels – *M. nivalis*), Pest cat (*Felis catus*), Possum (*Trichosurus vulpecula*), Rats (*Rattus norvegicus*, *R. rattus*).

Aim: Provide biosecurity delivery services across the Wellington Region.

Performance Measures
<p>Small mammal management</p> <p>Complete bait station and trapping operations at 31 Territorial Authority sites.</p>
<p>Small mammal management</p> <p>Complete predator trapping operations in the Pūkaha/Mount Bruce buffer area.</p>
<p>Feral rabbit management</p> <p>Complete feral rabbit night shooting control at 50 Territorial Authority sites.</p>
<p>Ungulate management</p> <p>Complete planned control at all deer, goat and pig management sites (four sites).</p>
<p>Magpie enquiries</p> <p>Respond to owners/occupiers wanting to undertake magpie control with 15 days of receiving a request for information and/or assistance.</p>
<p>Magpie control</p> <p>Undertake control of magpies within 10 working days where there is a threat of injury.</p>
<p>Argentine ant control</p> <p>Control Argentine ants at Queen Elizabeth Park and Kāpiti Boating Club.</p>



Argentinian Ant

5.4 Key Native Ecosystem programme

European hedgehog (*Erinaceus europaeus occidentalis*), Feral deer – fallow, red and sika (*Dama*, *Cervus elaphus*, *C. nippon*), Mustelids (ferrets – *Mustela furo*, stoats – *M. erminea*, weasels – *M. nivalis*), Pest cat (*Felis catus*), Possum (*Trichosurus vulpecula*), Rats (*Rattus norvegicus*, *R. rattus*).

Aim: Protect and restore representative examples of original indigenous ecosystem types of high value in the Wellington Region (58 sites, approximately 48,000 ha). Below is the pest control component of this program.

Performance Measures: Pest Animals
<p>Small mammal management</p> <p>Complete bait station and trapping operations at 36 KNE sites.</p>
<p>Small mammal monitoring</p> <p>Undertake small mammal monitoring at selected sites.</p>
<p>Possum management (aerial)</p> <p>Complete the aerial sodium fluoroacetate (1080) operation for the Kaitoke - Hutt Water Collection KNE site.</p>
<p>Possum monitoring</p> <p>Monitor possums (Residual Trap Catch method) following the aerial control operation.</p>
<p>Ungulate management</p> <p>Complete planned control at all deer, goat and pig management sites (12 sites).</p>
Performance Measures: Pest Plants
<p>Ground based weed control</p> <p>Complete ground-based weed control at 55 KNE sites.</p>
<p>Aerial based weed control</p> <p>Complete aerial-based weed control at three KNE sites.</p>

6. Advice, Education and Engagement

Aim: Support pest animal and plant management through education and advice on pest control and impacts.

Performance Measure

Response to client enquiries

Provide information to landowners about their responsibilities for pest control.

Provide information and advice to the public regarding pest identification, impacts and control, through website information, social media, events and site inspections.

Provide advice and support to community groups undertaking pest control.

Provide up to date information on all RPMP pest species on our website.

7. Budget for 2022/23

Table 2: 2022/23 budget for implementing this Plan.

Species or Site led	Programme	Pest Animals or Pest Plants	Budget
Species led	RPMP	Pest Animals	\$2,403,188
		Pest Plants	\$2,061,354
	National	Pest Plants	\$53,171*
Site led	PFW	Pest Animals	\$4,037,351
	RPCP	Pest Animals	\$2,612,797
	Biosecurity services	Pest Animals	\$235,389*
	KNE	Combined	\$1,637,226

*external revenue for this work

Appendices

Appendix 1: Modified McLean Scale

Scale	Rabbit Infestation
1	No sign found. No rabbits seen.
2	Very infrequent sign present. Unlikely to see rabbits.
3	Pellet heaps spaced 10m or more apart on average. Odd rabbits seen; sign and some pellet heaps showing up.
4	Pellet heaps spaced 5-10m apart on average. Pockets of rabbits; sign and fresh burrows very noticeable.
5	Pellet heaps spaced 5m or less apart on average. Infestation spreading out from heavy pockets.
6	Sign very frequent, with pellet heaps often less than 5m apart over the whole area. Rabbits may be seen over the whole area.
7	Sign very frequent, with two or three pellet heaps often less than 5m apart over the whole area. Rabbits may be seen in large numbers over the whole area.
8	Sign very frequent, with three or more pellet heaps less than 5 metres apart over the whole area. Rabbits likely to be seen in large numbers over the whole area.



