

Please note these minutes remain unconfirmed until the Wellington Civil Defence Emergency Management Group meeting on 7 March 2023

Report 22.528

Public minutes of the Wellington Civil Defence Emergency Management Group meeting on Tuesday 6 December 2022

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington, at 9.09am.

Members Present

Mayor Anita Baker (Chair)	Porirua City Council
Hon. Mayor Ron Mark (from 9.12am)	Carterton District Council
Mayor Campbell Barry	Hutt City Council
Mayor Gary Caffell	Masterton District Council
Mayor Martin Connelly	South Wairarapa District Council
Mayor Janet Holborow	Kāpiti Coast District Council
Council Chair Daran Ponter	Greater Wellington Regional Council
Deputy Mayor Hellen Swales	Upper Hutt City Council

Mayor Connelly participated in the meeting remotely.

Francis Ryan – Kaiwhakahaere Matua | Manager, Democratic Services, assumed the Chair to oversee the appointment of the Chairperson and Deputy Chairperson for the Wellington Civil Defence Emergency Management Group.

Public Business

1 Apologies

Moved: Council Chair Ponter / Mayor Holborow

That the Joint Committee accepts the apology for absence from Mayors Guppy and Whanau, and apology for lateness from Hon. Mayor Mark.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Public participation

There was no public participation.

4 Process for the appointment of the Civil Defence Emergency Management Group's Chairperson and Deputy Chairperson – Report 22.468

Francis Ryan, Manager, Democratic Services, spoke to the report.

Moved: Council Chair Ponter / Mayor Baker

That the Joint Committee:

- 1 Notes that the Chairperson and Deputy Chairperson hold office for a term of three years, until the next triennial local government elections.
- 2 Adopts, pursuant to Schedule 7 of the Local Government Act 2002, Appointment by statutory voting system B.
- 3 Agrees that any voting that requires a resolution by 'lot' to exclude any person/s will use the procedure where candidates' names (with the same number of votes) are placed in a container and the name of the person drawn out by an independent person is deemed the winner (i.e., elected or not excluded from the next round).
- 4 Adopts the voting system and procedure outlined in recommendations 2 and 3 for the appointment of both the Chairperson and Deputy Chairperson.

The motion was **carried**.

Hon. Mayor Mark arrived at the meeting at 9.12am, during the above item.

4.1 Appointment of Chairperson

Mr Ryan called for nomination for the position of Chairperson of the Wellington Civil Defence Emergency Management Group.

Moved: Mayor Barry / Mayor Holborow

That the Wellington Civil Defence Emergency Management Group appoints Mayor Baker as Chairperson.

There being no further nominations, Mayor Baker was declared the Chairperson of the Wellington Civil Defence Emergency Management Group.

Mr Ryan invited Mayor Baker to take the Chair.

4.2 Appointment of Deputy Chairperson

Mayor Baker called for nominations for the position of Deputy Chairperson of the Wellington Civil Defence Emergency Management Group.

Moved: Mayor Caffell / Council Chair Ponter

That the Wellington Civil Defence Emergency Management Group appoints Mayor Mark as Deputy Chairperson.

There being no further nominations, Mayor Mark was declared the Deputy Chairperson of the Wellington Civil Defence and Emergency Management Group.

5 Confirmation of the Public minutes of the Civil Defence Emergency Management Group meeting on 20 September 2022 - Report 22.443

Moved: Mayor Baker /Deputy Mayor Swales

That the Joint Committee confirms the Public minutes of the Civil Defence Emergency Management Group meeting on 20 September 2022 – Report 22.443.

The motion was **carried**.

6 WREMO Quarterly Report – Quarter One 2022/23 – Report 22.512

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

Moved: Mayor Baker/ Mayor Barry

That the Joint Committee approves the WREMO Quarter One Report – 1 July to 30 September 2022 (Attachment 1) as an accurate reflection of progress against the WREMO Annual Plan.

The motion was **carried**.

7 CDEM Group Appointments – Report 22.516

Moved: Mayor Baker / Deputy Mayor Swales

That the Joint Committee:

- 1 Approves the removal of the following statutory appointees:
 - a Derek Baxter as Primary Controller (Wellington City Council)
- 2 Approves the addition of the following statutory appointees:
 - a Kym Fell as Alternate Controller (Wellington City Council)
 - b Hannah Brackley as Alternate Controller (Wellington City Council)
 - c Leonie McPhail as Alternate Controller (Porirua City Council)
 - d Glen Quintal as Alternate Controller (Porirua City Council)

The motion was **carried**.

The public meeting closed at 9.20am.

Mayor A Baker

Chair

Date:

UNCONFIRMED