Attachment 1 to Report 22.482

For more information, please contact Greater Wellington:

Wellington office

PO Box 11646
Wellington 6142

Upper Hutt office

PO Box 40847
Upper Hutt 5018

Masterton office

PO Box 41
Masterton 5840

www.gw.govt.nz

info@gw.govt.nz

T 04 384 5708



September 2022

Council
15 December 2022
Report 22.540



For Decision

RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following parts of the proceedings of this meeting, namely:

Proposed Regional Policy Statement Change 1: Freshwater hearing panel nominations – Report PE22.492

Appointment of external Chair to the Finance, Risk and Assurance Committee – Report PE22.520

Appointment of Trustee to the Wellington Regional Stadium Trust– Report PE22.539

Appointment of Director to Wellington Regional Economic Development Agency – Report PE22.537

Whaitua Kāpiti Committee appointment – Report PE22.536

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 (the Act) for the passing of this resolution are as follows:

Proposed Regional Policy Statement Change 1: Freshwater hearing panel nominations – Report PE22.492	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<p>The information contained in this report includes personal and identifying information about the proposed nominees. Withholding this information prior to Council’s decision is necessary to protect the privacy of those natural persons (section 7(2)(a) of the Act) as releasing this information would disclose their consideration for the Freshwater hearings panel.</p> <p>Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings.</p>	<p>The public conduct of this part of the meeting is excluded as per section 7(2)(a) of the Act, to protect the privacy of natural persons.</p>

Appointment of external Chair to the Finance, Risk and Assurance Committee – Report PE22.250	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<p>The information contained in this report includes personal and identifying information about the proposed appointees. Withholding this information prior to Council’s decision is necessary to protect the privacy of those natural persons (section 7(2)(a) of the Act) as releasing this information would disclose their consideration for Chairperson of the Finance, Risk and Assurance Committee.</p> <p>Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings.</p>	<p>The public conduct of this part of the meeting is excluded as per section 7(2)(a) of the Act, to protect the privacy of natural persons.</p>
Appointment of Trustee to the Wellington Regional Stadium Trust – Report PE22.539	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<p>The information contained in this report includes personal and identifying information about the proposed appointees. Withholding this information prior to Council’s decision is necessary to protect the privacy of those natural persons (section 7(2)(a) of the Act) as releasing this information would disclose their consideration for trustee of the Wellington Regional Stadium Trust.</p> <p>Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings.</p>	<p>The public conduct of this part of the meeting is excluded as per section 7(2)(a) of the Act, to protect the privacy of natural persons.</p>

Appointment of Director to Wellington Regional Economic Development Agency – Report PE22.537	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<p>The information contained in this report includes personal and identifying information about the proposed appointees. Withholding this information prior to Council’s decision is necessary to protect the privacy of those natural persons (section 7(2)(a) of the Act) as releasing this information would disclose their consideration for directorship of the Wellington Regional Economic Development Agency.</p> <p>Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings.</p>	<p>The public conduct of this part of the meeting is excluded as per section 7(2)(a) of the Act, to protect the privacy of natural persons.</p>
Whaitua Kāpiti Committee appointment – Report PE22.536	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<p>The information contained in this report includes personal and identifying information about the proposed appointees. Withholding this information prior to Council’s decision is necessary to protect the privacy of those natural persons (section 7(2)(a) of the Act) as releasing this information would disclose their consideration for membership of the Whaitua Kāpiti Committee.</p> <p>Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings.</p>	<p>The public conduct of this part of the meeting is excluded as per section 7(2)(a) of the Act, to protect the privacy of natural persons.</p>

This resolution is made in reliance on section 48(1)(a) of the Act and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.